



Historic Environment

Team Plan 2013/14

Date 5.11.13 v.1

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1. Introduction

The archaeology, buildings, settlements, historic landscapes and seascapes of Cornwall are a finite and non-renewable environmental resource. This unique historic environment gives identity to our villages, towns and countryside, helps define Cornwall's distinctive character, contributes to community pride and quality of life and provides significant economic, educational and social benefits.

Cornwall's historic environment is not just about the evidence of the past – it is about understanding our present human habitat and environment. Thousands of years of farming, settlement, building, worship, industry, mining, seafaring and fishing are etched and embossed in the present Cornish landscape. This story is written in our surroundings, in the hedges, fields, farms and woodlands, designed landscapes and great houses, historic villages, harbours, industrial towns, churches, chapels and elegant streets, in the mining landscapes and the archaeology beneath our feet.

The historic environment is an integral part of the Cornish environment and economy, to which it adds significant quantifiable value. The sustainable future of this vulnerable resource relies upon responsible management of change through the planning process, on high quality design that reinforces local character, on good stewardship and conservation and in stimulating interest in and understanding of our rich inheritance. All this is reinforced by heritage-led urban and rural regeneration.

The Historic Environment Service provides comprehensive advice, information, research and leadership that enable Cornwall Council to fulfil its aims and objectives for Cornwall's historic environment. This Team Plan outlines how this can be achieved.

2. Our vision, aims and focus

2.1. Our Vision

We believe that by protecting, conserving and enhancing Cornwall's historic environment, by advancing understanding, and promoting and inspiring its appreciation, we have a key role in:

- **securing and celebrating Cornwall's cultural identity**
- **contributing to economic regeneration and sustainable development**
- **ensuring that the historic environment underpins quality place making and local distinctiveness**

2.2. Our aims are to:

- Protect and harness the authenticity, integrity and understanding of, and access to, Cornwall's historic environment for current and future generations
- Enable Cornwall Council to discharge its statutory responsibilities towards the historic environment both as a local planning authority and as owner of the largest stock of designated heritage assets in Cornwall (Appendix 2).

- Ensure that the historic environment, local character and cultural distinctiveness are at the heart of sustainable place making in Cornwall.
- Deliver Cornwall Council's commitment to its **Historic Environment White Paper** (2012).

2.3. Our focus

To achieve our aims, as a service we will focus on:

- Providing an integrated specialist service to ensure that through timely, sound advice, information and conservation support, the understanding of the significance of the historic environment and the impact of change upon it becomes an essential part of the decision making processes of the Council.
- Setting consistent, robust service standards to deliver statutory and discretionary duties and functions appropriate to the resources available.
- Challenging current working practices and sources of funding to maximise service delivery while adapting to significant budgetary pressures and reduced resources.
- Maintaining and promoting the Historic Environment Record (HER) as the definitive evidence base for statutory plan-making and development management and as the main resource for research, outreach and the promotion and presentation of the historic environment in Cornwall.
- Developing and delivering strategic priorities and projects to maximise the value of the Historic Environment, putting heritage and local distinctiveness at the heart of place making and promoting the wider benefits to the economy, tourism and regeneration. We will build upon the long record of success of the Projects and Heritage-led Regeneration teams in attracting external funding to support these objectives.
- Providing specialist input outside the Planning system to statutory undertakers and bodies such as DEFRA and Natural England, working through national service level agreements, and helping to secure funds for environmental stewardship of Cornwall's historic environment.
- Further developing engagement with partner organisations, businesses and local communities to optimise expertise and best practice.

3.Challenges and Opportunities

At a time of uncertainty and change with diminishing budgets and resources it is imperative that we emphasise the social and economic value of the historic environment, ensure that it is recognised as a key economic driver, that it contributes to peoples' well being and sense of place and that it is appropriately taken account of in the decision making processes of the Council.

4.Service Priorities and Objectives

To address priorities in the **Environment Directorate Plan**, the draft **TWE Service Plan** and the Council's adopted **Historic Environment White Paper** the following priorities and objectives have been identified. Local historic

environment performance indicators have been set to enable progress to be identified.

	Key Team Objectives for 2013/14
1	Develop and implement policies, strategies and service standards which meet the Historic Environment Team’s responsibilities and duties within the current financial constraints.
2	Review, develop and procure capital and externally funded Historic Environment projects in line with the Historic Environment White Paper.
3	Delivery of the Historic Environment Team’s responsibilities and deliver duties within current financial and organisational constraints.
4	Share expertise, enhance integration and improve effective working to facilitate a skilled, flexible and motivated workforce.
5	Support the devolution of appropriate functions, knowledge base and assets to a range of community organisations to enhance local ownership of service delivery.
6	Support the development and work of the Cornwall and Isles of Scilly Environment Partnership.

5. Monitoring

The Historic Environment senior management team will meet to assess performance and delivery of the Team Plan. Specific Historic Environment Performance Indicators can be found under **Key Objectives for our Service** in section 10. Reporting of progress will be to the Strategic Waste and Landscape Manager. The results of our progress against last year’s objectives, together with performance indicators for 2012/13 can be scrutinised in Appendix 3

6. Legislative and policy framework

6.1. Legislative Framework

The Service holds responsibilities and duties covered by Listed Building, Conservation Area and Scheduled Monument legislation as well as Government heritage protection guidance, and enables Cornwall Council to discharge its statutory responsibilities towards the historic environment as both local planning authority and as owner of a nationally significant stock of designated and undesignated heritage assets. Further detail is set down in Appendix 1.

Heritage Designations

Cornwall has the largest number of statutorily protected Heritage Assets in a Unitary Council area. (Information taken from *Heritage Counts 2012*. English Heritage) with

- 12,546 Listed Buildings
- 1345 Scheduled Monuments
- 145 Conservation Areas covering 4411 ha

- 35 registered Historic Parks and Gardens
- 4 registered Battlefields (613 ha)
- 8 designated wrecks (17% of England's total)
- 7 tax-exempt heritage land properties
- 5 designated Protected Military Remains
- Cornish Mining World Heritage Site (18,222 ha; 5.5% of Cornwall)

Cornwall Council as owner has the largest number of statutorily protected Heritage Assets in the care of a local authority.

Cornwall Council has responsibility for:

- Over 150 Scheduled Monuments, including eight major prehistoric fortifications and 106 wayside crosses,
- Nearly 1100 Listed Buildings and two Registered Parks and Gardens (Mt Edgcumbe, Falmouth General Cemetery)

Appendix 1 lists the principal duties and responsibilities of the Historic Environment Service and Appendix 2 (Key Historic Environment Facts) sets the context of these responsibilities.

6.2. Place making

Cornwall Council has a duty and a strategic commitment to:

- Protect and conserve the historic environment of Cornwall, both designated and undesignated, according to significance.
- Ensure that new development is appropriate and enhances local distinctiveness, and that decisions are based on appropriate analysis/exploration of the evidence base, recognising that the historic environment is a non-renewable, outstanding and distinctive resource to be balanced against other strategic and planning aims, and should be used as a catalyst for regeneration.
- Recognise the role of the historic environment in inspiring new development of imaginative high quality design and promoting and reinforcing local character and distinctiveness.

This is supported by the ongoing programme of heritage-led regeneration schemes attracting hugely significant levels of external funding.

6.3. The Information base

To achieve the Council's aims effectively the Service maintains the Historic Environment Record (HER), a comprehensive and dynamic resource that records and continually updates evidence about the historic environment and uses this to assess the significance of heritage assets, the contribution they make to Cornwall's environment and to assess the potential for as yet unidentified heritage assets. The HER integrates with the corporate e-Planning systems and provides the evidence base for statutory plan-making and development management. It is also one of the main resources for the promotion and presentation of the historic environment and is used to make information about its significance publicly accessible. The National Planning Policy Framework 2012

(Para 169) requires Local Planning Authorities to either maintain or have access to a Historic Environment Record.

The knowledge base, understanding of the historic environment and ability to assess change is further enhanced by the continuous research and project work undertaken by the Historic Environment Projects Team, self-funded through external clients and grant aid.

7. What we have achieved in the last 12 months

The results of our progress against last year's objectives, together with performance indicators for 2012/13 can be scrutinised in Appendix 3. A list of the significant projects, strategies and actions is set down in Appendix 4.

Key achievements include:

The Historic Environment White Paper which was adopted by Council in December 2012. This sets out a framework to inform Cornwall Council's investment and support for the Historic Environment over the next five years.
Specialist professional advice to the Planning Service with over 1600 written responses.
Historic Environment Research Toolkit embedded in the Neighbourhood Planning Toolkit.
A specialist, nationally acclaimed Projects Team with a £1.5m portfolio of self-funded, sustainable projects despite an increasingly competitive market.
Successful completion of first phase of a heritage-led regeneration scheme in Camborne, funding over £1m of works to historic buildings.

8. What resources we have available

The service is managed by a **Principal Historic Environment Officer** with three integrated teams:

The Information and Policy Team consists of a manager and four staff members. All are core funded and their responsibilities cover maintaining the HER, providing countryside and planning advice, managing capital projects and policy and guidance development.

Historic Environment Advice is managed through three small area teams with core funded Planning Archaeologists and Conservation Officers and with two externally funded Townscape Heritage Initiative staff.

