



*Institute of Historic  
Building Conservation*

*Annual General Meeting*

*2001*



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Building Conservation*

## **NOTICE OF ANNUAL GENERAL MEETING**

**The Annual General Meeting of the Institute of  
Historic Building Conservation will take place:**

on Saturday 7 April 2001 at 5:30 pm

in the Windeyer Lecture Theatre  
Howland Street  
University College  
London W1

*Dr Malcolm Airs*

**Chair**

Oxford University  
Department of Continuing Education  
Rewley House  
1 Wellington Square  
Oxford OX1 2JA

*Dr Richard Morrice*

**Company Secretary**

3 Stafford Road  
Tunbridge Wells  
Kent TN2 4QZ

*These documents prepared by*

**Dr Richard Morrice**  
Company Secretary

## AGENDA

- 1 Apologies for absence.
- 2 Minutes of the Annual General Meeting of the Institute of Historic Building Conservation Held in the John Anderson Building, Strathclyde University, Glasgow on Friday 16 June 2000 and the matters arising.
- 3 Officers' reports.
- 4 Branch reports.
- 5 Financial statement and Treasurer's report.
- 6 The Institute's Business Plan.
- 7 Election of Officers and notification of nomination of Branch Representatives.
- 8 Motions to the AGM:
  - 1 Motion on Continuing Professional Development Regulations.  
Proposed by John Preston and seconded by Richard Morrice.

**Minutes of the Annual General Meeting of the  
Institute of Historic Building Conservation  
Held in the John Anderson Building, Strathclyde  
University, Glasgow  
on Friday 16 June 2000**

**Present:**

Malcolm Airs (Chair),	Lawrence Manogue,	Gus Astley,
Richard Morrice,	Robert Parkinson,	Rob Cowan,
Sarah Higgins,	Shelia Stones,	Stephen Bateman,
John Preston,	Rosemarie McQueen,	Michael Taylor,
Ian Goodman,	Alexandra Fairclough,	Jane Jackson,
Trefor Thorpe,	Frank Kehone,	Julia Smith,
John Townsend,	Graham Arnold,	Bob Kindred,
John Clare,	Brian Morton,	Ronnie Robertson,
Debbie Robertson,	Graham Steaggles,	Graham Lawrence,
Judy Enticknap,	David Haigh,	Richard Griffiths,
Dorian Crone,	David Blackburn,	Tanya McBurney,
Alyson Cooper,	Marlene Hendy,	John Gerrard,
Geoffrey Dudman,	John Kaye,	Jefferson Collard,
Keith Knight,	Richenda Codling,	Dannie Onn,
Elaine Hogg,	Peter Mills,	Charmain Harbour,
Chris Hargreaves,	Frank Kelsall,	John T Duncan,
Ian Sarjeant,	Alan Black,	Neil Duthie,
Paul Pillath,	Gwilym Jones,	Adam Swan,
Mark Watson,	Neil Grieve,	Ann Petherick,
James Clare,	Ros MacGreen,	Catherine Malley,
Carole Ryan,	Fiona Jamieson,	Gordon McFarlane,
Jack Warshaw,	Richard Emerson,	Anne Emerson,
Alan F Adams,	David Clark,	Geoff Underwood,
Ahmed Sedky,	Mike Harris,	Rob Parker Gulliford,
Helen Diamond,	Richard Taylor,	Pete Beamiss,
Ben Hogg,	Chris Young,	Paul White,
Mike Brown,	Jonathan Hurst,	Neil Sumner,
Elizabeth Evans,	Micky King,	Mary King,
Barbara Clarke,	Lisa Turner,	Jo Barnes,

Mike Fraser,  
Joanne Day,  
Alan Cheetham,

Elfed Roberts,  
Roger Hagley,  
Fiona Newton.

Helen Ramsell,  
Karl Cooper,

### **1. Apologies for Absence**

Roger Wools, David Baxter, David Davidson, Roger Evans, Adron Duckworth, Alison Henry, Dr Broyden, Joyce Stewart, Susan McGowan, John Gair, Russell Milford, Paul Dadson, Barry Joyce, Allen Morrison, Paul Mitchell, Nick Doggett, Martin Woodleigh, Tim Cookson, Michael Munt, Russ Craig, Mark Barnard, Bernard Dee, James Walsh, Robert Walker, Hugh Narwood, Michael Knights, Martin Andrew, Nick Antram, David Brock, Nigel Barker, Philip Godwin, Ian Lindsay, David Birkett, David Stirling, Michael Gwilliam, Anne Gibson, Ian Lund, Alan Taylor, Francis Biard, Deborah Mays, Sean O'Reilly, Jacky Wilkinson, Roger Wools and Peter Badcock.

