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BUILDING · CONSERVATION

YORKSHIRE BRANCH

**Minutes of Meeting of Yorkshire Branch Committee held on
Venue: Brigantes, Micklegate, York
8 July 2019**

	Present:	Action
	Keith Knight (KK) Chair, David Rawlins (DR) Secretary, Stan Driver (SD) Treasurer, Simon Revill (SR) South Yorkshire Rep, Naomi Kempton (NK) North Yorks Rep, Hilary Byers (HB), Maria Calderon (MC), Tom Bromet (TB)	
1.0	Welcome:	
2.0	Apologies: Anne Simms (AS), Clara Turlington (CT) Branch Rep, Liz Humble (LH) Membership, Stephanie Jenkins (SJ) Events, Eric Carter (EC)	
3.0	Declaration of Any Other Business None	
4.0	Minutes of previous meeting. Minutes of the meeting held on 15 April 2019 – accepted by those present.	
5.0	Matters Arising <ol style="list-style-type: none">Conservation Training Course (KK). Continued satisfactory attendance. The next unit involves a visit to Wentworth on 15 July, together with other members.Affiliates Day – 31 March 2019. DR has submitted a blog in respect of the event to IHBC Yorkshire Twitter account.	
6.0	Officer's Reports	
6.1	Chair (KK) KK indicated that we have been approached by Eric Carter with view to taking over as Treasurer from SD. EC unable to attend today, but will be invited to next Committee meeting, ie before the AGM. KK has been involved in IHBC consultations on Heritage Statements. Best advice seems to come from CADW (Wales). Members can be placed on Consultations List if they wish. Notification of events direct to members & via Michael Netter via services@ihbc.org.uk	DR
6.2	Branch Rep Report (CT) CT not present. Whilst MC has managed to attend some Council + & F&R meetings, she was not able to attend the last Council + meeting on May 2. Now that IHBC AGM has been held, information relating to such meeting should be available when published. (<i>NOTE: MC subsequently obtained & circulated the slides relating to May 2 meeting to members of the Committee via DR.</i>) No comments yet received relating to the Webinar on 30 May. DR asked MC to try and attend Council + and F&R meetings where CT cannot. Other Volunteers to attend would be welcome, so that the Committee can be notified about the outcome of such meetings, especially in view of proposed changes by Head Office. `.	CT MC

6.3	<p>Treasurer's Report (SD) SD reported that there is £745.65 in the Bank, following payments due from KK for his Conservation Training Seminars. This suggests that we may not require the £750 subsidy from HQ yet: However, this must be subject to receipts in the next few months. We have to ask for it, with one weeks' notice required. It seems that such surplus funds will contribute to IHBC Yorkshire funds whilst KK is running his courses. £68.47 has been reimbursed to KK to reflect the lower amount of VAT KK needs to pay.</p> <p>SD also indicated that we have received notification of an outstanding invoice from York Conferences (Kings Manor) relating to one of KK seminars. KK to confirm by reference to payments made and invoice dates / numbers. KK says that this relates to when dates were changed & is not of concern / due: relates to 2 March, when event did not take place. SD anxious to have the email trail specifying Yk Conf agreement to transfer, and to know the Cancellation Policy set by York Conferences. There are also other odds & ends to clear up.</p> <p>SD expressed the importance of establishing dates for events well in advance, so that he can properly budget. See Section 6.5</p>	SD KK
6.4	<p>Secretary's Report (DR) Nothing to add.</p>	
6.5	<p>Events Secretary (SJ) SJ has previously asked for advance notice of events being arranged, ideally of at least 6 weeks. DR reminded those present that we need to inform HQ before the 28th of each month so that national publicity can be obtained in addition to our normal efforts. Events include (Also see 6.8):</p> <ol style="list-style-type: none"> 1. AGM 26 October 2019 in Kings Manor. DR asked SD to ensure adequate funds to pay for AGM due on 26 October, being during the next Financial Year: Financial Year is end of September. Jane Grenville has agreed to speak on Pevsner – North Riding Revision. 2. South Yorkshire: Wentworth Woodhouse 13 July 2019. 23 booked to date. To include a tour of the Mansion roof and gardens. Roof viewing platform to be available on the day. Will go again when the roof repairs are complete. 3. North Yorks: NK organisation of a Structural Engineering event is in hand. There followed extensive discussion in respect of the format for the day, dates etc. Decided: A full day expected on 28 September at a location in York. Principal speaker Robert Thorniley-Walker, supported by Alice Bowers, Care Engineers. David Cattel, Architect, to be 3rd speaker to discuss how architects work with Conservation Engineers as part of design team. Case Studies @ Walmgate Bar, York City walls, low carbon construction. SR agreed to help NK. 4. 13 – 15 September: Heritage Open Days. 5. West Yorks: Quaker Meeting Houses: In absence of SJ, no further developments. 6. Leeds Town Hall DE not present. 7. Abbey Staithe, Selby. AG not present, but DR has visited site & there is no activity of any nature. Hence, put on hold pending. 8. Abraham Moon's Mill, Guiseley. (https://www.moons.co.uk/about-us/history/) Are apparently to allow tours: AG not present. 9. Jacobs. SJ to ask Elli Winterburn to chase. ? 10. East Yorks. National Picture Theatre, Beverley Road, Hull following a CPO & Repairs Notice. The 1st round of Heritage Lottery money is to do. The site is a current bomb site. Aim to create an experience of a civilian run World War II theatre; how to stabilise the building; philosophies of what stage to return the building to. Hence, HB expects to be able to arrange a visit during Summer 2020 rather than earlier, i.e. visit after the second stage of funding. Many hoops to go through yet. 11. Byland Abbey. SD – Work being done by Historic England. SJ to talk to EH regarding a possible visit & talk. 	SJ DR KK NK SR SJ DE AG HB