The Historic Environment Projects Team consists of 20 Council staff all of whom are externally funded.

The structure of the integrated Historic Environment Service is unusual but is well suited to a unitary authority with such a significant number and diversity of Heritage Assets. Following loss of posts over the last three years the number of

Conservation Officers (for the size of area and number of heritage assets) is below national average. This places a significant pressure on staff resources.

The Advice Team's Conservation Officers and Planning Archaeologists (9 FTEs) are located in four offices across Cornwall, sitting alongside officers from the Planning and Regeneration Teams.

In order for the Historic Environment Service to meet the challenges ahead it is vital that the teams evolve, integrate and operate in the most effective manner. At a time of diminishing financial resources, the management and delivery of key policies, projects, contracts and workforce development will require critical monitoring if we are to achieve the Service and Council's aims and objectives.

9. Key objectives for our service

Objective 1; Develop and implement policies, strategies and service standards which meet the Historic Environment Team's responsibilities and duties within the current financial constraints			
Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
Produce a code of practice for the regulation of professional historic environment advice and projects roles within Cornwall Council.	September 2013	Code of practice produced. Approval by IfA.	Dan Ratcliffe and Andrew Young
Ensure historic environment is placed at the heart of policies and partnership by working within the Council, integrating especially with planning, property, landscape, World Heritage Site, AONB, maritime and environmental services.	Ongoing	HE contributions to Policy. Bespoke HE policies.	Nick Cahill
Formalise partnership with World Heritage Site office by setting down an agreed level of support provided by Historic Environment.	March 2014	Service Level Agreement.	Alyson Cooper
Define and improve management of the condition monitoring of Cornwall's historic environment through the development of a Heritage at Risk Programme .	March 2014	Completion of HLF funded project in East Cornwall.	Nick Cahill
Agree a programme of Conservation Area Appraisals and management plans with the Planning Service.	March 2014	Agreed programme signed off by portfolio holder.	Core Team led by David Moore
Produce guidelines and selection criteria for locally listable sites and structures in conjunction with neighbourhood planning guidance and HER enhancement.	March 2014	Adoption of criteria. Technical guide posted on website. Training of Network Managers on use of toolkit.	Nick Cahill
Historic Environment toolkit - as an adjunct to the guidance and toolkit being prepared by the Council under the Localism Act, produce an Historic Environment Toolkit to aid communities in the assessment of their historic environment when preparing a Neighbourhood Plan.	December 2013	HE Research Toolkit posted on website. Training of Network Managers on use of toolkit.	Alyson Cooper

Objective 1; Develop and implement policies, strategies and service standards which meet the Historic Environment Team's responsibilities and duties within the current financial constraints			
Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
		Attendance at monthly neighbourhood planning meetings.	
Produce a Technical guide on energy saving measures /retrofit of older buildings in Cornwall.	December 2014	Adoption of guide. Technical guide posted on website. 3 training sessions delivered. Ongoing monitoring of good practice as output within Camborne THI.	Andrew Richards
Delivery of year 2 of HER audit as per HE White Paper.	March 2014	HER audit outputs delivered for year 2.	Nick Cahill

Objective 2; Review, develop and procure capital and externally funded Historic Environment projects in line with the Historic Environment White Paper			
Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
Archaeological Projects ongoing tendered contract work to help developers meet planning conditions. Contributes towards sustainable economic development and Green Cornwall. All year round; employs 10-15 of the Project Team.	Ongoing	HE Landscape surveys funded by organisations such as the National Trust. Contributes towards sensitive cultural resource management and maintaining Cornish character. Historic building surveys. Can be tendered contract work or specially commissioned. Contributes towards maintaining Cornish character	Andrew Young

Objective 2; Review, develop and procure capital and externally funded Historic Environment projects in line with the Historic Environment White Paper

Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
		<p>and sustainable economic development. Contributing to CC capital projects such as CRP, Truro Park and Ride, A30 up grading.</p> <p>All year round: Industrial heritage projects. Can be tendered contract work or specially commissioned (e.g. by the National Trust, by Cornwall Council at Geevor). Range of activities, but principally providing specialist advice on building restoration works, providing information to the public and creating better access to heritage assets.</p> <p>HLS surveys and SHINE. Funded by Natural England. Tendered work which contributes towards sustainable economic development and protection of heritage assets.</p>	Andrew Young
<p>Mineral extraction assessment. Grant funded by English Heritage and partnership working with other local authorities. Contributes towards understanding significance of heritage assets, protecting heritage assets, maintaining Cornish character.</p>	December 2013	Project completed within budget.	Andrew Young
<p>Monuments Management Programme. Projects in partnership with English Heritage. Protects heritage at risk, maintains Cornish character, community involvement and encourages sense of place.</p>	March 2014	Hill forts HLF project bid to be worked up in addition to ongoing projects.	Ann Preston - Jones

Objective 2; Review, develop and procure capital and externally funded Historic Environment projects in line with the Historic Environment White Paper			
Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
National Mapping Programme. Grant funded by English Heritage and partnership working with other local authorities. Exporting Cornish expertise. Contributes towards national strategic priorities – understanding significance of historic environment.	Ongoing	2 projects completed within timetable.	Andrew Young
Historic Landscape and Seascape and Urban Characterisation. Grant funded by English Heritage. Contributes towards understanding the significance of the Cornish environment, provides a powerful planning tool. Also contributes towards national strategic priorities.	December 2103 March 2014	Seascape characterisation completed. Cornish Ports and Harbours.	Andrew Young
Camborne, Roskear, Tuckingmill Regeneration, Energy and Skills Townscape Heritage Initiative (THI) - project maximising the outcomes from Convergence and other funding streams, bringing empty buildings back into use and promoting development that reinforces sustainability, good design and local character.	June 2016	Year 2 outputs met.	Andrew Richards
Energy saving measures/skills training and development of a range of sustainable energy guidance documents for traditional buildings using funding through Townscape Heritage Initiative.	March 2014	Thermal and noise monitoring of target buildings. Traditional skills training, THI webpage and link to podcasts on technical guidance, and sustainable skills.	Andrew Richards
Heritage at Risk – secure grant funding from Heritage Lottery Fund, Cornish Buildings Group, Cornwall Buildings Preservation Trust, Cornwall Archaeological Society to deliver 1 year project in East Cornwall.	October 2013	Grant secured and project commenced.	Nick Cahill
Working with teams across the Council to deliver projects involving regeneration and development of historic sites and buildings.	December 2013	South Crofty Heritage Restoration - secure conservation works to value of £590,000 to South Crofty mine	Simon Thorpe and Andrew Richards

Objective 2; Review, develop and procure capital and externally funded Historic Environment projects in line with the Historic Environment White Paper			
Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
		headframe and 2 x Grade II engine houses, as part of legal obligations between CC and WUM. Steer transfer of assets to CC responsibility and passed to Environment service for 60 year maintaining lease following the conservation works.	
Secure 2 year contract to deliver archaeological services to the Isles of Scilly.	December 2013	Contract signed.	Dan Ratcliffe
CBA bursary to provide additional support for community archaeology.	October 2013	Training placement secured and post holder commences.	Jacky Nowakowski and Dan Ratcliffe
Project development of St Austell THI.	March 2014	Decision by St Austell Town Council on funding of stage 1 bid.	Andrew Richards

Objective 3; Delivery of the Historic Environment Team's responsibilities and deliver duties within the current financial and organisational constraints			
Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
Successful office move and establishment of Cardrew as a remote storage facility for Historic Environment archives and Finds.	December 2013	Reduction in office storage requirements. Office move completed. Audit of archives and finds completed.	Alyson Cooper and Andrew Young

Objective 3; Delivery of the Historic Environment Team's responsibilities and deliver duties within the current financial and organisational constraints

Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
<p>Maintaining current service - Historic Environment Record (HER). All local Planning authorities are required to either maintain or have access to a Historic Environment Record. The HER contributes to the development of planning strategy, policy and provision of HE advice - through provision of the evidence base. The HER maintains the list of nationally important and statutory heritage designations (15,015) for the Cornwall and Scilly local authorities. It undertakes internal CC notification procedures to Planning, Land Charges, Members, Address Management Team and curates and maintains the electronic record of all designations in corporate UNI-form.</p>	Ongoing	Delivery in line with HER audit.	HER team
<p>HE advice to Planning by Conservation Officers and Planning Archaeologists including specialist advice to Planning Service to enable CC as LPA to undertake its statutory duties regarding the Historic Environment and to undertake duties as set down in national legislation and guidance.</p>	Ongoing	Delivery in line with Planning Service requirements. Delivery of specialist training.	HE Advice Team Leaders
<p>Delivery of Higher Level Stewardship Farm Environmental Plan consultations within application deadline</p>	March 2014	Delivery of 10 FEPs.	Ann Reynolds
<p>Develop the HE contribution to localism and neighbourhood planning and partnerships.</p>	March 2014	Engage in internal and external partnerships/training and consultation exercises. Attend town/parish meetings and training sessions as necessary. Promote locally-led HE initiatives (Highway heritage, and volunteer groups e.g. CASPN). Contribute to Historic Cornwall Advisory Group and other	Alyson Cooper

Objective 3; Delivery of the Historic Environment Team’s responsibilities and deliver duties within the current financial and organisational constraints

Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
		Partnerships (Cornwall Cultural Partnership, Culture Board, World Heritage) etc.	
Promote role of Historic Environment in place making by attending the Design Review Panel .	Ongoing	Attend meetings.	Nick Cahill
Prioritise a list of heritage at risk through an agreed programme with the Planning Service.	March 2014	Programme agreed with Planning and portfolio holder.	Nick Cahill
Overhaul of Historic Environment pages on the Cornwall Council Website to inform improved self service.	March 2014	Website pages overhauled.	Nick Cahill

Objective 4; Share expertise, enhance integration and improve effective working to facilitate a skilled, flexible and motivated workforce

Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
Development of Heritage statement checklist to assist applicants and planning officers.	March 2014	Checklist completed.	Dan Ratcliffe and Vic Robinson
Promote consistency of advice across CC in both Planning and non-planning, for both Historic Environment and partner services.	Ongoing	Biweekly team meetings. Quarterly HE Advice and information team meetings. Regular meetings with Planning Managers. Quarterly CC/EH liaison meetings.	Historic Environment Advice Team Leaders
Identification of skills gaps and training needs and implementation of staff training including maximising opportunities for CPD.	Ongoing	Staff members achieving 20 hours recorded CPD.	Team Leaders

Objective 4; Share expertise, enhance integration and improve effective working to facilitate a skilled, flexible and motivated workforce

Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
Reduce staff sickness absenteeism.	Ongoing	Corporate PIs 3 and 4 - average number of sick days per member of staff and average number of days long-term absence per member of staff.	Alyson Cooper

Objective 5; Support the devolution of appropriate functions, knowledge base and assets to a range of community organisations to enhance local ownership of service delivery

Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
Development of a Conservation Area Appraisal checklist to assist Parish and Town Councils to undertake their own appraisals.	March 2014	Checklist completed.	David Moore
Training of volunteers – Heritage at Risk project – a pilot study which offers opportunities for local groups to engage in helping to develop and maintain information on Heritage at Risk assets.	March 2014	25 volunteers trained.	Nick Cahill
Promote and facilitate Outreach and community archaeology.	March 2014	5 outreach and community archaeology activity events facilitated.	Andrew Young
Carwynnen Quoit Community archaeology project for the Sustainable Trust.	Continuing	Open days held. Guided walks. 40 volunteers trained in archaeological research.	Jacky Nowakowski
Community archaeology projects with Caradon Archaeology on the Mapping the Sun project.	October 2013	Community excavations, walks and workshops.	Jacky Nowakowski

Objective 6; Support the development and work of the Cornwall and Isles of Scilly Environment Partnership			
Projects/Actions	Delivery date	Measure(s)/Target(s)	Responsible Officer
Input into the provision of a State of the Environment report.	October 2013	HE input.	Nick Cahill
Ensuring the value of the historic environment is captured as part of the CISEP and championing the social, economic and environmental benefits that the historic environment can bring in Cornwall.	Ongoing	Attendance at South West Historic Environment Forum. Culture Investment Board.	Alyson Cooper

Performance Indicators						
Baseline data – Please see Appendix 2 which sets down the number of designated heritage assets including numbers of listed buildings (all grades), scheduled monuments, registered parks and gardens, registered battlefields, using statistics taken from English Heritage publications including annual Heritage Counts and local data from the Historic Environment Record (HER).						
Data relating to the work load and consultations responses of the HE Advice and Information Teams is provided in Appendix 2						
Indicator	Source of information	2012/13 Outturn	2013/14 Target	Reporting frequency	Data collection officer	Sign off Officer
Number of Conservation Areas and percentage of Local Authority covered by Conservation Area designation	CC HER	145 (1.3%)	145 (1.3%)	annual	Emma Trevarthen (HER)	Alyson Cooper
% of Conservation Areas with appraisals	CC HER	65 (44.8%)	66 (45.5%)	annual	Emma Trevarthen (HER)	Alyson Cooper
Number and percentage of Conservation Areas at risk	CC HER	1 (0.68%)	1 (0.68%)	annual	Emma Trevarthen (HER)	Alyson Cooper
% of Conservation Areas with published management plans (included within appraisals or separately)	CC HER	36 (24.8%)	37 (25.5%)	annual	Emma Trevarthen (HER)	Alyson Cooper

Performance Indicators						
Baseline data – Please see Appendix 2 which sets down the number of designated heritage assets including numbers of listed buildings (all grades), scheduled monuments, registered parks and gardens, registered battlefields, using statistics taken from English Heritage publications including annual Heritage Counts and local data from the Historic Environment Record (HER).						
Data relating to the work load and consultations responses of the HE Advice and Information Teams is provided in Appendix 2						
Indicator	Source of information	2012/13 Outturn	2013/14 Target	Reporting frequency	Data collection officer	Sign off Officer
Total number of Historic Environment Record entries in World Heritage Site	CC HER	5191 (11%)	5350	annual	Emma Trevarthen (HER)	Alyson Cooper
Number of new HER Historic Building, Site and Monument records created	CC HER	492	500	annual	Emma Trevarthen (HER)	Alyson Cooper
% of the total HER Historic Building, Site and Monument records validated	CC HER	56%	57%	annual	Emma Trevarthen (HER)	Alyson Cooper
Number and % of completed OASIS records validated by HER	CC HER	289 (94%)	400 (90%)	annual	Emma Trevarthen (HER)	Alyson Cooper
Number of verified records added to the Cornwall Council Heritage Asset at Risk register	CC HER, English Heritage Buildings at Risk and SAVE registers	180 on Local register, 829 on National registers	30	annual	Emma Trevarthen (HER)	Alyson Cooper
Number of verified records within World Heritage Site added to Cornwall Council Heritage Asset at Risk register	CC HER, WHS	60	30	annual	Emma Trevarthen (HER)	Alyson Cooper
Number of heritage assets at risk benefiting from positive action	CC HER	13	10	annual	Andrew Richards	Alyson Cooper
% of HER enquiries responded to	HE data	96%	90%	quarterly	Emma	Alyson Cooper

Performance Indicators						
Baseline data – Please see Appendix 2 which sets down the number of designated heritage assets including numbers of listed buildings (all grades), scheduled monuments, registered parks and gardens, registered battlefields, using statistics taken from English Heritage publications including annual Heritage Counts and local data from the Historic Environment Record (HER).						
Data relating to the work load and consultations responses of the HE Advice and Information Teams is provided in Appendix 2						
Indicator	Source of information	2012/13 Outturn	2013/14 Target	Reporting frequency	Data collection officer	Sign off Officer
within 10 days					Trevarthen (HER)	
% agri-environment consultations within the turn around times	HBSMR	100% of both FEPs & Woodland Grant Scheme consultations	90% of HLS FEPs & 90% of Woodland Grant Scheme consultations	quarterly	Ann Reynolds	Alyson Cooper
Historic Environment projects portfolio to come within budget	HE data	Completed 90 projects of which 75% were within budget. But overall projects team adequately covered their operational costs	90%	annual	Andrew Young	Alyson Cooper
Number of buildings at risk removed from BAR register as result of externally funded HE projects	HE data	13	1	annual	Caius Simmons and Ann Preston-Jones	Alyson Cooper
Number of listed buildings repaired/restored and brought back	CC THI data	8	5	annual	Caius Simmons	Alyson Cooper

Performance Indicators						
Baseline data – Please see Appendix 2 which sets down the number of designated heritage assets including numbers of listed buildings (all grades), scheduled monuments, registered parks and gardens, registered battlefields, using statistics taken from English Heritage publications including annual Heritage Counts and local data from the Historic Environment Record (HER).						
Data relating to the work load and consultations responses of the HE Advice and Information Teams is provided in Appendix 2						
Indicator	Source of information	2012/13 Outturn	2013/14 Target	Reporting frequency	Data collection officer	Sign off Officer
into use using Capital grant funding						
Number of skills training courses provided	CC THI data	13 Skills Training courses	10	annual	Andrew Richards	Alyson Cooper
Numbers attending skills training courses	CC THI data	92	50	annual	Andrew Richards	Alyson Cooper
Members/officer/parish and town council development training sessions	HE data	4	5	six monthly	Janet Lewis and Sara Homes	Alyson Cooper
Number of member information forms produced	HE data	25	27	six monthly	Janet Lewis and Sara Homes	Alyson Cooper

10. Our Risks

Risk Number	Risk Name	Risk Definition	Risk Score Likelihood X Impact	Current Position/Action Being Taken (including responsible officer)
HE 1	Historic Environment Policies and Strategies	Inability to deliver appropriate Historic Environment policies and strategies to enable efficient and effective working resulting in inconsistent approach across Cornwall and loss of	Likelihood – 4 Impact – 4 Risk Score: 16	Flagging of issues through Environment Transformation. (Alyson Cooper)