### **2. Minutes of the Annual General Meeting of the Institute of Historic Building Conservation held at the Lower Hall, Cardiff City Hall, Cardiff on Friday 11 June 1999 & the matters arising:**

2.1 There were no matters arising and it was therefore accepted that the minutes could be signed as an accurate record of the meeting.

### **3. Officers' Reports**

The following officers added to their written reports. Other officers had nothing further to report.

#### **3.1 Chair**

3.1.1 Malcolm Airs described how the last year had been one of very solid achievement for the Institute. The achievements listed in his written report were only the tip of the iceberg. In particular he expressed his thanks to the East Midlands Branch for their work on the new IHBC Handbook.

3.1.2 He noted that the AGM had been choreographed to ensure that the officers of the Institute were visible to the membership.

3.1.3 The Chairman described how Bob Kindred had, since his resignation as Editor of Context, acted as advisor on Best Value issues and had done his best to plug the Institute into the unsatisfactory document produced by the Planning Officers' Society, as well as become a UK representative to UNESCO. Council had thought long and hard about how to recognise the contribution Bob made as

editor of *Context* and had finally broken with precedent and decided to offer him life membership of the Institute.

3.1.4 Malcolm Airs also bade farewell to Alan Taylor who felt unable to continue as Vice Chair because of the responsibilities of his new job

3.1.5 The Chairman then drew attention to the membership drive through which the Institute was actively seeking to increase membership numbers. For this to succeed each member needed to recruit a new member personally.

3.1.6 Finally he welcomed the Republic of Ireland Branch to its first AGM.

### 3.2 Law & Practice

3.2.1 Alexandra Fairclough stated that, as her report had not been published in the papers, it would appear in the next copy of *Context*. She reported that the Law & Practice Group is organising a series of roadshows.

### 3.3 Education Secretary

3.3.1 John Preston reported that the NVQs were about to be launched giving an agreed standard on the role of the conservation officer.

### 3.4 Schools Secretary

3.4.1 Jane Jackson reported the date and theme of the 2001 Annual School.

## 4. **Branch Reports**

4.1 The following Branch representative added to his written report. Other branch representatives stated that they had nothing further to report.

### 4.2 Wales

4.2.1 Trefor Thorpe expressed his thanks to Neil Sumner who had previously been the representative of the Welsh Branch.

## 5. **Financial Statement and Treasurer's Report**

5.1 Robert Parkinson circulated a copy of the accounts for the year ending 30 September 1999. He pointed out that although the income was up a little the sources of that income gave rise to some concern. Some Branches generate substantial income for the Institute whilst others do not.

5.2 Expenditure on publications cost less during the year. The launch of the Republic of Ireland Branch accounted for some expenditure. There was substantial expenditure on the virtual office strategy. Expenditure on the operation of Council had decreased because Branch representatives' travel expenses relating to Council meetings are now met from Branch accounts.

5.3 The projected operating balance is expected to rise and as a result the Institute will lose its status as a small business and will need the services of an accountant and auditor.

5.4 Neil Sumner had volunteered to be Treasurer's Assistant and deal with covenants.

5.5 Graham Steaggles asked whether a figure had been included for the working of the Business Plan and how it was proposed to use the Institute's sizeable assets. Robert Parkinson responded that the £85k shown is cumulative assets most of which is dispersed to the Branches and Committees.

5.6 Approval of the accounts was proposed by Malcolm Airs, seconded by Sarah Higgins and approved unopposed.

## **6. Business Plan**

6.1 Stephen Bateman presented a synopsis of the Institute Business Plan, the actual plan being a much more sizeable document which will be put on the IHBC web page. A copy of the synopsis had been sent to all members.

6.2 The Business Plan shows the key achievements the Institute will reach in the next year and in the next five years.

6.3 The Business Plan is seen as a dynamic document. It has allowed the Institute to identify the need to increase membership, allowed the virtual office to be developed, allows the examination of business contracts and allows the Institute to plan for paid posts should they become necessary.

6.4 Micky King felt that the aim of increasing the profile of the IHBC should be at the top of the list. Without this the other aims cannot be met.

6.5 Keith Knight asked how it was proposed to put the Plan into action. Stephen Bateman responded that this would be through branches, officers and the web site.

6.6 Ann Petherick asked if the failure of 20% of the membership to pay their subscriptions indicated resentment to the increase in subscriptions. Gus Astley felt the reason was that members had not noticed that they require a new bankers order and that, on the contrary, he had received no adverse comment on the rise.

6.7 Mary King was very pleased with the Business Plan and felt it to be a very good start.

6.8 Malcolm Airs thanked Stephen Bateman for his work on the Business Plan.

## **7. Election of Officers**

7.1 Malcolm Airs reported that no further nominations had been received for the officers' posts within the Institute. None of the posts were contested and the existing officers were, therefore, re-elected without opposition.

## **8. Motions to the AGM**

8.1 Motion to allow for a new category of non voting-member of Council, to be called Observer.

8.2 Richard Morrice introduced the proposed motion. It was described as a minor point of change to the Articles of Association.

