



· INSTITUTE · OF · HISTORIC ·
BUILDING · CONSERVATION

AGM Papers &
Annual Report

2008

Institute of Historic Building Conservation ANNUAL GENERAL MEETING

**4.45pm, Friday 27 June 2008 at
the Austin Pearce Building, University of Surrey,
Guildford, Surrey GU2 7XH**

AGENDA

- 1 Apologies for absence
- 2 Minutes of the Annual General Meeting of the Institute of Historic Building Conservation held on Friday, 15 June 2007 at the Boardroom, the Britannia Adelphi Hotel, Ranelagh Place, Liverpool, and the matters arising
- 3 Council's report
- 4 Financial statement and treasurer's report

Resolution 1 – Accounts

To receive the reports of the Hon Treasurer and council for the financial year 1 October 2006 to 30 September 2007 and to approve the accounts for that period

Resolution 2 – Auditors

To appoint Larking Gowen, chartered accountants, as auditors to the institute, to hold office from the conclusion of the present General Meeting until the conclusion of the next General Meeting at which accounts in respect of an accounting reference period are laid.

- 5 Election of officers and notification of nomination of branch representatives
- 6 Motions to the AGM

At the time of going to press no motions had been received at the institute's offices.

**THE INSTITUTE OF
HISTORIC BUILDING
CONSERVATION**

www.ihbc.org.uk

Registered as a Charity,
Number 1061593

Company Limited by
Guarantee Registered in
England
Number 3333780

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These documents were
prepared by Richard Morrice
and the National Office.

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COUNCIL'S REPORT

The council presents its annual report and financial statements for the year ended 30 September 2007.

OBJECTIVES

The IHBC is a company and a charity and exists to promote, for the benefit of the public, the conservation of and education and training in the conservation and preservation of the historic environment, including buildings, structures, areas, gardens and landscapes which are of cultural, architectural or historical value in the UK insofar as it lies within the duties and responsibilities of any person whose principal professional skills are to provide specialist advice in such conservation and preservation.

The IHBC's key activities are:

- setting standards for conservation practice throughout the UK and Ireland and improving education and training in conservation
- raising the profile of conservation and promoting its role in economic and social regeneration
- supporting excellence in all aspects of conservation, whether in the identification, analysis, repair and reuse of historic buildings or in new design in historic settings
- stimulating debate on how the role of conservation should develop
- organising its own training events and further developing its branch network to encourage the continued exchange of information between practitioners at the local level.

ORGANISATION STRUCTURE

The institute is governed by a council with up to 22 voting members made up of up to nine elected officers (chair, vice-chair, secretary, treasurer and five committee chairs) and up to 13 representatives of regional branches, advised by several non-voting officers co-opted by council, including the president. Council is advised also by five committees, each chaired by an elected officer: Finance & Resources Committee; Membership & Ethics Committee; Education, Training & Standards Committee; Policy Committee, and Communications & Outreach Committee. The committees oversee a number of advisory sub-committees, boards and panels.

RESULTS

The gross resources arising in the year amounted to £248,807 (2006: £196,953). Overall, the charity's expenditure exceed its incoming resources by £17,640 (2006: £4,957 surplus). The deficit for the year is due to expenditure on increasing the charity's capacity to deal with projects, as recommended by fund providers. The charity reserves are sufficient to allow us to do this, and maintain levels of reserves in compliance with our reserves policy.

ACTIVITIES AND DEVELOPMENTS DURING THE YEAR

The IHBC has enjoyed its 10th anniversary. During the first decade of its existence it has continually adapted and developed to become a respected professional body for the conservation of historic buildings and environments and a credible voice representing the interests of our members and the wider sector. At the time of writing, it now has more members than ever before, at around 1,800, and the trend is one of growth. This is due in no small part to the leadership provided by Seán O'Reilly, IHBC director.