Risk Number	Risk Name	Risk Definition	Risk Score Likelihood X Impact	Current Position/Action Being Taken (including responsible officer)
		finite and non renewable resource.		
HE 2	Health & Safety	Failure to manage sufficient processes to protect its staff whilst undertaking their duties.	Likelihood – 3 Impact – 5 Risk Score: 15	Ensure that adequate systems are in place, and that these are regularly reviewed, to reduce the risks to staff whilst at work. Work with the Service Health & Wellbeing Advisor to address specific issues of service (e.g. lone working, abuse & assault, hazardous location working – mine sites, woodlands, etc). Issue of lone worker devices. (Alyson Cooper and Team Leaders)
HE 3	Heritage Led Regeneration	Failure to provide match funding and/ or resources to work up future heritage led regeneration projects resulting in loss of significant funding potential available to Cornwall and erosion and loss of Heritage Assets.	Likelihood – 3 Impact – 3 Risk Score: 9	Regular attendance at Capital funding meetings and investigation of opportunities to seek funding from Town and Parish councils to work up stage 1 bids. (Alyson Cooper and Andrew Richards)
HE 4	Delivery of Capital and externally funded project	Failure to deliver historic environment capital and externally funded projects to agreed timescales and standards.	Likelihood – 3 Impact – 3 Risk Score: 9	Ensure staff are using performance management systems currently in place. Review current system. (Andrew Young)
HE 5	Staff	Loss of specialist staff (long or short term) and/or inability to recruit resulting in inability to meet Service responsibilities.	Likelihood – 4 Impact – 4 Risk Score: 16	Investigate and develop partnership working arrangements where feasible. (Alyson Cooper and Andrew Young)
HE 6	Revenue	Failure to maintain quality, standards and levels of service due to financial pressures/limited staff resources, resulting in inability to provide specialist service to enable CC to discharge its statutory duties in regard to the historic environment.	Likelihood – 4 Impact – 4 Risk Score: 16	Continually look to make efficiency improvements across the Service activity areas. Investigate and develop partnership working arrangements where feasible. (Historic Environment Team Leaders)
HE 7	Training	Failure to identify skills gaps and training needs	Likelihood – 3	Identify opportunities for specialist training in

Risk Number	Risk Name	Risk Definition	Risk Score Likelihood X Impact	Current Position/Action Being Taken (including responsible officer)
		and as a result of budgetary pressures staff are unable to undertake CPD and lose professional membership status.	Impact – 3 Risk Score: 9	Cornwall and look to providing joint internal training. In house training on the job and opportunities sought through current and future Heritage led Regeneration Schemes. (Alyson Cooper and Andrew Richards)
HE 8	Internal Co-ordination	Service fails to co-ordinate activities sufficiently with other relevant Council Services.	Likelihood – 1 Impact – 4 Risk Score: 4	Ensure that open and regular communications are maintained, and that opportunities to co-ordinate actions are explored. (Historic Environment Team Leaders)
HE 9	Partnerships	The risk to the Service in terms of programme delivery in the event of the withdrawal of partner support (financial).	Likelihood – 3 Impact – 3 Risk Score: 9	Ensure that open and regular communications are maintained with key partners (e.g. English Heritage, Natural England, Heritage Lottery, etc), and that withdrawal implications are managed via suitable risk logs attached to all projects and programmes. (Alyson Cooper and Andrew Young)

Alyson Cooper, Principal Historic Environment Officer

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Appendix 1 - Legislative framework

International

- UNESCO World Heritage Convention (1972)
- UNESCO Convention on the Protection of the Underwater Cultural Heritage (2001)
- European Convention on the Protection of Archaeological Heritage (1992)
- European Landscape Convention (2009)

National legislation

- Ancient Monuments and Archaeological Areas Act (1979)
- The National Heritage Act (2002)
- Protection of Wrecks Act (1973)
- Hedgerow Regulations 1997
- Treasure Act 1996
- Town and Country Planning Act 1990
- Planning (Listed Buildings and Conservation Areas) Act 1990
- Planning and Compulsory Purchase Act 2004
- Environmental Information Regulations 2004
- Burial Act 1857
- The Town and Country Planning (Churches, Places of Religious Worship and Burial Grounds) Regulations 1950
- Disused Burial Grounds Act 1884; Disused Burial Grounds (Amendment) Act 1981.
- Marine and Coastal Access Act 2008
- Town and Country Planning (Trees) Regulations 1999
- Circular 07/09: Protection of World Heritage Sites

National and International guidance

- National Planning Policy Framework (2012)
- PPS5 Historic Environment Planning Practice Guide 2010
- Highways Agency advice on the Historic Environment
- The Government's Statement on the Historic Environment for England 2010
- The Heritage Dividend Methodology, Measuring the Impact of Heritage Projects English Heritage (2005)
- Making the past part of our future (2005-10). English Heritage
- The Historic Environment: A Force for our Future. DCMS (2001)
- Conservation Principles, Policies and guidance for the sustainable management

of the historic environment, English Heritage (2008)

- Heritage at Risk 2012/South West, English Heritage (2012)
- Good Practice Guide for Local Listing, English Heritage (2012)
- Understanding Place, Historic Area Assessments: Principles and Practice, English Heritage (2011)
- Understanding place: Character and context in local planning (EH, 2011)
- The Setting of Heritage Assets, English Heritage (2011)
- Guidance on Heritage Impact Assessments for Cultural World Heritage Properties, International Council on Monuments and Sites (2011)

Regional Guidance

- South West Archaeological Research Framework Research Strategy 2012 – 2017

Local Guidance

- Historic Environment White Paper, Cornwall Council (2012)
- Cornwall and West Devon Mining Landscape World Heritage Site Management Plan 2013 - 2018
- The Cornwall Area of Outstanding Natural Beauty Management Plan 2011 - 2016
- Cornwall and Scilly Urban Surveys (CSUS) (CCC, EH 2002-05)
- Cornwall Industrial Settlements Initiatives (CISI) (CCC, EH 1998-2004)
- Historic Landscape Characterisation (CCC 1994)
- The Cornwall Landscape Character Assessment (CCC 2007)
- Cornwall Landscape Character Assessment Best Practice Guidance 2011
- The Past in Cornwall's Future (CCC, 2003)
- Conservation Area Appraisals and Management Plans (Cornwall Council)

Appendix 2 - Key Historic Environment Facts

Of the 7,645 applications determined by Cornwall Council in 2011/2012 (an increase of 131), 460 were for Listed Building Consent - the fifth highest number for any Local Authority in England; 65 Conservation Area Consents were determined - the second highest number in the country¹; approximately one quarter of the applications determined affected a Conservation Area² and approximately 35% of applications affected a heritage designation (Listed Building, Conservation Area and World Heritage Site). 303 planning applications had archaeological implications or conditions recommended.³

In the period 1 April 2012 to 31 March 2013 Cornwall Council determined 10,957 applications. The Historic Environment Advice and Information Teams⁴ were consulted on 2,591 applications. They provided written responses for:

- 62% of the 2,591 applications deemed to affect heritage assets (i.e. 1,619 responses)

This included:

- 68% of the 659 Listed Building Consent consultations (i.e. 449 responses)
- 58% of the 60 Conservation Areas Consent applications (i.e. 35 responses)
- 62% of the 320 application consultations within the World Heritage Site (i.e. 199 responses)
- 67% of the 1,069 full applications (i.e. 449 responses)
- 53% of the 142 applications to discharge conditions, including those for listed buildings (i.e. 75 responses)
- 514 planning applications which had archaeological implications or conditions recommended⁵
- 72 agri-environment applications which also included applications covering 5628 ha of farm and parkland applying for Higher Level Stewardship in Cornwall and the Isles of Scilly.⁶

¹ Heritage Counts 2012, English Heritage <http://hc.english-heritage.org.uk/content/pub/2012/understanding-assets-2012.xls>

² Statistics derived from IDOX UNI-form e-planning system, Cornwall Council for 1 April 2012 to 31 March 2013

³ Recorded on HBSMR (Cornwall Council Historic Buildings Sites and Monuments Record) consultation module 1 April 2012 to 31 March 2013

⁴ Statistics derived from IDOX UNI-form e-planning system, Cornwall Council for 1 April 2012 to 31 March 2013

⁵ Recorded on HBSMR (Cornwall Council Historic Buildings Sites and Monuments Record) consultation module 1 April 2012 to 31 March 2013

⁶ Recorded on HBSMR (Cornwall Council Historic Buildings Sites and Monuments Record) consultation module 1 April 2012 to 31 March 2013

The Historic Environment Record Team responded to 1,000 enquiries and was responsible for the following statistics:

- 492 new Monument records added
- 2,950 Monument records
- 231 Event records added and 289 OASIS records verified
- 1,881 Event records enhanced

Access to information

The HER is a public register of all heritage assets comprising sites, buildings, monuments and landscape of local significance and interest. It also includes a number of related archives and collections including:

- 56,605 Historic Buildings, Sites and Monuments Record entries
- 205,000 ground and aerial digital photos
- 80,000 non digital ground and aerial photos
- 6,000 item technical library, including 1,545 books
- 3,500 item 'grey literature' report library of archaeological and historic building interventions, investigations and similar activities
- 3,000 item archive of detailed archaeological plans, surveys and drawings and Historic Landscape Character maps

Heritage at Risk

- **Scheduled Monuments:**
There are 1,345 Scheduled Monuments in Cornwall; 214 (16%) are considered by English Heritage to be at risk.
- **Listed Buildings:**
There are 803 Grade I and Grade II* listed buildings in Cornwall. English Heritage and SAVE consider 40 (5%) to be at risk.
- **Registered Parks and Gardens:**
1 (2.7% of total in Cornwall) is considered at risk (Carclew near Mylor).
- **Conservation Areas:**
1 (0.6% of total in Cornwall) is considered at risk (Bodmin).
- Cornwall Historic Environment Record Heritage at Risk includes 829 heritage assets on the national H@R list and 180 heritage assets on the local H@R list.