8.3 No voting member of IHBC Council is allowed to have a pecuniary interest in the running of the Institute and there is at present no mechanism to allow paid staff of the Institute to attend Council. This category would therefore allow for the attendance at Council by those who are neither elected nor co-opted.

8.4 Add at paragraph 9.8 of the Articles of Association 'The Council of the Institute shall from time to time be able to appoint to Council observers, members of Council, but without voting rights, as long as the overall limit for membership of Council is not exceeded.'

8.5 Proposed by Richard Morrice; seconded by Sarah Higgins. Carried unopposed.

## **9. Any Other Business**

9.1 Carole Ryan asked why the Annual School for 2001 had been moved back to April. Jane Jackson responded that this had been in order to take advantage of a cancellation at University College London. Malcolm Airs described how the April date, at the end of one financial year and the beginning of the next is often more convenient for those managing budgets.

9.2 Ann Petherick asked whether all the members could be provided with contact details for each other prior to the *Handbook* being published. Malcolm Airs did not feel it was appropriate to incur additional costs of postage at this stage. Gus Astley pointed out that it was very important to be clear what the information would be used for as the Institute gets income from the sale of mailing labels. He also felt it should be borne in mind that the membership database is ever changing. Karl Cooper announced that it was hoped that the *Handbook* would be published by the end of 2000.

9.3 Keith Knight said he would like to see the accreditation of architects and surveyors by the IHBC. Malcolm Airs responded that full members of the Institute are in effect accredited by having achieved all the areas of competence required. Richard Morrice explained that, when the IHBC had been asked if it wished to run a register of architects working in conservation, Council had decided that the time was not then right as the organisation was not sufficiently developed for such a task. John Preston described how it was hoped that the latest information on accreditation would be discussed at the 2001 Annual School in London.

The meeting closed at 6.25pm.



# OFFICERS' REPORTS FOR THE YEAR 2000-2001

## CHAIR

This is the last report that I will make to the Annual General Meeting in my present capacity. It has been a challenging period of office as the Institute has transformed itself from an Association to a truly professional body and real progress has been achieved over the ten months since my last report. Council has been restructured with a significant amount of responsibility delegated to three major committees as described by Sarah Higgins in her report. Tentative exploratory steps have been taken to investigate the advantages of entering into a contract with an external supplier to provide certain business functions in order to shift some of the heavy administrative tasks which fall on the voluntary shoulders of your hard-pressed officers and allow them to concentrate their expertise on real conservation issues. This should enable us to provide a better service for our members and, if it succeeds in the manner anticipated, it should generate more income for the work of the Institute.

A major milestone in the continued growth of the Institute was the publication of our first annual *Handbook*. Our network of members is now firmly in the public domain and our profile is greatly enhanced by the quality of the publication. In piloting the project East Midlands Branch responded magnificently to the challenge and stoically accepted the frustrations that inevitably accompany such an enormous undertaking. Now that the basic framework has been established, subsequent editions should be less daunting and we look forward to the contribution that Wales will make next year as the baton is handed on throughout the regions.

The distinctive work of the Branches is crucial to the health of the Institute and is fully recognized in the Business Plan which was introduced last year. It is gratifying to report that nine out of our ten targets for 2000 were achieved during the course of the year and substantial progress was made on eight of our longer term targets. In addition we :

- Began to pilot a new structure for the management of the Institute, particularly Council, and instituted two extra Vice-Chairs and the post of President

- Continued the Aiud project, with related activities, bringing conservation and training in crafts skills to Romania and other parts of Eastern Europe.
- Updated the *Business Plan* for presentation to the 2001 AGM
- Published four issues of *Context* and four of the *Newsletter*.
- Prepared guidance for contributors to *Context*
- Published the first issue of the Institute Handbook.
- Developed draft Continuing Professional Development Regulations.
- Organised the Annual School at Glasgow, at a surplus to the benefit of the Institute.
- Organised five Branch conferences.
- Organised eight Council meetings, two outside London, as well as more than three dozen meetings of Council Committees and countless Branch committee meetings.
- Organised nearly seventy Branch events, including conferences, seminars and visits.
- Continued our contribution, at a variety of levels, to the Historic Environment Review, and joined the successor body to the Steering Group, to oversee implementation,
- Attended, *inter alia*, working parties and forums on the following:  
 Historic Environment and Archaeology Training Forums;  
 Registration of Conservation Architects and Surveyors (AABC);  
 COTAC;  
 Unesco UK Culture Committee;  
 Building Conservation Centre;  
 Church Heritage Database;  
 Heritage Forum;  
 Historic Environment Review;  
 Joint Committee campaign on VAT;  
 Heritage and Tourism sub-group of the Creative Industries Export Promotion Advisory Group;  
 General Assembly of *Europa Nostra*;  
 Stone Roof Working Group;  
 British Stone.
- Responded, *inter alia*, to consultations on:  
 Proposed changes to Parts E and L of the Building Regulations;  
 DETR consultation on the Impact of the Shimizu Judgment,  
 English Heritage policy guidance on Enabling Development;  
 English Heritage policy guidance on the Conservation of Historic Military Airfields;  
 DETR white papers on Urban and Rural Policy, Ports and Housing .