A year has passed since I was elected as chairman at the last IHBC AGM in Liverpool. I have wondered during this time how previous elected officers and volunteers managed without the staff support that the institute now has. I would like to pay tribute to the very hard work of my predecessors, not least our most recent chairman, John Yates, and to all others who have given, and still give, their time freely to promote the interests of the institute. The IHBC depends heavily on its volunteer resources and I would encourage all members to get involved. Volunteering is rewarding in itself, but it is also a way of gaining valuable experience and skills that would be difficult to obtain through the day job alone.

The institute has now adopted a three year corporate plan to guide our development until 2010. To help progress this, our projects officer, Fiona Newton, has a work programme designed to better influence Government and to promote the interests of the sector. We have also a membership services officer, Devon DeCelles who has added significantly to our capacity to support branch and stakeholder activities. The IHBC also has appointed a consultations consultant, James Caird, to coordinate our responses. We have also set new markers for the sector through our advisory booklet on the *Heritage White Paper* for England and Wales and our joint response to it with the RTPI and the RICS.

The IHBC has a busy year ahead with proposed changes to planning legislation and policy in England and Wales, secondary legislation and delegation arrangements in Scotland, restructuring of service delivery in Northern Ireland, expansion of the role of regional development agencies, establishment of the Homes and Communities agency in England, and ongoing lobbying on matters such as VAT and resources for local authorities. We are confident that we are prepared for these challenges under our new structures.

In summary, in the financial year 2006–2007 the IHBC has:

- held four council meetings, supported by committee meetings, and the AGM
- produced five issues of the institute’s journal *Context*
- published, with the support of our publisher, Cathedral Communications, the institute’s seventh *Yearbook*, for 2007
- passed and commenced implementation of a corporate plan, which is already shaping the institute’s activities
- endorsed six business plans from branches, in line with new procedures to link national- and branch-activities
- built on our 2006 corporate ‘away-day’ for council representatives by implementing many of its proposals
- appointed a membership services officer, responsible for supporting the services to members from the national office, including in training and CPD
- drafted and printed the 2006–7 *Annual Report* and AGM papers
- continued expansion and promotion of the IHBC’s benefits and brand, implementing a new communications strategy, re-designing the logo and providing guidelines on its use, developing a new membership leaflet and promoting more advice on routes to membership
- re-cast the institute’s website to enhance its effectiveness as a resource for use by the membership and the wider public
- completed new research programmes, including mapping local planning authority conservation services in England (supported by English Heritage)
- co-ordinated the launch seminar for Heritage Counts in the East Midlands 2006 and co-ordinated and edited reports for Heritage Counts in the East Midlands 2006 and 2007
- worked on the development of an inclusive county-wide Heritage at Risk project in partnership with Heritage Lincolnshire
- begun development of a web-based technical publications bibliography
- initiated development of a web-based list of specialist practices subscribing to IHBC’s standards
- initiated development of a ‘friends’ strategy to raise sector-awareness and the profile of the IHBC’s charitable activities
- developed services for use by stakeholders, including conference support for the Urban Design Group
- maintained high-level meetings and dialogue with the national heritage agencies including Historic Scotland, English Heritage, Cadw and DOENI

