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BUILDING · CONSERVATION

YORKSHIRE BRANCH

**Minutes of Meeting of Yorkshire Branch Committee held on
Venue: Brigantes, Micklegate, York
15 April 2019**

	Present: Keith Knight (KK) Chair, David Rawlins (DR) Secretary, Stan Driver (SD) Treasurer, Clara Turlington (CT) Branch Rep, Liz Humble (LH) Membership, Simon Revill (SR) South Yorkshire Rep, Tom Bromet (TB), David Eade (DE) West Yorks Rep, Stephanie Jenkins (SJ) Events, Andy Graham (AG), Naomi Kempton (NK) North Yorks Rep,	Action
1.0	Welcome:	
2.0	Apologies: Anne Simms (AS), Hilary Byers (HB), Maria Calderon (MC)	
3.0	Declaration of Any Other Business None	
4.0	Minutes of previous meeting. Minutes of the meeting held on 28 January 2019 – accepted by those present. KK merely noted that KK Action not posted against 5.1, and should specify SR against 6.5.3.	
5.0	Matters Arising <ol style="list-style-type: none"> Conservation Training Course (KK). Continued satisfactory attendance averaging 16. Profitable to Branch when 14 or more. The next unit involves a visit to the York Archives. Affiliates Day – 31 March 2019. There were 16 attendees, albeit some of those who booked were unable to attend. Kate Kendall, IHBC Learning Education Training & Standards Officer was aided by NK, Andrew Shepherd & Lisa McIntyre, whilst DR kept a check on time for each session. DR thanked NK on behalf of the Committee for her assistance. Kate acknowledged that IHBC couldn't do these sessions without such input, and your skills and experience are of great value to the attendees. The morning seemed to go well despite some attendees somehow starting off in the wrong room! The attendees included a current Doctor / GP thinking of changing professions! It is clear that many affiliates assume that they do not have the necessary experience & have previously doubted themselves. Clearly, every Affiliate should have a stab at becoming a full member. Persuasion is therefore required, since the applicant DOES have at least some knowledge & awareness. Perhaps the Application form is overly complicated? DR hopes that this will now allow more affiliates to take the route to full membership. DR to submit an update regarding the Blog & Twitter, with picture. SJ indicated that Kate is now due to present a talk on a similar vein to the Churches Conservation Trust. Quaker Meeting Houses – Visit & talk. SJ has yet to hear back from Peter Rice & will now chase. Expects that this event will take place inside a Quaker Meeting House. <p>DR to check with HQ for the correct procedure for emailing of members to ensure compliance with legislation on privacy</p>	<p>KK</p> <p>DR</p> <p>SJ</p> <p>DR</p>
6.0	Officer's Reports	
6.1	Chair (KK) A few consultations have been submitted for comment. Currently, there are around 90 on the Consultations Panel, but only a few respond. A summary of responses are then sent out by Fiona Newton. If anyone wishes to contribute, it is worth going to the IHBC Consultations Page.	KK