- Attended six meetings of the Joint Committee of National Amenity Societies and one meeting of the JCNAS Tax Panel.
- Continued a joint initiative with SPAB and RICS to promote the use of a specialist Historic Buildings Survey by house purchasers.
- Assisted with the preparation of guidelines for the re-opening of small stone quarries.
- Published leaflet on the repair of earth-walled buildings.
- Continued to offer advice on Best Value, both to members and to Government.
- Continued the expansion of the web site.
- Issued batches of membership address labels, at an increased surplus to the benefit of the Institute.
- and, not least, welcomed over ninety entirely new members to the Institute.

Amongst the most important items in this impressive list was the review of heritage policies in England which culminated in the publication of *Power of Place: the future of the historic environment* in December 2000. Although we were disappointed not to be allocated a place on the steering group which co-ordinated the review, both Bob Kindred and I represented the Institute on one of the working parties and devoted a great deal of energy in ensuring that our voice was heard. The recommended action for government, the heritage sector, local authorities and owners presents a wide-ranging agenda for the future and we will make sure that the Institute plays its part in helping to make sure that the vision becomes a reality. Persistence and vigilance will continue to be necessary as the proposed revisions to Part L of the Building Regulations and the conservation element of the Best Value exercise amply demonstrate. Hopefully the timely interventions of your officers in both these issues will repay the efforts that they have put into them.

Perhaps the most significant initiative of the year was the Chancellor's announcement in his November Statement that he will seek permission from the European Commission to cut VAT to 5% on church repairs. This, of course, is only a beginning. The only sustainable long term solution is to extend the concession to all listed buildings in compensation for the extra restrictions which are placed on their owners by the state. But, at least, the principle has been established and that must be encouraging in the continuing battle to correct the greater anomaly.

In handing over responsibility for the Institute to my successor I must pay tribute to the extraordinary amount of time freely given by all the active members of

Council and the Branches. We are all deeply in their debt and I can only hope that there will continue to be a healthy queue of fresh volunteers ready to take on the obligations of driving the Institute into a dynamic future. Thank you for giving me the privilege of serving you over the last three years.

Malcolm Airs

## VICE CHAIR

The main areas of work for the Vice Chair since the AGM in June last year have been the restructuring of Council and the development of IHBC business links.

Following the AGM, Council decided to pilot a new structure based on that outlined in my last report. This has taken longer to achieve than anticipated partly due to the decision to take up the option which has always been available to Council, of appointing a President. In reviewing the structure of our organisation it has become clear that we need a high profile ambassador for our cause but that such an individual would typically have only limited time available to devote to our business. The day to day running of Council would probably be too much to ask and though we have been fortunate in the past, such good fortune was likely to run out soon. The appointment of a President will allow us to choose a suitably notable individual, leaving the post of chair to concentrate on organisational issues, helped by three Vice Chairs who head the three new Committees of Council: Membership, Business and Policy & Practice.

These Committees, comprised of officers and members of Council, have delegated powers, the bases of which have been approved by Council. This means that full Council will not have to meet so frequently in future and that decision making should be more streamlined. The system should also promote a fuller discussion of issues by a more informed group so that when decisions are taken they are of a higher quality. Branch Representatives sit on the committees and will dominate the membership of Council in future, so that decision making sits firmly with the membership's nominated representatives. In this way decision making will be both more efficient and more transparent.

The pilot has only just begun with co-opted Vice Chairs and will doubtless need refining in the course of the coming year as the President and new Chair are not yet in post. These matters probably seem mundane and rather dull, but they are

important if our organisation is to grow in the way we wish. Your help and interest are therefore most earnestly solicited.

Another change in Council exercising the mind of your Vice Chair has been the appointment of a Business Manager. The need for the appointment to be made has been brought home by the growing stature of IHBC business, now we have not only a quarterly journal and newsletter, but a handbook. The Auid (Romania) Project run by West Midlands has been steadily expanding into a venture of national interest which makes one wonder about other potential European projects. We wish our membership to expand and want our profile to be higher to give us greater lobbying power and all this puts more pressure on the members and officers whose time is given on a purely voluntary basis. One of the Business Manager's key tasks will be to find financially viable ways of taking the pressure off by allowing business partners to carry out the more mundane organisational tasks. A working party and meetings to this end have already started this process and more will be reported to you in due course.