- held a major heritage regeneration seminar in Edinburgh, associated with our peripatetic quarterly council, with council members providing expert opinion, assisted by Historic Scotland
- initiated celebrations of our 10th anniversary with, among other events, the AGM and Annual School in Liverpool, the council meeting and anniversary reception in Edinburgh and the new IHBC Gus Astley Annual Student Award
- featured in two ConstructionSkills and NHTG-led meetings in Westminster of All Party Parliamentary Groups, the APPG for Construction Skills and Training and the APPG for Arts and Heritage
- responded to the consultation by the Institute of Field Archaeologists (IFA) on its proposed re-branding as the professional body for the historic environment
- contributed to EPPIC (English Heritage Professional Placements in Conservation), the English Heritage-funded and IFA-managed training programme for architectural conservation-related disciplines
- developed political partnerships and promotion through high-level meetings with senior ministers in Department for Communities and Local Government (DCLG), in Department of Culture, Media and Sport (DCMS), in the Scottish Parliament through the Built Environment Forum Scotland (BEFS), and with the Welsh Assembly Government
- helped shape the progress of Heritage Protection Reform (HPR), including contributing to the last phase of the DCMS Project Board informing the evolution of the draft White Paper attached to the *Heritage Protection Review* (HPR), producing a guidance leaflet on the White Paper advising members and stakeholders on key issues, contributing to awareness-raising for stakeholders (including the IFA and The Society of Antiquaries, London) and leading in the creation of a joint response on the White Paper with RICS and RTPI
- contributed to discussions on operational standards and service delivery requirements for Historic Environment Records under HPR
- continued discussions with English Heritage, ALGAO, IFA, RTPI, CLA and others on local authority conservation service descriptions and standards, including submitting to English Heritage the IHBC's draft matrix of conservation skills and services, later circulated for consultation under the title *Caring for Places and People*
- maintained sector leadership in compulsory continuing professional development (CPD) by developing a project (awaiting funding) to assess CPD registration forms for all full members of the IHBC
- continued contributions to the development of the new 'universal portal' for historic environment information in England, the Heritage Gateway
- chaired Urban Design Alliance (UDAL), taking the lead in developing and

implementing the organisation's new business plan, in directing its operations – including overseeing the re-design and reorganisation of the website – and encouraging communications by initiating a directory of members

- contributed to the draft resource-assessment matrix, CapacityCheck, covering urban design skills and standards, produced by Rob Cowan of Urban Design Skills for UDAL
- contributed to research by the National Heritage Training Group and ConstructionSkills (the sector skills council) into skills-needs assessment for built heritage professionals (including conservation officers) in the UK and craftspeople in England, completed in 2008
- established a new awards programme, the IHBC 10th Anniversary Gus Astley Annual Student Award
- maintained discussions with English Heritage, Historic Scotland, COTAC, Creative and Cultural Skills, ConstructionSkills and others, on the development of National Occupational Standards for historic environment conservation professionals
- maintained contributions, alongside The Society of Architectural Historians of Great Britain, to the English Heritage-led investigation of skills and training needs for specialists in architectural history
- contributed to various strategies on training-needs assessments for conservation professionals inside and outside local government, including HELM
- contributed to the New Economics Foundation research programme for the Prince's Regeneration Trust on VAT
- arranged representation on the Historic Scotland-hosted Historic Environment Forum for local planning authority conservation interests
- accepted representative appointment to the ministerial advisory group in Wales, the Historic Environment Group
- participated in the steering group for the Historic Environment Strategic Statement in Wales
- maintained discussions with built environment stakeholder organisations on a pan-professional accreditation system, operating under the Edinburgh Group title
- concluded research with The Institute of Conservation (Icon) into Professional Accreditation in Conservation Restoration (PACR), and the development of its management route
- contributed to DCMS research on Historic Environment Records
- enhanced structured partnership with building preservation trust interests through regular meetings with the Civic Trust, Association of Preservation Trusts, Prince's Regeneration Trust and the Architectural Heritage Fund