6.6	<p>Membership Secretary (LH) We now have 184 members, compared to 186 last May. New list to be sent out shortly, including to SR. There followed some discussion as to why membership has fallen despite a large number of new Affiliates. It seems that we have been losing student members after they leave the University. The Committee wondered whether there was potential for retaining such members, bearing in mind that Affiliates are unable to use the term "IHBC" after their names, and Affiliates are not given time off work to study or any other incentive. DR to write to Gill Chitty to see what can be done to retain student members.</p>	DR
6.7	<p>Branch Media Officers. (SJ, AS). SJ encourages members to utilise IHBC Yorkshire Twitter.</p>	
6.8	<p>County Reps. See 6.5. Each rep indicated that they were attempting to establish networking in their respective areas. NK indicated that Canal River Trust are doing regular talks for staff, to share good practice. NK hopes to do something similar for North Yorkshire region, or even to get region members to attend CRT talks – to talk about what they are doing on a localised basis: Toolbox talks. NK & SR to combine for pub crawl of heritage pubs (via Dave Gamston of Historic Pub Interiors).</p> <p>SR looking to set up regular meets locally has circulated local members, but only 2 members responded.</p> <p>HB – Nothing to add.</p> <p>MC has approached NYCOG – North Yorkshire Conservation Officers Group to see whether IHBC members (via NK) can attend meeting in Helmsley on 16 July to inc. Tuscan Doric Temple. CO thought it should be ok for the second part of the meeting (the tour), but maybe on an annual basis. NYCOG are supposed to have one a year at HE's offices in York and it was thought that would be the best option. As such they will discuss it when there next time. So it's not a no, but not a yes – yet.</p> <p>Also the below lime volunteering opportunity might be of interest. It's funded through the Land of Iron (one of my jobs). SJ to circulate members.</p> <p><i>A team of apprentices and volunteers will be out with a local stonemason undertaking lime mortar repairs with some removal of cement on the remains of a water tower and mine managers house. This is part of the National Lottery Heritage Fund and David Ross Foundation supported project - Land of Iron Landscape Partnership hosted by the NYMNPA. Work will be taking place near Rosedale, Yorkshire on the 3rd-5th September and potentially 13th-15th September. If interested in coming for a day or more and getting some hands on experience please register with volunteers@northyorkmoors.org.uk and book on to the task. We need you to register for Health and Safety. The NYMNPA can cover limited mileage for volunteers (80miles round trip at 25p per mile for 1 person, 35p per mile for 2 people sharing and 40p per mile for 3+ people) if you cannot claim this from work.</i></p> <p>Historic Environment Rep :(AG). Not present</p>	NK /SR SJ
7.0	<p>Any Other Business. None</p>	AS
8.0	<p>Next meeting - Monday 7 October 2019 Time: 6.30 p.m. Venue: Meeting Room in Brigantes, Micklegate York, (unless otherwise notified) Agenda items to Secretary one week prior to meeting. Matters, reports etc. for AGM? To include proposals for Officer Posts. Chair & Treasurer to stand down.</p>	ALL