Sarah Higgins

## SECRETARY

It has been another busy year for the administration of the Institute with the usual consultations from Companies House and the Charity Commissioners, liaison with our lawyer, Elizabeth MacRobert of Ward Hadaway in Newcastle, and the general run of communication through the Institute's office here in Tunbridge Wells. Much of the correspondence received is of little interest but it is interesting to note how much increased the profile of the Institute is becoming, both as a source of advice (which we are often unable to deal with, though we always try to suggest an alternative) and in terms of support. In this regard I must note the appearance of two now regular publications, both digests of consultations, by the CBA and English Heritage, which are tremendously useful and which allow consultation responses to feed on each other, particularly as it is now regular practice for bodies in the conservation world to consult each other during the consultation period (see, for instance, the widespread discussions prior to response on the, remarkably onesided, revisions to Part L of the Building Regulations). As consultations tend to come to this office, the Secretary's role is one of liaison with the Consultation's Secretary and I have myself answered two consultations this year, one on the impact of the Shimizu case from DETR and the larger one on the deliberations of the Working Parties of the Historic

Environment Review from English Heritage, though with much help from members (particularly Roger Dowty on Shimizu).

Council is changing, too, and, while this is discussed above by Sarah Higgins as the Vice Chair who has been attending to the changes, this has also been the first year in which we have held Council meetings outside London. In July we were hosted by the North Branch and the North East Civic Trust at Blackfriars in Newcastle, around which visit a seminar on the conservation of the Byker Wall was woven, and in January the meeting was held in the Drawing Room at Cardiff Castle. Both were appropriately historic settings for our deliberations and their organisation sets a high standard for future meetings. As opportunities for meeting Branch members and involving them with Council we hope that they have some utility and we note with some interest that Commissioners of English Heritage, for instance, are following our lead in holding their meetings outside London.

The work of the Secretary, which is mostly involved, when not dealing with correspondence or the legal responsibilities of the Company Secretary, with the administration of Council and the Annual General Meeting, would be much more difficult were it not for the presence, at my metaphorical elbow, of the Minutes Secretary. This year this role has been taken by Fiona Newton, for whose assistance many thanks, though she has now moved on to be the new East Midlands Branch Representative, and Sharon Brown has returned to the post she so ably filled a year or two ago.

Finally, a gentle reminder that Council is always looking for new blood. Should you be interested in assisting, in whatever capacity, please contact me; I would be happy to answer whatever questions you have.

Richard Morrice

## **MEMBERSHIP SECRETARY**

The subscription year from 1 April 2000 to 31 March 2001 has been very busy with the rise in subscriptions taking a great deal of time and effort. I thank all who helped to achieve this significant changeover relatively painlessly (particularly those Branch Council Members who chased their Branch members). Notwithstanding the above comments, I would still advise all members who pay by banker's order that they must watch their bank statements carefully when

subscription renewal becomes due on 1 April this year. Experience has proved that banks do not always carry out your instructions! Quite a number of banks have continued to pay the former £20 subscription as well as the new £50 subscription! If you have any queries, contact me on 01761 453 047 (phone/answering machine), 01761 451 153 (fax) or [membership@ihbc.org.uk](mailto:membership@ihbc.org.uk) Please remember that, as a voluntary officer with another full time job, I am not always available to speak in the daytime. Although I therefore carry out Institute business in the evenings and at weekends I would stress that you can always contact me and leave messages when I am not available.

A considerable amount of work was involved in the processing of the returned update sheets for members' database details. This exercise was carried out in an attempt to ensure the accuracy of the membership details which would be included in the 2001 *Handbook*. Many members did contact me with amendments. As it says in the *Handbook*, however, the data is only as good as that given to me up to 15 October 2000. If you find any errors in the *Handbook*, your membership database entry is probably incorrect and you should contact me with the correct details. Notwithstanding the recent updating exercise, I do need to be kept up to date about all changes to members details as soon as they occur. The membership database contains your full name (including preferred title for mailings), home and office addresses (including post codes) with phone, fax and mobile numbers, E-Mail addresses, job title, educational and professional qualifications, mailing preferences, Branch area, membership type and date of birth. I can supply a form if necessary to enable you to update information. The computerisation of the records continues to reap its rewards in enabling me to track payments effectively within the time available and facilitating the easy production of labels.

I am particularly pleased to be able to report that the label income has again risen this year. This income is a welcome spin-off from a service which is proving to be an effective way in which conservation jobs, courses and trade information can be targeted to conservation students and practitioners. The service also helps to raise the profile of the Institute with employers and others. I am reasonably confident that I can still maintain the upward trend in income generation in the coming year.