The above data gives us a figure of 10% of protected heritage assets in Cornwall that are considered to be at risk. However, the HE Policy and Information team is in the process of developing a methodology for adding buildings, sites and monuments that are regarded as being at risk locally. This will result in a prioritised list that will include undesignated buildings and archaeological sites. This means that the figures for heritage considered at risk in Cornwall could change considerably.

Key external partners

- Cornwall Archaeological Society
- Cornwall Buildings Preservation Trust
- Cornwall Heritage Trust
- Cornish Buildings Group
- Cornwall and Tamar AONB
- World Heritage Site Partnership
- DEFRA
- English Heritage
- Environment Agency
- Heritage Kernow
- Cornwall Cultural Partnership
- Historic Cornwall Advisory Group
- National Trust
- Natural England
- Town and Parish Councils
- Heritage Lottery Fund

Appendix 3 - Key objectives and performance indicators achieved 2012/13

Objective 1			
Develop and implement policies, strategies and service standards which meet the Historic Environment Team's responsibilities and duties within the current financial constraints			
Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
Commission excellent services. Influencing the creation of better places to live.	Maintaining current service - HE advice to Planning by Conservation Officers and Planning Archaeologists. Specialist advice to Planning Service to enable CC as LPA to undertake its statutory duties regarding the Historic Environment, to undertake duties as set down national legislation and guidance. Including advice to development management, on World Heritage Site, work connected with EIA processes, mineral planning advice. As well as non-application based work.	Protocol to recoup income received by planning for Historic Environment support on Planning. Historic Environment charging strategy introduced. Performance indicators as set down below.	Paper setting down work carried out by Historic Environment for Planning completed and formed appendix to HE White Paper which was adopted by Council in December 2012.
Commission excellent services.	Maintaining current service - Historic Environment Record (HER). All local Planning authorities are required to either maintain or have access to a Historic Environment Record.	Draft revised charging policy adopted by Cornwall Council. Performance indicators as set down below.	Revised Charging Policy implemented http://www.cornwall.gov.uk/default.aspx?page=29975
Influencing the creation of better places to live. Making the most of our high quality environment.	Ensure historic environment is placed at the heart of policies and partnership working within the Council, integrating especially with planning, property, landscape, maritime and environmental services.	HE contributions to policies and strategies.	Contributions to Core Strategy, Green Infrastructure, Maritime Strategy, Maritime Planning development, Cornwall Design Guide, Cultural Strategy, World Heritage Management Plan.

Objective 1

Develop and implement policies, strategies and service standards which meet the Historic Environment Team's responsibilities and duties within the current financial constraints

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
Commission excellent services. Influencing the creation of better places to live.	Historic Environment White Paper building on work done by Heritage Kernow on a Heritage Strategy for Cornwall. It will link with the Cornwall Culture White Paper and identify the issues, priorities and deliverables for the Service enabling future projects to be considered by the Council's Cultural Investment Board.	Endorsement by Cornwall Council.	Taken to and endorsed by Historic Cornwall Advisory Group - 22 May 2012, Culture Investment Board - 6 July 2012, EEOC - 5 September 2012. Adopted by Cabinet December 2012 http://www.cornwall.gov.uk/default.aspxpage=8528
Commission excellent services. Influencing the creation of better places to live.	Formalise partnership working with Natural England , Cornwall land management advisers to enable increased availability of Historic Environment Countryside Advice and more effective partnership working.	Memorandum of Agreement (MOA) with Natural England Historic Environment adviser on level of support from Countryside Advice Cornwall Council (CC).	Ongoing.
Commission excellent services.	Formalise arrangements and level of support provided by Historic Environment to Planning Service .	Service Level Agreement with Planning.	Evidence submitted to Planning Service but has been overtaken by restructuring proposals.
Influencing the creation of better places to live. Create a green Cornwall - making the most of our high quality environment.	Define and improve management of the condition monitoring of Cornwall's historic environment through the development of a Heritage at Risk Programme .	Development of Heritage at Risk programme. Liaison with other CC services engaged in asset transfer, enforcement and property management; work with	Reported through Historic Cornwall Advisory Group and posted on CC website. Application to Heritage Lottery Fund for Heritage at Risk project in East Cornwall.

Objective 1

Develop and implement policies, strategies and service standards which meet the Historic Environment Team's responsibilities and duties within the current financial constraints

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
		<p>other services and teams (enforcement, empty homes, building control to ensure a cross service approach).</p> <p>Development of programme of potential capital/external funded projects to address Heritage at risk.</p>	
Create a green Cornwall - making the most of our high quality environment.	Conservation Area Appraisals and management plans.	Completion of six of the draft appraisals for Liskeard, Kingsand and Cawsand, Wadebridge, Padstow, Bodmin, Kirkhampton, Marhamchurch, Charlestown, St Austell	Reports went to Planning Policy Advisory Panel in December for Wadebridge, Charlestown and St Austell. These appraisals were then formally approved by Cabinet portfolio holder. Public consultation for Kingsand and Cawsand, Bodmin, Liskeard.
Create better places - engaging communities and promoting community pride through delivering viable and effective conservation projects.	Neighbourhood Plans toolkit. Feeding into the guidance and toolkit being prepared by the Council under the Localism Act, to ensure that communities have guidance on assessing and developing their historic environment when preparing a Neighbourhood Plan.	<p>Historic Environment contribution to Council toolkit.</p> <p>Online Historic Environment toolkit.</p>	<p>HE now part of Neighbourhood Planning Management Board. HE Research guidance posted on Neighbourhood Planning website to aid Town and Parish Councils</p> <p>http://www.cornwall.gov.uk/default.aspxpage=32693</p>

Objective 1

Develop and implement policies, strategies and service standards which meet the Historic Environment Team's responsibilities and duties within the current financial constraints

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
<p>Create a green Cornwall - making the most of our high quality environment.</p> <p>Commission excellent services.</p>	<p>Maintain and improve central role of the Historic Environment Record in data management, access and input into Cornwall Council advice and policies.</p>	<p>Promote wider access by public and professionals to HER resources through user-friendly web-based and other services, improving access to information, increasing self-service and broadening understanding.</p> <p>Ensure delivery of first year recommendations of 2012 HER audit.</p>	<p>Work captured as part of Historic Environment White Paper. Delivery of first year recommendations of 2012 HER audit</p> <p>http://www.cornwall.gov.uk/default.aspxpage=8528</p>
<p>Create better places - engaging communities and promoting community pride through delivering viable and effective conservation projects.</p>	<p>Develop the HE contribution to localism and neighbourhood planning and partnerships.</p>	<p>Engage in internal and external partnerships, training and consultation exercises.</p> <p>Attend town/parish meetings and training sessions as necessary.</p> <p>Promote locally-led HE initiatives (Highway heritage and volunteer groups e.g. CASPN).</p>	<p>Ongoing work reported through Historic Cornwall Advisory Group and posted on CC website. HE Research guidance posted on Neighbourhood Planning website to aid Town and Parish Councils.</p>
<p>Making the most of our high quality environment.</p>	<p>Promote role of Historic Environment in place making by attending the Design Review Panel.</p>	<p>Attend meetings.</p>	<p>Design Review Panel meetings attended.</p>

Objective 1

Develop and implement policies, strategies and service standards which meet the Historic Environment Team's responsibilities and duties within the current financial constraints

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
Commission excellent services.	Promote consistency of advice across CC in both Planning and non-planning, for both Historic Environment and partner Services.	Biweekly team meetings. Quarterly HE Advice and information team meetings. Quarterly CC/EH liaison meetings.	Meetings arranged, attended, minuted and minutes circulated in HE weekly newsletter.

Indicators for Objective 1	Source of information	2011/12 Outturn	2012/13 Target	Actual
Number of Conservation Areas and percentage of Local Authority covered by Conservation Area designation	CC HER	145 (1.2%)	145 (1.2%)	145 (1.3%) Increase in area of certain CAs
% of Conservation Areas with appraisals	CC HER	62 (42.7%)	68 (46.9%)	65 (45%)
Number and percentage of Conservation Areas at risk	CC HER/HBSMR	1 (0.68%)	1 (0.68%)	1 (0.68%)
% of Conservation Areas with published management plans (included within appraisals or separately)	CC HER/HBSMR	33 (22.75%)	36 (24.8%)	36 (24.8%)
Number of Historic Environment Record entries in World Heritage Site	CC HER/HBSMR	3648 (6.5% of the HER)	3848	5191 (11%)
Number of new HER Historic Building, Site and Monument records created	CC HER/HBSMR	300	300	492
% of the HER Historic Building, Site and Monument	CC	55.6%	58%	56%

