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BUILDING · CONSERVATION

SOUTH EAST BRANCH

**IHBC South East Branch Committee Meeting
The Bull's Head, Reigate, Surrey
Monday 24 June 2013.**

MINUTES

Present: Seán Rix (Chairman), Peter Mills, Jason Clemons, Chezelle Lone Le Vay, and Debbie Maltby

1 Apologies

Andrew Norris

2 Minutes of the last meeting

Agreed.

3 Matters arising

Both the tour of Guildford cathedral and the Westminster retrofitting project seminar were successful events.

It was agreed that keeping a database of local authority staff for each county was a good idea, and that Debbie Maltby would keep the list for Kent in lieu of a county rep at the moment.

4 2013 Annual School and AGM

A programme for talks about and tours of the major repairs scheme at Knole House has been provisionally agreed with the Trust's project manager. There are insufficient facilities at the house to hold the talks and provide refreshments, so the Stag Theatre in Sevenoaks has been approached and has provided a quote of £210 to hire the Plaza Suite from 8am to 2pm. Lunch could be provided by a caterer linked to the theatre. The general theme to the day is shaping into talks on conservation philosophy, and how different situations are to be approached. Committee members are to start to think about a good title for the day.

Speakers are being organised by Sean Rix and Debbie Maltby. Sean will contact the project manager, Richard Hill, with a draft agenda for the day and to ask him if either Friday the 27th September or Friday the 4th of October would be suitable, after which the venue and speakers will be confirmed. Cost for the day will be figured when the expenses are known in full. It was agreed that, once a date was confirmed, an initial email to members should be circulated. Lone le Vay also agreed to create the flyer to be sent out when details are finalised.

5 Forthcoming events

Sean Rix had been trying to arrange a summer social and tour of Somerset House, but his contact has now left and he has been given the name of her replacement, to approach. The delay means that this is likely to be more suitable for the winter social in December.

Lone le Vay reported that Brighton and Hove have contacted her about a potential IHBC branch event in that area. The Committee welcomed this and invited ideas for the event from members in Brighton and Hove, with the agreement that the branch could assist with organisation.

The outcome of the planning inquiry into the extension of Hermitage Quarry hasn't yet been announced, but Debbie Maltby suggested that a future event, in the spring, could potentially be a tour of the quarry to look at the building stone stock, if this is feasible.

The South branch held a membership seminar, which six or seven South East branch members attended. The facilitator of the previous South East event is currently not available and so it wasn't possible to organise one in this region, this year, but she may be available to repeat it next year. In the meantime, Committee members could offer one to one advice to applicants.

6 Future committee roles

Sean Rix announced that he plans to step down as Chair at the next AGM, but he will remain a Committee member and will be able to offer support to the new Chair. He will also be standing down as Branch Rep on the Council, in 2014. There is an opportunity, therefore, for Committee members to consider changing roles, and for a new Branch Rep.

Additional members are also still needed. Sean Rix suggested surveying members to ask what would make them get more involved in the branch. Chezelle Bird agreed to phone round members.

7 AOB

None.

8 Date of next meeting

Thursday 5th September at the Bull's Head, Reigate.