Applications for membership continue to come in and I am pleased to say that we have welcomed 90 entirely new (not former ACO) members to the Institute since 1 April 2000. The paid-up membership now stands at 1405 members. Thanks again to the Branch Council Members and their Committees for their efforts in

carrying out the initial checks. I would remind older members that there is now a £20 concessionary subscription rate for retired members. If you wish to take advantage of this, please write to me and confirm that you are no longer gainfully employed as a conservation practitioner and I will be able to approve a concessionary rate. Unfortunately, the '2000 for 2000' membership drive has not produced anywhere near the expected results. Please do not assume that the membership drive has ceased just because it is now 2001. I would again urge each existing member to try to enrol at least one new member each year! We are particularly keen to enrol new members from private practice.

The Articles of Association state that, if a member has not paid his/her annual subscription within 6 calendar months of the first day of the membership year, the membership of that person shall terminate automatically. Although Council agreed to extend the six months to 9 months this year (till 1 December 2000), I still have about 60 people who appear not to have paid anything for the 2000/2001 subscription year and are therefore no longer members. Those who didn't pay will be given the chance to rejoin without having to fill in the application forms again as long as they pay a penalty fee and it is hoped that a few, as in previous years, will rejoin the Institute. If you know anybody who is worried that their IHBC membership has been terminated, ask them first to consider whether they have forgotten to notify me of a change of address (this is quite often the reason for IHBC mail not arriving) and then contact me accordingly. I am pleased to report that the drop-out figure is an improvement on previous years even in a year when the rise in subscription would be expected to result in some loss of membership. There are quite a few members who have not paid the whole of their subscription for a variety of reasons. I am still trying to sort them out.

**Please take careful note of the deadlines for payment of annual subscriptions. You are expected to pay your subscription within a month of the commencement of the subscription year (1 April). Those who do not pay their membership subscriptions by 30 September in any subscription year will have their membership terminated. The annual subscription due on 1 April 2001 is £50 for Full, Affiliate and Associate members, £20 for those paying the Retired rate, £10 for the Concessionary student/hardship rate and £75 for those few members who still pay the Corporate/Library rate. You will all soon receive a subscription reminder, so please try to pay within the expected deadline. It is still of benefit both for members and the Institute if subscriptions are paid by banker's order. Once banks get their payment details correct, they normally seem to pay efficiently. By paying in this way, the Institute gets most**



of its income at the beginning of the subscription year and can then accrue interest on the invested subscriptions. The added benefit for members from paying by banker's order is that they then avoid the possibility of forgetting to pay subscriptions and being struck off! I would remind you, however, that it is your responsibility to check that your bank has indeed paid your subscription. Please also understand that it is assumed that all overpayments are donations to the Institute unless the Membership Secretary is informed otherwise

Although we are now an Institute, there are still a large number of temporary Affiliate (former ACO) members who are not doing anything about joining properly. By February 2001, I still have not received IHBC membership application forms from 157 former ACO members. Although this figure is 35 less than reported in last year's AGM report, it is still too high! Branch Council Members have been notified of those who fall into this category and you should all be getting a reminder. If you know you are one of the offending members, please do something about it. Contact either your Branch Council Member or myself and ask for an application pack. It would be nice to hear from you. If you don't do something about it, you may one day find your membership being terminated.

As usual, I confirm that I will continue to do my best for you all but I am not infallible. If you have any problems or think I have got something wrong, please don't hesitate to contact me.

Gus Astley

## **CONTEXT EDITORIAL BOARD CHAIR**

This April marks the first full year of the new arrangement of the Editorial Board working in conjunction with Rob Cowan as Editor. Inevitably, there have been some teething problems but *Context* has now completed its "make over" and the new layout of the journal has become established. The Editor and the Board have prepared some guidance for contributors, which has been approved by Council, in order to ensure that the new style and format is maintained. A copy of the guidance should be available on the IHBC website, but for those members without access to the net, further information can be obtained from either Rob Cowan or myself. Generally the new administrative arrangement appears to be working well, although some adjustments have still to be made. In addition to ensuring the regular production of *Context*, the Board have decided, after much

discussion, to retain the *IHBC News* but to try and ensure that it is produced more regularly. To that end, it has been decided to restrict it to a basic four page layout. The Board will also be involved in co-ordinating the development of the new *Handbook* in future years, building on the sterling work completed by Karl Cooper and the East Midlands Branch. Finally, can I end this brief report with the perennial plea for contributions to the journal. The Board want *Context* to be not only the journal of record for the Institute, but also to be a lively and interesting one. We would particularly welcome letters, small items of news and contributions for the “out of context” column. News about people moves and events are also vital if *Context* and the *IHBC News* are to remain relevant and informative. So, the message is - it’s up to you.

Nigel Barker

## EDUCATION SECRETARY

The Education Committee has not met as often as intended, and Branch representatives have not yet been involved effectively. The student placement scheme has not yet been revived. While the Committee has failed to achieve its aims in these aspects, we have worked in close liaison with the Law and Practice and Technical Committees on a range of issues (notably resisting the potential impact of the proposed changes to Part L of the Building Regulations), and considerable progress has been made in several regards.