Indicators for Objective 1	Source of information	2011/12 Outturn	2012/13 Target	Actual
records validated	HER/HBSMR			
% of completed OASIS records validated by HER	CC HER/HBSMR	194 (86.9%)	90%	289 (94%)
Number of verified records added to the Cornwall Council Heritage Asset at risk register.	CC HER, English Heritage Buildings at Risk and SAVE registers	New PI	30	180 on Local register, 829 on National registers
Number of verified records within World Heritage site added to Cornwall Council Heritage Asset at risk register	CC HER/HBSMR	New PI	30	60
Number of heritage assets at risk benefiting from positive action	Data from Advice teams/HBSMR	New PI	10	Camborne THI (Phase 1) - 13 buildings (actual) removed from the Buildings At Risk register. Including: 12 x BAR Category 1 (Extreme Risk) 1 x BAR Category 3 (At Risk)
Number of listed building and conservation area consent applications registered by Cornwall Council and % of listed building and conservation area consent applications with HE consultation response	IDOX UNIFORM	658 (71%)	658 (80%)	719 (67%)
% of HER enquiries responded to within 10 days	CC HER	New PI	90%	96%
% of planning applications with HE written comment	IDOX UNIFORM	New PI	16%	23%
Number of consultations on non-planning cases	Advice/HBSMR	New PI	375	47
Number of pre-application responses provided by HE	IDOX UNIFORM	New PI	20	104
Number of Planning Performance agreements where	IDOX	New PI	20	22

Indicators for Objective 1	Source of information	2011/12 Outturn	2012/13 Target	Actual
HE have provided paid advice	UNIFORM			
% agri-environment consultations within the turn around times	Countryside Advice/HBSMR	New PI	70% of HLS FEPs 80% of Woodland Grant Scheme consultations	100% of both FEPs and Woodland Grant Scheme Consultations

Objective 2

Review, develop and procure capital and externally funded Historic Environment projects. Ensure that they improve the sustainable financial security of the Historic Environment team and clearly and demonstrably link in with Corporate and Service objectives

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
Commission excellent services	Historic Environment Options paper to consider potential options to improve sustainability of delivery of service.	Paper produced and circulated to team.	Reported to Strategic Waste and Landscape Managers meetings.
Commission excellent services	Working with teams across the Council to deliver projects involving regeneration and development of historic sites and buildings.	Harvey's Foundry Phase 3 Convergence bid October 2012. Duchy Palace Convergence grant spent March 2013. South Crofty Heritage Restoration - secure conservation works to value of £590,000 to South Crofty mine headframe and 2 x Grade II engine houses, as part of legal obligations between CC and WUM.	Successful application for Harvey's bid submitted. Duchy Palace grant spent and works completed. South Crofty Heritage restoration works secured with Historic Environment providing schedule of repairs and part of the project team. Asset transfer completed.
Create a	Archaeological Projects ongoing tendered contract	HE Landscape surveys (such as	Reported through Historic

Objective 2

Review, develop and procure capital and externally funded Historic Environment projects. Ensure that they improve the sustainable financial security of the Historic Environment team and clearly and demonstrably link in with Corporate and Service objectives

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
green Cornwall - making the most of our high quality environment	work to help developers meet planning conditions. Contributes towards sustainable economic development and Green Cornwall. All year round; employs 10-15 of the Project Team.	<p>Tehidy, Trerice, etc.) funded by organisations such as the National Trust and other sections within Cornwall Council. Contributes towards sensitive cultural resource management and maintaining Cornish character.</p> <p>Historic building surveys. Can be tendered contract work or specially commissioned. Contributes towards maintaining Cornish character and sustainable economic development. All year round.</p> <p>Industrial heritage projects. Can be tendered contract work or specially commissioned (e.g. by National Trust and other sections within Cornwall Council). Range of activities, but principally providing specialist advice on building restoration works, providing information to the public and creating better access to heritage assets.</p> <p>HLS surveys and SHINE. Funded by Natural England. Tendered work which</p>	Cornwall Advisory Group, posted on CC website and reported to grant funders and local community groups http://www.cornwall.gov.uk/default.aspxpage=7762

Objective 2

Review, develop and procure capital and externally funded Historic Environment projects. Ensure that they improve the sustainable financial security of the Historic Environment team and clearly and demonstrably link in with Corporate and Service objectives

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
		contributes towards sustainable economic development and protection of heritage assets.	
Commission excellent services	Historic Landscape and Seascape and Urban Characterisation. Grant funded by English Heritage. Contributes towards understanding the significance of the Cornish environment, provides a powerful planning tool. Also contributes towards national strategic priorities.	West Penwith HLC. South West Seascapes. Extensive Urban Surveys.	West Penwith HLC completed South West Seascapes project secured and work commenced. Extensive Urban survey of Devon Towns secured and underway http://www.cornwall.gov.uk/default.aspx?page=7762
Making the most of our high quality environment	West Penwith Monograph. Grant funded by English Heritage and National Trust. Contributes towards understanding the significance of the Cornish environment, maintaining Cornish character, promoting the historic environment. Will feed into West Penwith HLF project.	Monograph published.	Reported through Historic Cornwall Advisory Group and updates to funding partners http://www.cornwall.gov.uk/default.aspx?page=7762
Making the most of our high quality environment	National Mapping Programme. Grant funded by English Heritage and partnership working with other local authorities. Exporting Cornish expertise. Contributes towards national strategic priorities – understanding significance of historic environment.	Specialist training provided to one member of the team.	Contracts secured and work continuing on time and in budget. Specialist training provided to one member of the team.
Making the most of our high quality environment	Mineral extraction assessment. Grant funded by English Heritage and partnership working with other local authorities. Contributes towards understanding significance of heritage assets, protecting heritage assets, maintaining Cornish character.	Final Report.	Reported through Historic Cornwall Advisory Group and funding returns http://www.cornwall.gov.uk/default.aspx?page=7762

Objective 2

Review, develop and procure capital and externally funded Historic Environment projects. Ensure that they improve the sustainable financial security of the Historic Environment team and clearly and demonstrably link in with Corporate and Service objectives

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
Delivering excellent services - building effective partnerships	Monuments Management Programme. Projects in partnership with English Heritage. Protects heritage at risk, maintains Cornish character, community involvement and encourages sense of place.	Hillforts HLF project bid to be worked up in addition to ongoing projects.	Reported through Historic Cornwall Advisory Group and posted on CC website and reported to grant funders and local community groups http://www.cornwall.gov.uk/default.aspx?page=8480
Enabling sustainable economic prosperity - creating a green Cornwall - delivering excellent services - building effective partnerships	Camborne, Roskear, Tuckingmill Townscape Heritage Initiative (THI) Common Fund: £1,048,750. The THI commenced in Camborne, Roskear and Tuckingmill Conservation Areas in January 2008. Funds were fully committed at an early stage before the official completion date in 2013. The early take up of grant funding helped a successful bid for a second THI in the same area.	Project completed 31 December 2012. Project results include: <ul style="list-style-type: none"> • 28 buildings improved • 8 Listed Buildings improved • 28 buildings with architectural features restored • £9,533,017 private sector contribution • 13 buildings removed from the Buildings At Risk register • 3,508 sq m of vacant or underused floor space returned to residential use • 500 sq m of vacant or underused floor space returned to commercial use • 3 Conservation Areas enhanced • Final report written 	First phase completed on time and exactly to budget delivering outputs over and above those originally anticipated. Final report in progress http://www.cornwall.gov.uk/default.aspx?page=32261

Objective 2

Review, develop and procure capital and externally funded Historic Environment projects. Ensure that they improve the sustainable financial security of the Historic Environment team and clearly and demonstrably link in with Corporate and Service objectives

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
<p>Enabling sustainable economic prosperity - creating a green Cornwall - delivering excellent services - building effective partnerships</p>	<p>Camborne, Roskear, Tuckingmill, Regeneration, Energy and Skills Townscape Heritage Initiative</p> <p>The new Camborne, Roskear, Tuckingmill Regeneration, Energy and Skills THI commenced in January 2012 and will run until June 2016. The new scheme has an emphasis on monitored energy saving measures and local traditional skills training.</p> <p>This project is building on that above, maximising the outcomes from Convergence and other funding streams, bringing empty buildings back into use and promoting development that reinforces sustainability, good design and local character. It is also specifically promoting energy saving and traditional skills training as below.</p>	<p>The projected measurable outputs for the THI as set out in the Stage 2 Application are as follows:</p> <ul style="list-style-type: none"> • 12 Buildings improved (2 Vacant Buildings and 10 Non Vacant Properties) • 2 Listed Buildings improved • 3 Conservation Areas improved • £512,320 private sector contribution • 7 Buildings removed from the Buildings At Risk Register • 843 sq m of underused / vacant floor space returned to commercial use • 538 sq m of underused / vacant floor space returned to residential use • 22 Downpipe Projects • 2 Skills training initiatives for rebuilding boundary walls 	<p>Phase 2 commenced. Reported through Historic Cornwall Advisory Group and posted on CC website and reported to grant funders and local community groups</p> <p>Website: http://www.cornwall.gov.uk/default.aspxpage=32261</p>

Objective 2

Review, develop and procure capital and externally funded Historic Environment projects. Ensure that they improve the sustainable financial security of the Historic Environment team and clearly and demonstrably link in with Corporate and Service objectives