- recognised three conservation courses under the institute’s new system of full recognition, and commenced the posting of newly recognised courses on our website
- continued to monitor advertisements of local authority conservation posts
- continued to maintain the National Listed Building Prosecution Database
- co-hosted the joint IHBC/IFA study day at Oxford University’s Department for Continuing Education on the *Heritage White Paper*
- presented conservation standards and operations at the IFA national conference
- enhanced contacts with prospective funding interests in key sector organisations including the British Council, DCLG, Academy for Sustainable Communities (ASC), English Heritage, Historic Scotland and Cadw
- contributed to the joint research programme creating standards and guidance for stewardship by IFA, funded by English Heritage, and partnered with ALGAO
- liaised with Country Land and Business Association regarding service provision standards under HPR
- contributed to the Prince of Wales-hosted seminar at Holyrood on heritage in Scotland
- contributed to the Ulster Architectural Heritage Society visit to Edinburgh
- maintained discussions with the Conservation Course Directors’ Forum on educational issues
- organised the 10th anniversary Annual School and AGM in Liverpool
- organised five branch schools and conferences (including one in Wales jointly run with the Civic Trust for Wales), 17 other branch events and over 57 branch meetings
- organised over 21 committee meetings
- published at least 18 branch newsletters
- participated in Heritage Counts through membership of The Historic Environment Review Executive Committee
- attended meetings of the following groups and committees, aside from those mentioned above:
 - Joint Committee of National Amenity Societies
 - English Heritage Research Advisory Panel
 - UK Committee of the Association of Preservation Trusts
 - UK Historic Environment Research Group
 - Culture Committee of UNESCO UK

- Heritage Link (including sub-committees)
- Maintain our Heritage
- various meetings on strategic issues in Scotland hosted by the historic environment ministerial advisory body there, HEACS
- DCMS Heritage Protection Legislation Review
- Historic Environment Review Executive Committee
- RTPI Urban Design Network Steering Group
- National Planning Forum
- Accreditation Framework for Architectural Conservation (the 'Edinburgh Group')
- Built and Movable Heritage Group Wales
- Culture Committee of UNESCO
- Welsh Religious Buildings Trust
- Built Environment Forum Scotland
- Built Environment Forum Northern Ireland
- Follies Trust Northern Ireland
- Ulster Architectural Heritage Society
- Heritage of the recent past symposium
- Agencies co-ordinating group
- UK Historic Environment Research Group
- attended other meetings of or with:
 - CABE
 - COTAC
 - LGA Heritage Advisors
 - Archaeology Training Forum
 - Supervisory Board of the AABC
 - English Stone Forum
 - Northern Ireland Department of Environment Planning Service
 - Cross Party Group for Architecture and the Built Environment, in the Scottish Parliament
 - The British Council
 - Academy for Sustainable Communities

- Local Government Association
- English Partnerships
- contributed formally to the following consultations, among others:
 - *Planning Delivery Grant 2007/08: Proposed Allocations Criteria*. DCLG consultation
 - *Planning Policy Statement: Planning and Climate Change - Supplement to Planning Policy Statement 1*. DCLG consultation
 - *Building a Greener Future: towards zero carbon development*. DCLG consultation
 - *Conservation Principles for the Sustainable Management of the Historic Environment*. EH consultation
 - *Heritage Protection for the 21st Century - White Paper. Response made jointly with the Royal Town Planning Institute (RTPI) the Royal Institution of Chartered Surveyors (RICS)*. DCMS & Welsh Assembly Government consultation
 - *Rural Development Programme for England – 2007–2013*. Defra consultation
 - *Permitted Development Rights for Householder Microgeneration*. DCLG consultation
 - *Improving the Appeal Process in the Planning System*. DCLG consultation
 - *Changes to Permitted Development*. DCLG consultation
 - *Planning Fees in England – Proposals for Change*. DCLG consultation
 - *Planning Performance Agreements: A New Way to Manage Large-Scale Major Planning Applications*. DCLG consultation
 - *Planning White Paper*. DCLG consultation
 - *Delivering housing and regeneration: Communities England and the future of social housing legislation*. DCLG consultation
 - *The future of the IFA*. Institute of Field Archaeologists consultation
 - *Modernising Empty Property Relief*. DCLG consultation
 - *Existing Housing Stock and Climate Change*. DCLG consultation
- attended meetings (in England) of the various regional historic environment forums as well as CABI-sponsored design panels
- and, not least, welcomed another 104 new members to the institute.

ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2007

STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account) FOR THE YEAR ENDED 30 SEPTEMBER 2007

	2007	2006
	£	£
Incoming resources		
Incoming resources from generated funds		
Activities for generating funds	160,246	159,462
Investment income	8,456	6,009
Incoming resources from charitable activities	80,105	31,482
Total incoming resources	<u>248,807</u>	<u>196,953</u>
Resources expended		
Cost of generating funds		
Publicity	2,551	2,957
Charitable expenditure		
Charitable activities	101,373	84,232
Management and administration	162,523	104,807
Total resources expended	<u>266,447</u>	<u>191,996</u>
Net income (expenditure) for the year	(17,640)	4,957
Balances brought forward at 1 October 2006	<u>233,242</u>	<u>228,285</u>
Balances carried forward at 30 September 2007	<u>215,602</u>	<u>233,242</u>

All activities derive from continuing operations.

BALANCE SHEET AT 30 SEPTEMBER 2007

	2007	2006
	£	£
Fixed assets		
Tangible assets	3,997	2,771
Current assets		
Cash at bank	232,742	241,062
Debtors	11,058	13,440
	<u>243,800</u>	<u>254,502</u>
Creditors: amounts falling due within one year	<u>(32,195)</u>	<u>(24,031)</u>
Net current assets	<u>211,605</u>	<u>230,471</u>
Total net assets	<u>215,602</u>	<u>233,242</u>
Funds	<u>215,602</u>	<u>233,242</u>

These summarised accounts are an extract from the statutory annual report and accounts for the financial year ended 30 September 2007 which have been subject to an audit exemption report issued by Larking Gowen, chartered accountants, who gave an unqualified audit exemption report on 14 May 2008.

Larking Gowen have confirmed to the board that the summarised accounts are consistent with the annual report and accounts for the year ended 30 September 2007.

The accounts and council report were approved by the board on 12 May 2008 and signed on their behalf by Dave Chetwyn and Michael Knights on 13 May 2008. The annual report and accounts have been submitted to the Charity Commission and the Registrar of Companies.

These summarised accounts may not contain sufficient information to gain a complete understanding of the financial affairs of the charity. The full annual accounts, the council's report and the audit exemption report on those accounts may be obtained from Lydia Porter at the IHBC Business Office, admin@ihbc.org.uk.

Signed on behalf of the board on 22 May 2008

A handwritten signature in black ink, appearing to read 'D. Chetwyn', with a long horizontal flourish extending to the right.

Dave Chetwyn

ELECTION OF OFFICERS AND NOMINATION OF BRANCH REPRESENTATIVES

ELECTION OF OFFICERS

The following nominations have been received at the registered office of the Institute of Historic Building Conservation:

Chair

Dave Chetwyn
standing for re-election

Vice chair

Sheila Stones
standing for re-election

Treasurer

Michael Knights
standing for re-election

Education secretary

John Preston
standing for re-election

Policy secretary

Mike Brown
standing for election

Membership secretary

Jo Evans
standing for election

Communications & outreach secretary

vacant

Council member

Richard Morrice
standing for re-appointment as
Secretary and Company Secretary

NOMINATION OF BRANCH REPRESENTATIVES

The following members have been nominated by their branches as representatives on council. The meeting needs to confirm their nomination:

Scotland

Charles Strang

Northern Ireland

Sharon Brown

Wales

Nathan Blanchard

North

Geoff Underwood

North West

Kate Borland

Yorkshire

Keith Knight

East Midlands

Roy Lewis

West Midlands

Charles Shapcott

South West

Ian Lund

South

Julia Foster

South East

David Kincaid

East Anglia

Pippa Colchester

London

David McDonald

MOTIONS TO THE AGM

Motions to the Annual General Meeting shall be made in writing to the secretary in the names of a proposer and seconder, both to be full members, at least 21 full days prior to the AGM. Urgent motions from the floor may only be accepted at the discretion of the chair.

Full details of the institute's AGM procedures are contained within Section 5 of the Articles of Association of the Institute of Historic Building Conservation (see under Business Papers on the IHBC website).