The Education Committee’s main achievement this year has been in its members’ contributions to the content and organisation of the 2001 Annual School. The 2001 and 2002 Schools will have linked themes (professional standards and training in 2001, crafts in 2002) at the heart of this Institutes’ aims of setting standards and promoting high quality conservation. The 2001 theme relates very closely to the Historic Environment Review and the agendas set in *Power of Place*. Committee members are working very closely with English Heritage in drawing together standards of conservation service, the skills needed to provide them, the qualifications needed to prove competence in those skills, and appropriate performance indicators, in both the public (Best Value) and private sectors (accreditation as a basis of grant aid). The Day School will provide IHBC members with an overview of these issues, and the Chairman of English Heritage’s keynote speech will be a very important indicator of what progress has been made.

The Committee is charged with developing CPD policy for the Institute, on the basis of robust standards. The following CPD Regulations have been drafted for approval by the AGM:

*Under the terms of the Institute's Code of Conduct, all Full Members and Life Members shall*

*a undertake a minimum of 25 hours continuing professional development activity over any one year period, subject only to the exercise of Council's discretion in exceptional cases, and*

*b when required to do so shall provide a written account of their Continuing Professional Development activity, or*

*c an explanation of their reasons for not complying with clause (a) of this regulation.*

*All bodies, whether internal or external to the Institute, are advised to consult the Education Committee for the discussion of conferences, seminars, lectures, workshops and other events in relation to the IHBC's requirements for Continuing Professional Development. The Institute is unable at this time to offer formal accreditation for such events, but is keen to help providers to meet the IHBC's specific needs; mechanisms for endorsement or accreditation will be considered as part of the detailed scheme for CPD.*

Standards are a key issue for IHBC: the basis on which candidates are accepted for Institute membership, the basis for accrediting CPD, and the basis of specialist accreditation in conservation generally. All the specialist accreditation systems for conservation (RIAS, RICS, AABC) involve submitting a portfolio of projects to demonstrate how the candidate has met set criteria, subject to scrutiny of varying rigour. The requirements for IHBC membership are the least rigorous, with prospective members needing only to summarise their experience in relation to the specified areas of competence. The Institute will need to review these requirements in order to ensure professional credibility. The NVQ standards, launched in June (although the equivalent SVQs for Scotland have not yet been launched), provide an agreed national basis, linked to international standards, which could underpin accreditation processes. They also provide a potential basis for specifying appropriate standards of conservation service. Although the NVQ qualifications have not yet been launched, the introduction of the standards

(particularly the level 4 standard, the first independently agreed national template for the conservation officer's job), is a significant achievement.

The number of conservation courses has continued to grow, with several consulting IHBC on course development. The process of initial recognition of courses has been continued. No attempt has been made to move towards full validation, which is beyond the resources of the IHBC. The most promising option for full validation remains a joint approach by the professional bodies, on the basis of agreed national standards.

Links developed with the Institute of Field Archaeologists have highlighted common interests (particularly in education and training) and led to IHBC being represented on the Historic Environment and Archaeology Training Forums. These links have been fruitful in relation to the Historic Environment Review, with IHBC in a special position as a professional body linking the heritage and construction interests (links with the latter being maintained through COTAC and the AABC Register).

The above is a short summary of considerable activity. We aim to keep members informed of activities and progress, through *IHBC News* and *Context*. The support of IHBC members, whether active or tacit, is vital in this ongoing process: if you have comments, suggestions, or (even better) want to get involved, please contact me.

John Preston

## **LAW AND PRACTICE SECRETARY**

The Committee has met four times since the last AGM and the Law and Practice Roadshows have been revived starting with the London event in October 2000 on the subject of Ecclesiastical Exemption. The emphasis was on the new Faculty Jurisdiction Rules 2000 and the good practices of other exempt denominations. Future events include two in the South Branch region and one each in the South West, West Midlands and Yorkshire Regions later in 2001.

The Law and Practice Committee comprises eight members. The members include Alexandra Fairclough (Secretary and Chair), Bob Kindred, Frank Kelsall, Joanne Butler (EH), Charles Mynors, John Preston, Robert Walker and Graham Steaggles. Presently the Committee is hoping to produce, in conjunction with the

DETR and English Heritage, good practice guides on prosecutions, enforcement and a standard application form.

The Committee also submitted a response to the Heritage Review consultation and has assisted in the IHBC responses to the DETR consultations relating to the Shimizu Impact and Part L of the Building Regulations. The Committee members are also preparing articles for publication in forthcoming issues of Context.

Alexandra Fairclough

## **PUBLICITY SECRETARY**

This has been rather a slow year for the Publicity Committee as I have not had as much time to dedicate to the Institute as I would have liked due to other commitments. I have subsequently decided to stand down. Working with the Institute Council has been very enjoyable and it is an education to see the amount of work it takes to make the Institute the success that it is.

