



· INSTITUTE · OF · HISTORIC ·
BUILDING · CONSERVATION

2008 IHBC GUS ASTLEY STUDENT AWARD

GUIDELINES, TERMS & CONDITIONS

1. ESSENTIAL DETAILS REQUIRED TO VALIDATE SUBMISSIONS:

Student's name (or 'lead student' in group submission)	
Student's e-mail (including home e-mail address)	
Course (& year)	
College/University	
Tutor's name	
Tutor's e-mail	
Additional information, eg existing qualifications	

- The Annual IHBC Gus Astley Student Award is presented in memory of Gus Astley, former Membership Secretary of the IHBC, and supported by IHBC revenue and the Gus Astley Memorial Fund.
- The award is presented for an outstanding item of taught-coursework produced on either under-graduate or post-graduate courses in the specified academic year. The subject should relate to one or more aspects of 'Historic Environment Conservation', including its **evaluation** (eg history, pre-history and research), **management** (eg policy and finance) or **implementation** (eg design and technology). The IHBC's *Membership Standards and Guidelines for Applicants* provides further information on the cycle of historic environment conservation, and the IHBC's membership criteria, to which these relate (see www.ihbc.org.uk).
- Each submission must include details of the relevant course, and contacts for the course tutor, as indicated above. Should the submission achieve an appropriate standard in the competition, the tutor will be asked to validate it as coursework. An award cannot be made for a submission that cannot be properly validated by a tutor or their representative. Failure to include

relevant information, including a valid return e-mail address for student and tutor, can invalidate a submission.

5. The award is open to all students (individually or, with single a named 'lead student', in groups) engaged in under-graduate or post-graduate taught course in the UK, for the most recent full academic year (2007-2008). Under-graduates in particular are encouraged to apply. To qualify, the submission must have been accepted as part of the coursework presented in the relevant academic year, and be capable of verification by the course tutor or their representative. Candidates may participate in more than one groups, but only one submission per student or 'lead student' is allowed.
6. The award is not increased for group submissions. Awards will be made to groups only if all named students confirm their agreement for its distribution, or appropriate authorisation is granted by the tutor. The lead student is responsible for addressing the terms of group awards.
7. Submissions are deemed received by IHBC if they are received before the end of the closing date for the relevant year at the designated IHBC e-mail address. For coursework in the 2007-8 academic year, this address is studentaward2008@ihbc.org.uk. Submission to any other e-mail address without written authorisation will invalidate the submission.
8. The closing date for the 2008 award is 31 December 2008.
9. Any form of coursework is acceptable (including drawings, papers, presentations, videos etc) provided it is presented for assessment by the IHBC in a format that can be received by the IHBC's award address, cited above.
10. Subject to the number of submissions, the IHBC may arrange for a preliminary internal sift of submissions prior to formal assessment by the judging panel.
11. The IHBC reserves the right to make no award or additional awards (in cash or in kind).
12. The IHBC reserves the right to encourage candidates to publicise their works (including through the IHBC); to refer to any submissions as part of its promotion of the award, and to use the submissions as an indicator of current trends in conservation, in line with our charitable objectives. Copyright of any original material will remain with the originator(s).
13. The decision of the judging panel and of the IHBC is final.
14. The winner(s) of the award will be announced in *Context*, the journal of the IHBC, and at the IHBC's Annual School. Applicants may be offered the opportunity to speak to their work, or related material, at the relevant annual school following the announcement of the results. Limited travel bursaries are available for low waged. See the IHBC website & below for details.
15. Students applying for the award need **not** be members of the IHBC. However interested students are encouraged to join the IHBC, typically as Affiliate Members and at reduced rates where this applies.
16. For queries, School bursary information and further details, contact the IHBC's Membership Services Officer at membershipservices@ihbc.org.uk.

IHBC National Office, July 2008