At the time of printing these papers no motions had been received at the institute's offices.

MINUTES OF THE ANNUAL GENERAL MEETING OF THE INSTITUTE OF HISTORIC BUILDING CONSERVATION 2007

Britannia Adelphi Hotel, Ranelagh Place, Liverpool

Friday, 15 June 2007

Chair: David Lovie, IHBC president

Present

Jacob Amuli	Jon Finney	Richard Morrice
Martin Andrew	Mike Fraser	Fiona Newton
Graham Arnold	John Gerrard	Seán O'Reilly
Steven Beckett	Edith Gollnast	Chloe Oswald
Philip Belchere	Neil Grieve	Keith Parsons
David Blackburn	Paul Hartley	Lydia Porter
Nathan Blanchard	David Hayes	John Preston
Eddie Booth	Mike Hein-Hartmann	Andrew Richards
Wayde Brown	John Hinchcliffe	David Scott
Sharon Brown	Peter Hoey	Ian Serjeant
Mike Brown	Elaine Hogg	Julia Smith
Paul Butler	Jane Jackson	Richard Spooner
James Caird	Sandra Jones	Sheila Stones
Dave Chetwyn	Lynda Jubb	Adam Swan
Jason Clemons	Geoff Kavanagh	Alan Taylor
Richenda Codling	David Kincaid	Richard Taylor
Alyson Cooper	Bob Kindred	Jonathan Taylor
Jane Corfield	Noel Knight	Andrew Tegg
Peter De Figueiredo	David Lovie	Robert Walker
Devon DeCelles	Glynn Marsden	Katherine Wilkins
Jo Evans	Liz Marten	John Yates
Alexandra Fairclough	Wendy Morgan	

1 Apologies for absence

Kate Baxter-Hunter

Chezel Bird

Stephen Bradwell

Graham Cadman

Chris Collinson

Nigel Crowe

Kathryn Davies

Richard Eckersley

Harvey Faulkner-Aston

John Fidler

Rik Fox

Philip Godwin

Barry Joyce

Jill Kerry

Michael Knights

Adam Lathbury

Ian Lindsay

Ian Lund

Greg Luton

Jonathan Mackechnie-Jarvis

Lawrence Manogue

Debbie Mays

Robert Parkinson

Geoffrey Pink

Colin Richards

Carole Ryan

Bob Scriven

Chris Smith

Charles Strang

Neil Sumner

John Townsend

Claire Vint

Sue Whitehouse

2 Minutes of the AGM held on Friday 23 June 2006 and matters arising

The minutes had been circulated with the council's report and the accounts prior to the AGM. Acceptance of the minutes as an accurate record of the previous AGM was agreed. The president, David Lovie (DL), then signed the minutes.

3 Council's report

Referring to published AGM papers, the chair of council, John Yates (JY), summarised what he described as an extraordinary year. The move from volunteers to paid staff had been consolidated; the institute now employs a director, projects officer, membership services officer and an administrator, and has three consultants; Context editor, IT consultant and most recently a consultations consultant. This was enabling the institute to make better use of those who volunteer; JY thanked them for their commitment.

JY referred the meeting particularly to the list of activities in the printed papers and said that the institute had been ‘punching above its weight’. The list included extensive involvement in drafting the *Heritage White Paper* and the planning white papers that came out that year; £30,000 of research funding that had been secured; 13 major consultations that had been responded to and a large number of conferences, branch events and meetings organised. He thanked his council colleagues and all other members who had contributed.

There was a question from the floor regarding the consideration of merger with the IFA (Institute of Field Archaeologists). JY explained that while there were areas of common interest, the overlap was considered insufficient to justify merger. Also the IFA’s membership was largely single-discipline whereas the IHBC was multi-disciplinary. A further question was asked if another partner should be sought. The answer from the floor was a resounding no. JY noted that the report on this question was on the website.