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
<p>Enabling sustainable economic prosperity -</p> <p>creating a green Cornwall -</p> <p>delivering excellent services -</p> <p>building effective partnerships</p>	<p>Energy saving measures</p> <p>The THI is funding good practice ways of upgrading historic buildings and monitoring their performance. Monitoring is being carried out by students from Cornwall College's Renewable Technologies course. Results from the monitoring is being fed back into the 'Improving Energy Efficiency in Cornish Historic Buildings' guide which is intended to inform discussions on sympathetic ways of retrofitting local historic buildings.</p> <p>Traditional Skills Training</p> <p>Skills training initiatives provide local students, contractors and professional agents with involvement in live projects. Traditional skills training encourages repair of original building fabric, helps up skill the local workforce, and provides increased competition for works to historic buildings.</p>	<p>Energy saving measures.</p> <p>The 'Improving Energy Efficiency in Cornish Historic Buildings' guide (launched at the Green Cornwall Show in July 2013) explains how retrofitting can be achieved in a sympathetic and common sense way. The guide is available on the Camborne THI website: (http://www.cornwall.gov.uk/default.aspxpage=32261).</p> <p>The guide shows how retrofitting can be carried out without damaging a historic building's character and provides local examples of good practice, costs for appropriate measures and links to enable further research.</p> <p>Traditional skills training provided.</p>	<p>'Improving Energy Efficiency in Cornish Historic Buildings' guide (launched at the Green Cornwall Show in July 2013)</p> <p>399 local students, contractors and professional agents have attended traditional skills training events which have been carried out throughout the two Camborne THIs.</p> <p>Examples of our skills training includes: masonry repairs, lime pointing, traditional joinery repair techniques, design and production of sash windows and surrounds, design and manufacture of street signs and door furniture</p> <p>A summary of the skills initiatives is available on the website: (http://www.cornwall.gov.uk/default.aspxpage=32261)</p>
<p>Delivering excellent services -</p> <p>building</p>	<p>Camborne Discovery Map</p> <p>The Camborne Map is a colourful three dimensional map of Camborne and its surrounding areas of interest. It highlights sustainable ways of accessing the town and</p>	<p>The two Camborne THIs part-funded the Camborne Discovery Map project (£10,000 in total against an overall £30,000 project cost).</p>	<p>Work to the Camborne Discovery Map is now complete. 20,000 Maps have been printed and every</p>

Objective 2

Review, develop and procure capital and externally funded Historic Environment projects. Ensure that they improve the sustainable financial security of the Historic Environment team and clearly and demonstrably link in with Corporate and Service objectives

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Outcome
effective partnerships	local attractions. It incorporates a heritage town trail around the border. The map has an associated interactive website (with links to Camborne THI). The map and interactive website engages local residents, visitors and local schools to discover the industrial and historically important attractions of note accessible from Camborne.		household in Camborne has received a free copy. The map is used by the schools (Camborne School ordered a further 500 maps) and flat copies will be displayed in public car parks, etc. See: http://www.cambornemap.org/index_camborne.html

Indicators for Objective 2	Source of information	2011/12 Outturn	2012/13 Target	Actual 2012/13
Historic Environment projects portfolio to come within budget	HE data	New PI	95%	Completed 90 projects of which 75% were within budget. But overall projects team made a substantial surplus.
Number of buildings at risk removed from BAR register as result of externally funded HE projects	New PI	New PI but see Appendix 4 for success over last 10 years	1	13 buildings removed from the Buildings At Risk register. Including: 12 x BAR Category 1 (Extreme Risk) 1 x BAR Category 3 (At Risk)
Number of listed buildings repaired/restored and brought back into use using Capital grant funding	CC THI data	New PI but see Appendix 4 for success over last 10 years	2	8 Listed Buildings improved - The Old Fire Station, Camborne Clock, The Clink & Parish Vestry, All Saints Community Centre, 27 Roskear, 29 Roskear, Former Methodist Chapel, Former Laity's Bakery (all Grade II)

Indicators for Objective 2	Source of information	2011/12 Outturn	2012/13 Target	Actual 2012/13
Number of skills training courses provided	New PI	New PI.	2	<p>13 Skills Training courses through Phase 1 of Camborne THI including SPAB Training Day, Bag Rubbing, Lime Pointing, Traditional Joinery Week (10 sessions). 5 Skills Training events through Camborne THI (Phase 2) including Lime pointing and masonry repairs (2 x 1 day events), design and production of sash windows and surrounds (2 sash windows manufactured for a 'live' project), design and manufacture of streets signs (12 street signs manufactured) and door furniture (1 door knob and knocker manufactured).</p> <p>The THI Project Team also worked with Primary, Secondary and College Students on a range of projects (including local history, building conservation & energy efficiency in historic properties).</p> <p>The THI Project Team has also carried out internal training sessions (x3) as part of launch of the 'Improving Energy Efficiency in Cornish Historic Buildings' guide.</p>
Numbers attending skills training courses	New PI	New PI.	20	<p>Camborne THI (Phase 1) – 307 attending: SPAB Training Day (40), Bag Rubbing (14), Lime Pointing (18), Traditional Joinery Week (125), Yr 5 Student Trevithick School (30), Foundation Degree Students (25), SIEU Project (30), Apprentices (25).</p> <p>Camborne THI (Phase 2) – 92 (to date) Lime pointing and masonry repairs (20), design and production of sash windows and surrounds (7), design and manufacture of streets signs and door furniture (25), internal training sessions (40).</p>

Indicators for Objective 2	Source of information	2011/12 Outturn	2012/13 Target	Actual 2012/13
				<p>Seminars and Presentations: A presentation was given about Energy Saving Measure in Historic Properties to 160 delegates at the RTPi Seminar, Bath (March 2013), also a seminar at Green Cornwall Show (July 2013) for approx. 30 delegates.</p> <p>Temporary Exhibitions and Displays: Trevithick Day display (Camborne Library), semi permanent display (vacant shop, Treloarwarren Street), Stand at Green Cornwall Show (Eden Project), May 2012, Stand at Green Cornwall Show (Heartlands), 26/27 June, Stand at Get Cornwall Building Show (Heartlands), 20 March.</p> <p>Other Activities: Cornwall College students have also been involved in analysing results from questionnaires from tenants of properties where energy saving measures have taken place.</p>

Objective 3

Share expertise, enhance integration, improve effective working and well-being of teams and individuals

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Milestones and Quarterly progress
Commission excellent services	Identification of skills gaps and training needs and implementation of staff training including maximising opportunities for CPD.	Staff members achieving 20 hours recorded CPD.	Reported through Historic Cornwall Advisory Group and posted on CC website and reported to grant funders and local community groups.

Objective 3			
Share expertise, enhance integration, improve effective working and well-being of teams and individuals			
Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Milestones and Quarterly progress
Commission excellent services	Member development training sessions.	Training sessions provided.	Reported through Historic Cornwall Advisory Group and posted on CC website and reported to grant funders and local community groups.

Indicators for Objective 3	2011/12 Outturn	2012/13 Target	Actual
Members/parish and town council development training sessions	New PI	2	4
Number of member information forms produced	New PI	15	25

Objective 4			
Support devolution of appropriate functions, knowledge base and assets to a range of community organisations to enhance local ownership of service delivery			
Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Milestones and Quarterly progress
Delivering excellent services - building effective partnerships	Support other teams across Council in managing Council estate , including advising on risk disposal, re-use, providing effective risk management that supports achievement of the Directorate's objectives.	Deliver South Crofty lease heritage obligations. Loggans Mill viable scheme in place.	Head frame and two engine houses in process of repair - schedules provided by Historic Environment http://www.cornwalldevelopmentcompany.co.uk/assets/file/April%202013%20Press%20Release

Objective 4

Support devolution of appropriate functions, knowledge base and assets to a range of community organisations to enhance local ownership of service delivery

Key Linked TWE Priority	Projects/Actions	Measure(s)/Target(s)	Milestones and Quarterly progress
			s/15.04.13%20South%20Crofty%20heritage%20conservation%20work%20gathers%20pace%20Issued%20by%20CC.pdf Loggans Mill - Cornwall Buildings Preservation Trust have secured funding for feasibility study from AHF Cold Spots Fund.
Delivering excellent services - building effective partnerships	Harvey's Foundry, Hayle , Phase 3	Developing and delivering asset transfer of CC property. ING S106 obligations for transfer of holdings. Commission design team, secure Planning consents. Preparing Convergence bid, recently secured £108,000 grant from Economic Development and £180,000 from English Heritage.	Convergence bid submitted and funding offered. Unfortunately the match funding from the bank was withdrawn at the last minute and the Harvey's Trust have now decided to apply for an HLF Heritage Enterprise Grant http://www.harveysfoundrytrust.org.uk/development.html
Delivering excellent services - building effective partnerships	Duchy Palace, Lostwithiel .	Developing and delivering restoration and re-use of Grade I building at risk with two charities and steering £100,000 CC Capital grant.	Successfully completed with celebration of opening in July 2013 http://www.thisiscornwall.co.uk/Old-Duchy-Palace-takes-new-lease-life-Lostwithiel/story-18991190-detail/story.html#axzz2bltp3OXY

Appendix 4 - Historic Environment Projects

Over the last 12 months the Projects Team has been responsible for the following projects:

- 71 Fore Street, Bodmin, Car Park Watching Brief
- A30 Publication Project
- A30 Temple to Higher Carblake dualling Evaluation
- A30 Trunk Road EIA and Chapter
- A30 Trunk Road, Temple to Higher Carblake Test Pits Watching Brief
- All Saints Church, Tuckingmill Watching Brief
- Area A Quintrell Downs Evaluation
- Bartles Building Record
- BBT SWW Pipeline Archiving Stage
- Bedford Mine Trail Historic Building Consultancy/Watching Brief
- Beeswing Barrow Watching Brief
- Binhamy: Review of EIA
- Boden Veau CE Final Edits
- Bodulgate Wind Turbine Desk Based Assessment
- Bodulgate Wind Turbine Phase 2 Assessment
- Bogue Farm Assessment
- Bonython Turbine Assessment
- Borough Farm Watching Brief
- Borough Farm, St Mary's Archaeological Recording
- Bottonnett Wind Turbine Assessment
- Broadgate Mine Shaft Consultancy/Recording/Report
- Burrator Forestry Building Watching Brief
- Buzza Tower Building Record
- Callywith Quarry Wind Turbine Assessment
- Caradon Hill Area Heritage Project [Phase 2] 2010-2012 Historic Buildings Consultancy
- Carwynnen Quoit Evaluation 2012 Phase 2
- Carwynnen Quoit Big Dig September 2012
- Carwynnen Quoit Laser Scan
- Castle An Dinas Mine Buildings Historic Building Recording
- China Clay Assessment
- Clinnicks Culvert Watching Brief
- Clodgy Moor: Fields Of Stone Project Excavation Stage
- Cooda: Survey of House
- Coldharbour Ashreigny Wind Turbine Assessment
- Colrairie Wind Turbine Assessment
- Condition Survey of Cornwall's Listed Buildings at Risk 2013-2014
- Cook's Kitchen Historic Environment Consultancy
- Cornish Farmsteads Guidance
- Cornish Ports & Harbours Assessment
- Cornwall Aerial Survey 2008
- Cornwall Aerial Survey 2012/13
- Cornwall Energy Recovery Centre Watching Brief
- Cot Mill Building Recording
- CPR Link Road Geophysics
- Crane Castle, Illogan Evaluation and Survey 2012
- Devon Extensive Urban Survey

- Devon Great Consols Historic Building Consultancy
- Devon Historic Market and Coastal Towns Survey
- DGC Slopes and Drains Watching Brief
- Drakewalls Mine Archaeological Watching Brief
- Draynes Bridge Watching Brief
- Duchy Palace Historic Building Recording
- Dudnace Lane (Bartles Section) Watching Brief
- Dudnace Lane Assessment and Watching Brief
- Dudnace Lane to Wilson Way Watching Brief
- Ennor Castle Management Plan
- Exmoor Mires Project: Lanacombe Walkover Survey
- Four Burrows Solar Farm Watching Brief
- Gawton Mine S17 Historic Building Consultancy/Watching Brief
- Geophysical Survey at Trethosa Proposed Solar Farm
- Glebe Farm Wind Turbine Assessment
- Godrevy Barrow Gwithian Survey
- Godolphin Cider House Excavation
- Godolphin Kings Garden Walls Building Survey
- Goonhavern Geophysical Survey
- Gorran Haven Trail Watching Brief
- Grampound Road Railway Building Historic Building Recording
- Gulworthy Ropecourse Watching Brief and Consultancy
- Hallenbeagle Watching Brief
- Hampshire Downland NMP
- Hampshire South Downs NMP
- Healey's Farm, Callestick Wind Turbine Assessment
- HEATH, Managing the Historic Environment Monograph
- Higher Churchtown Farm, Launceston Assessment
- Higher Keigwin Farm Rapid Assessment
- Higher Trenhayle Solar Farm Watching Brief
- Higher Trenhayle Solar Farm Watching Brief
- Higher Trevibban, St. Ervan: Wind Turbines Assessment and Geophysics
- Historic Environment Outreach – Various Activities
- Hope Farm Solar Farm Watching Brief
- Hope Solar Farm Watching Brief
- Ivyleaf Wind Turbine Assessment
- Kessell Solar Farm Assessment
- Kessell Wind Turbine Assessment
- King Edward Mine Conservation Management Plan 2012
- King Edward Mine Evaluation 2013
- Ladock Community Wind Turbine Assessment
- Lanhydrock Water Supply Watching Brief
- Lanner Turbine Assessment
- Lansallos To Polruan Watching Brief
- Lantoom Quarry Watching Brief
- Liskeard Castle Survey
- Liskeard Industrial Heritage Pod Cast
- Lizard Geophysics
- Lowland Cornwall: The Hidden Landscape
- Lyonesse Project Monograph
- Manor Tannery Stage 2 Watching Brief
- Manor Tannery Stage1 Assessment
- Manor Tannery, Grampound Watching Brief

- Mapping the Sun, Community Archaeology Project
- Market Street Falmouth Recording
- Middle Penpethy Barns Historic Building Recording
- Monitored Soil Strip - Market House Garden, St Just
- Moorland Close, Pendeen Watching Brief
- New Forest Lidar Mapping
- New Forest Remembers Aerial Mapping
- Newquay Airport Control Tower Recording
- Newquay Tretherras Watching Brief
- North Cornwall STW Pipeline Mitigation
- NT Interpretation - SWCP Sites Advice
- Old Forge, St Newlyn East Watching Brief
- Old Station Road, Moorswater Watching Brief
- Pencoose Farm Geophysical Survey
- Pengersick Castle Tree Stumps Removal Watching Brief
- Pengersick Drains Archaeological Watching Brief
- Penhale Sands Management Plan
- Penmayne Rock Evaluation Trenching
- Penryn College Post Excavation
- Pentewan Culvert Watching Brief
- Penwith College Post Excavation
- Penwith College Post Excavation Programme
- Penzance Harbour Historic Building and Archaeological Recording
- PIE Summary and Scoping Document for the A30 Trunk Road
- Poltesco Mill Assessment
- Porhcressa Regeneration Watching Brief
- Porthloo Boat Park Improvement Scheme
- Porthmeor Building Recording
- Prince of Wales Mine Archaeological Watching Brief
- Quintrell Downs Geophysical Survey
- Quintrell Downs Keir Area Watching Brief
- Red River Valley, Chapel Road Watching Brief
- Richard Lander School Analysis
- Rowlands Corner, Egloskerry Assessment
- Royal Anne Galley Phase 4 Survey
- Scheduled Management Project 2012/13
- South Crofty Historic Buildings Recording
- South Crofty Renovation Consultancy
- South Crofty Watching Brief
- South East Rapid Coastal Zone Assessment (SERCZAS) NMP Component
- South West Rapid Coastal Zone Assessment NMP
- St Agnes Affordable Housing Analysis
- St Agnes Coastal Protection Scheme
- St Agnes Island Hall Extension Watching Brief
- St Agnes Island Hall, IoS - Archaeological Watching Brief
- St Anthony's Battery Excavation
- St Breock Wind Farm Access Road Watching Brief
- St Catherine's Point Survey
- St Cleer Commons Scrub Clearance
- St Dennis Energy Recovery Site Watching Brief
- St Euny Well and Chapel Survey
- St Just Plen Hut, Watching Brief
- SW Peninsula HSC

- SWCP (South Hams) 2012 Building Consultancy
- SWW Avon Pipeline Watching Brief
- Tamar Valley Mining Heritage Project DGC Trails Watching Brief and Consultancy
- Tamar Valley Mining Heritage Project Trails – Bedford to Russell
- Tamar Valley Mining Heritage Project Trails – New Quay to Morwellham
- Tavistock Canal Footbridge Historic Building Consultancy/Watching Brief
- Taylors & Davys Shafts Engines Houses Consolidation Watching Brief
- TEDC Site Geotechnical Test Pit Watching Brief
- The Lyonesse Project
- Tintagel Castle Reconstruction Feasibility Study
- TRAC Caradon Hill Area Heritage Project Consultancy and Watching Brief
- Tregargus Valley Recording
- Tregeen, Davidstow Watching Brief
- Tregonning Brick Kiln Recording
- Tregony, Penlee House Mitigation
- Tregrill Wind Turbine Assessment
- Trellil Holy Well Scheduled Monument Management
- Tremaine Wind Turbine Assessment
- Tremough AIR Post Excavation Programme
- Tremough Car Park 4a Watching Brief and Excavation
- Tremough TIC Building Post Excavation Programme
- Trengwainton Carn Assessment and Watching Brief
- Tresavean Geophysics
- Tresavean Watching Brief
- Tresawson Wind Turbine Assessment
- Trethosa Solar Farm Desk Based Assessment
- Trewavas Additional Surveys
- Trewoofe Wind Turbine Assessment
- Truro DG5 Scheme Archaeology
- Truro Eastern District Centre Archaeological Mitigation
- Twenty Acre Plantation Assessment
- Uncovering St Piran's Oratory, Community Archaeology Project
- Victoria Excavation
- Victoria Fieldwork Watching Brief
- Walled Garden, Penlee House Assessment
- Warleigh Barton Solar Farm Assessment
- Watermill Lodge, St Mary's, Watching Brief
- Well Cross Affordable Housing Evaluation
- West Penwith Monograph
- Western Fields Controlled Topsoil Strip Watching Brief
- Wheal Busy Conservation Management Plan
- Wheal Call Building Recording
- Wheal Maid Signage Project
- Whitehorse Cist Analysis Stage
- Wild Purbeck NMP
- Wilson Way - Dudnance Lane Historic Building Recording
- Woolgarden Barns, St Clether Historic Building Recording
- WPD Depot, Pool