6.2	<p>Branch Rep Report (CT)</p> <p>There was an F&R meeting in London on 11 April when Business Plans for each Branch were put to the meeting & the proposed Government PPG document was discussed. James Caird also submitted his recommendations for alteration to the IHBC Charter. MC apparently attended. DR to ask MC to report on what occurred.</p> <p>The next Council + meeting is on May 2 (MC has said she will attend) & there is an F&R Webinar on 30 May. CT reminded those present that the IHBC AGM is 4 – 6th July in Nottingham & hopes Yorkshire members will be able to attend.</p>	CT DR / MC
6.3	<p>Treasurer's Report (SD) – Business Plan</p> <p>Funds were running low, but KK has now paid £748 in respect of funds due from his Conservation Training Seminars to bring amounts due up to date. A relief for SD since we are unable to operate an overdraft! We might need to reimburse KK for his VAT (£68.47), now that KK no longer pays VAT. SD to settle with KK.</p> <p>We are due £150 from HQ towards the cost of running the Affiliates Day, and we can still apply for £750 from HQ as discussed in 2018. It is difficult @ present to say what we will need. There is a need for enough reserve to pay for room hire and other expenses at an Event, BEFORE the money comes in from attendees.</p> <p>SD expressed the importance of establishing dates for events well in advance, so that he can properly budget. See Section 6.5</p>	SD KK
6.4	<p>Secretary's Report (DR)</p> <p>We have received contact from Guy Bowyer of York Conservation Trust. Guy is hoping for YCT to play a role on our committee. Currently, YCT are holding a series of talks entitled 'Conservation Conversations', held at lunchtime, once a month, at their office on Micklegate. Discussions rather than lectures, but topics that encourage open debate around conservation topics. They set up the initiative to encourage the people they work with to engage with current concepts within conservation. There is a mix of professionals, tradesmen, craftsmen etc. Because they can only seat 25 only selected guests are invited. However, YCT are keen to extend and will be looking at larger venues towards the end of the year. Once sorted, Guy will let DR and KK know, with view to circulating invites to local IHBC members. This is excellent news. KK explained their background, such as oversight of the rehabilitation of Theatre Royal, York.</p>	
6.5	<p>Events Secretary (SJ)</p> <p>SJ asked those present for advance notice of events being arranged, ideally of at least 6 weeks. DR expressed concern that dates have yet to be set for those events suggested at the last Committee meeting. DR reminded those present that we need to inform HQ before the 28th of each month so that national publicity can be obtained in addition to our normal efforts. Suggested Events have included:</p> <ol style="list-style-type: none"> 1. Plan for AGM at beginning of September 2019. York, Leeds or even Wentworth. There is a £20 per head charge for a tour. 2. South Yorkshire: KK & SR to organise a trip to Wentworth Woodhouse. June / July (?) to look at works via scaffolding. A date possibly September with AGM?. 3. North Yorks: NK to organise a Structural Engineering event in North Yorkshire on par with the event run by C Hume in Carlisle in 2018. NK had approached Gez Pegram, who is not keen on a Saturday seminar & expressed conditions, inc. a display @ the IHBC AGM. Hence, NK now speaking with Robert Thorniley-Walker, who has spoken to IHBC Yorkshire previously. Has suggested a talk on Case Studies @ Walmgate Bar, Warrant Moor Mine, Rosedale, and Castle Howard; perhaps on an evening or a Saturday. NK to pursue. 4. West Yorks: Quaker Meeting Houses: Visit & talk via Peter Rice. 5. Leeds Town Hall Roofing Works DE still waiting for Scaffolding to be removed (since Nov 2018), now due in a few weeks. Hopes to secure a date for a visit in the next few weeks. 6. Purcell event: Nothing on horizon at present. 	SJ SJ/KK KK NK SJ DE

	<p>7. Abbey Staithe, Selby. AG also no joy whilst waiting for scaffolding to be removed.</p> <p>8. Abraham Moon's Mill, Guiseley. (https://www.moons.co.uk/about-us/history/) Are apparently to allow tours: AG to arrange.</p> <p>9. Jacobs. SJ to ask Elli Winterburn to chase.</p> <p>10. East Yorks? National Picture Theatre, Hull following a CPO & Repairs Notice? HB not present.</p> <p>11. Byland Abbey. SD – Work being done by Historic England. SJ to talk to EH regarding a possible visit & talk.</p> <p>12. DR pointed out that Jane Grenville has indicated willingness to give a talk on Pevsner – North Riding. She is responsible for its revision. She recently gave a similar talk to Yorkshire Vernacular Buildings Study Group. DR to ask her regarding a talk in October, on a Saturday. KK suggested that AG might like to give a talk on his book on York at the same time.</p> <p>NK indicated that we are raising awareness of events as much as organising them!</p> <p>Charges. SD suggested minimum charge for such events of at least £10 - £15 per standard event, with view to try and recoup funds to cover those other events that are free to members, at other times of the year.</p>	<p>AG</p> <p>HB</p> <p>SJ</p> <p>DR / AG</p>
6.6	<p>Membership Secretary (LH) We now have 179 members, as of 2 April, to include 4 extra affiliates. New list to be sent out shortly.</p>	LH
6.7	<p>Branch Media Officers. (SJ, AS). SJ encourages members to utilise IHBC Yorkshire Twitter.</p>	
6.8	<p>Heritage Trust Network Liaison. (PW) Due to lack of progress by HTN, PW has decided to resign. DR confirmed that he had sent her our thanks and best wishes on behalf of the Committee.</p>	
6.9	<p>County Reps. See 6.5. Each rep indicated that they were attempting to establish networking in their respective areas. NK indicated that Canal River Trust are doing regular talks for staff, to share good practice. NK hopes to do something similar for North Yorkshire region, or even to get region members to attend CRT talks – to talk about what they are doing on a localised basis: Toolbox talks. SR looking to set up regular meets for local members (which inc. Andrew Shepherd)</p> <p>Historic Environment Rep :(AG). Nothing further to add.</p>	NK/DE/ SR / HB
7.0	<p>Any Other Business. KK remarked that AS is finding it difficult to get to Committee meetings due to family commitments, but has indicated willingness to continue to help out from home instead.</p> <p>Comment was made that KK's IHBC Yorkshire email address may have been hacked. Care must be taken to avoid possible transfer of viruses.</p>	AS
8.0	<p>Next meeting - Monday 8 July 2019 Time: 6.30 p.m. Venue: Meeting Room in Brigantes, Micklegate York, (unless otherwise notified) Agenda items to Secretary one week prior to meeting.</p>	ALL