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BUILDING · CONSERVATION

SOUTH EAST BRANCH

## MINUTES

### IHBC South East Branch AGM Friday 9th March 2018 The Old Brewery Store Shepherd Neame Brewery, Faversham

#### 1 Apologies

Seán Rix, Sanne Roberts, Eddie Booth, Clare Dales, Maggie Henderson

#### 2 Minutes of the last meeting

Agreed

#### 3 Matters arising

None.

#### 4 Treasurers Report

Treasurer's report was received. LL explained that the reporting related to the financial year from 1<sup>st</sup> October 2016 to 30<sup>th</sup> September 2017, so it doesn't include most of income and expenditure for the current day school. She confirmed that she had budgeted for a bursary towards attendance at the National Annual School in Belfast and invited members to come forward with applications.

#### 5 Chair's Report

The Chair's Report was received. DP gave a run down on progress of Committee meetings, including providing the opportunity for members to give short talks about their work, which had proved a success and it was proposed to continue. He also explained that the committee had trialled the use of "Gotomeeting" technology to hold meetings online and that this had worked well and will continue to be used in future when arranging physical meetings proves difficult.

#### 6 Election of Committee Members

Chair: Duncan Philips agreed to remain Chair, no further candidates came forward

POST	NOMINEE	PROPOSED BY	SECONDED BY
CHAIR	Duncan Phillips	Lone Le Vay	Debbie Gardner
VICE CHAIR	Eddie Booth	Duncan Philips	Eimear Murphy
TREASURER	Lone Le Vay	Duncan Philips	Sarah Sullivan
MEMBERSHIP	Eimear Murphy	Stephen Gray	Debbie Gardner
SECRETARY	Debbie Gardner	Duncan Philips	Eimear Murphy

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POST	NOMINEE	PROPOSED BY	SECONDED BY
EVENTS SEC.	VACANT		
SURREY REP	VACANT		
W. SUSSEX REP	Seán Rix	Duncan Philips	Lone Le Vay
E. SUSSEX REP	Tanya Szendeffy	Duncan Philips	Lone Le Vay
KENT REP	Debbie Maltby	Duncan Philips	Lone Le Vay
OFFICERS WITHOUT PORTFOLIO	Lone Le Vay		Eimear Murphy
	Maggie Henderson		
	Sarah Mayfield		
	Lisa Brooks		
	Heather Hall		
	Stephen Gray		

## 7 Future Branch Governance Arrangements

DP advised that the Branch Committee had had discussions about possibly restructuring the Branch into East and West areas and that this should be discussed with the wider membership at the AGM. However, he explained that he was coming to a view that this would not be practical, because having mapped the location of branch members no obvious clusters to establish obvious locations for hosting east and west branch meetings had emerged. There was a short discussion and there was overall support for an alternative proposal for rotating Branch Committee meeting venues around the area so that they became more accessible to a wider number of members. This would be coupled with greater use of the “gotomeeting” technology to facilitate online participation in meetings to overcome the need for committee members to travel long distances to participate in meetings.

## 8 IHBC National School 2020

DP advised the meeting that IHBC had agreed that South-East Branch should host the National Annual School in 2020. The committee had had an initial brainstorming of ideas and he had attended the recent IHBC Education and Resources Committee meeting. He would also be attending this year’s annual school in Belfast.

He confirmed that IHBC Centre would have involvement in identifying themes and agreeing locations and venues. There is also a set timetable to be followed. He confirmed that the plans would need to be sufficiently developed to ensure that we can launch the school at the 2019 School to be held in Nottingham, hosted by East Midlands Branch. There are specific requirements regarding venues and accessible accommodation.

It was proposed to set up a working group to develop the proposals and volunteers were invited to participate. Sarah Sullivan agreed to participate in the group

## 9 AOB

None.

## 10 Date of next meeting

At next Day School 2018/9 TBC