The chair thanked JY who was stepping down as council chair for his positive leadership, principles, integrity and wit. The transition from volunteer to paid staff has not been without its challenges.

4 Accounts for 2005–2006

In the absence of the treasurer, Michael Knights, the secretary, Richard Morrice (RM), told the meeting that a summarised version of the accounts had been printed in the AGM papers but the full report was available should anyone wish to see it. The financial situation was a healthy one; this in turn was enabling the institute to provide resources for members. RM explained that the difference between the 2006 and 2005 figure for incoming resources was due to funds previously dealt with off the balance sheet now being brought into central funds. Annual subscription levels had remained unchanged although an increase in line with strategies already agreed at the institute’s AGM in 2003, approving increases in line with inflation, would take effect from April 2008. This would effectively increase subscriptions by £10 for the next subscription year followed by inflationary increases after that. Although an increase in subscription need not be brought to an AGM, it was considered courteous to do so.

There was a question from the floor concerning financial involvement in Romania. RM confirmed that this had now ceased.

Under Resolution 1 RM recommended the accounts to the meeting, the approval of which was proposed by Bob Kindred and seconded by Eddie Booth.

Under Resolution 2 RM recommended the appointment of Larking Gowen as accountants, the approval of which was proposed by Julia Smith and seconded by Alan Taylor.

5 Motions to the AGM

There were two motions put to the meeting. The secretary introduced the first, to amend the named officer titles. Effectively the IHBC had taken on the officer titles of the old Association of Conservation Officers but under the new structure of five committees to support council these now needed to be adjusted. An explanation of the structure could be found in the corporate business plan, considered under the following item.

The motion to amend the named officer titles of the Institute of Historic Building Conservation, given in Article 9.4 of the Articles of Association of the institute was proposed by Richard Morrice, seconded by Alexandra Fairclough and agreed by the meeting.

The director introduced the motion to accept the business plan. This document was a framework and guide for council for the development of the institute over the following three years. It included points brought forward by a council ‘away-day’ in September 2006 and had been circulated for consultation.

The motion to adopt the corporate business plan 2007–2010 as procedural guidance for advancing the development of the IHBC was proposed by Sheila Stones, seconded by Mike Brown and agreed by the meeting.

6 Election of officers

The president drew the meeting’s attention to the list of officers for election as printed in the AGM papers. The post of policy secretary was then vacant although it was hoped that someone would come forward shortly. The remaining posts of chair, vice chair, treasurer, education secretary, membership secretary, communications and outreach secretary and secretary to the IHBC were voted for *en bloc*, and were proposed by Nathan Blanchard, seconded by Ian Serjeant and agreed by the meeting.

The nominations of branch representatives were also listed in the AGM papers. The nominations, which were also dealt with *en bloc*, were proposed by Jon Finney, seconded by Julia Smith and agreed by the meeting.

7 Any other business

The new chair of council, Dave Chetwyn, thanked JY for steering council during a period of considerable change. Other organisations now had a better awareness and understanding of the institute and what it stood for. He also thanked the organisers of the Annual School saying he had found the day an interesting one.

Dave Chetwyn noted that there were quite a number of government consultations coming up. The *Heritage White Paper* consultation response had been a joint one with the RTPI (Royal Town Planning Institute) and RICS (Royal Institution of Chartered Surveyors). He felt links with these organisations and others were very useful. The then forthcoming change of leadership within the government would bring with it a change of ministers and the possibility that responsibility for heritage might be moved to another government department. The challenge was to show that heritage could be part of solving problems, not part of the problems themselves.

Bob Kindred asked if DL would remain president for a further year. DL said he had offered his services for a further year as he had taken the chair of UDAL on behalf of the institute until March 2008. RM told the meeting that the post of president was appointed by council at its first meeting after the AGM.

The president thanked the conference organisers and sponsors, officers, members of council, and members for attending the meeting which closed at 6pm.

