IHBC

INSTITUTE OF HISTORIC BUILDING CONSERVATION

Instruction to your Bank or Building Society to pay by Direct Debit

DIRECT Debit

Please fill in the whole form and send it to:

IHBC Business Office
Jubilee House
High Street
Tisbury
Wilts
SP3 6HA

Originator's Identification Number

6	8	0	0	6	0

Name(s) of Account Holder(s)

Member Reference Number

Bank/Building Society account number

Branch Sort Code

Instruction to your Bank or Building Society

Please pay Institute of Historic Building Conservation Direct Debits from the account detailed in this Instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Institute of Historic Building Conservation and, if so, details will be passed electronically to my Bank/Building

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society

Address

Postcode

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

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This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Institute of Historic Building Conservation will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by (Institute of Historic Building Conservation) or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us.

DIRECT Debit