In June, the Institute took a stand at the Heritage Forum International Conference and Exhibition at the Business Design Centre in London. This event was promoted as a showcase for conservation services and products in Europe and further afield. Unfortunately, it was poorly attended. However, the IHBC stand was well visited and we met a few people who expressed an interest in membership. Interest in our stand was enhanced when our Treasurer took to handing out glasses of beer to passing delegates and the Institute made a few more friends as a result. However, these events are of questionable value in terms of the time and expense involved (although the exhibition space was free for us) and I think there are better ways to promote the Institute.

I have prepared the ground for an overview of the Institute's public relations strategy that covers all areas of our work from communicating with our own members to publicising the Institute's work. A small sub-committee has been set up to develop our PR policy and determine what can best be achieved with the resources that we have. This strategy will involve members from all the Institute's Committees working to develop an understanding of our effectiveness in communicating with all our publics and develop recommendations for further action. Co-ordinating IHBC publications such as the *Handbook*, Business Plan, *Context*, newsletters and events leaflets would be part of the strategy. Work on the strategy is ongoing but members will see the results as it develops.

The impressive new *IHBC Handbook* was delivered to members in January 2001 and will become an important tool in the promotion of the Institute. Copies of this have been widely distributed and at time of writing we are trying to attract coverage in appropriate publications.

David Davidson

## **CONSULTATIONS SECRETARY**

The coordinator has written to the various Government Departments in order to ensure the IHBC is placed on the formal consultation lists for draft papers, amendments to legislation, working group and research papers. We have asked for advanced notice of papers on Government web sites in order to try to make the most of the apparently increasingly tight time frames for responses to such papers. These also include Treasury, MOD, Housing and Local Government departments where issues affect the Institute indirectly. We are also writing to the various Advisory bodies.

Last year I also wrote to the Branches of the Institute requesting representation from each Branch to liaise with the Consultations Committee, and at the same time to encourage utilising the Branches and possible countywide Conservation Officer Groups as a grass roots' resource for the Committee, both for commenting on government and other consultation papers. The response to this was frankly derisory, but thanks anyway to South West Branch and Scotland. Many of you out there already respond to such consultations for your Local Authorities, so why not assist us in putting together the Institute's views.

The Institute has however, responded to consultations, more recently on proposed changes to the Building Regulations, on Enabling Development, and the Conservation of Historic Military Airfields; plus various white papers such as those on Ports and Housing.

Graham Steaggles

## **BRANCHES SECRETARY**

This year has seen a number of changes of Branch Representatives. Rosemarie MacQueen who had represented London branch for an incredible seventeen

years, took a well deserved rest and was replaced by Jon Finney. In the East Midlands, Fiona Newton has taken over from Michael Taylor who had put in many years of hard work. By the AGM it seems likely that further changes will have taken place as Branches are now timing their AGM's so they take place just before the National AGM.

The change of leadership in the London Branch unfortunately coincided with a hiccup in the planning for this year's Annual School. The original planned venue had to be abandoned, but an ideal new venue in central London was found. Unfortunately London Branch were unable to take on most of the organisation, so John Preston and myself took on the role and became joint Chairs of the School. This has proved quite time consuming since November.

Council meetings continued their occasional visits to the Branches, with the North Branch hosting the second regional meeting in July in Newcastle, including an interesting seminar and visit to Byker, and the Welsh Branch hosted a meeting in the incredible Cardiff Castle in January.

East Midland Branch have done a fantastic job to produce the first annual *Handbook* for the Institute, and have set a very high standard for next years issue, which will be produced by a different Branch, revolving in the same manner as the Annual School.

Julia Smith

## SCHOOLS SECRETARY

The popular Annual School has in the past been organised by an IHBC Regional Branch. This year sees a break with tradition as the Education Committee takes the lead, working with the London Branch to put together a programme based on very current issues. (See last years AGM report)

The organisation of the Annual School relies on the work of volunteers, and each Region has the responsibility of organising the event on a rotational basis. The Committee members have often found that they have been 're-inventing the wheel' as they deal with accommodation requirements, time-tabling, booking coaches etc. 2001 will see some help at hand with the long awaited publication of a 'Guide for the Organisers of

Annual Schools'. Based on the experience of a number of past organisers it offers advice, but not a prescription for putting together the event.

I say advice because organisers will have their own ideas of the event they wish to organise, they know their area and their regional members but often they just want to make sure that nothing has been omitted from their carefully laid plans.

If anyone out there has some advice that they feel should be included get in touch now with my e-mail address. In the meantime I am happy to answer any queries you may have about organising an IHBC event.

Jane Jackson

## TECHNICAL SECRETARY

This year has been one of consolidation for the Committee as new members have settled in to its activities. Alison Henry has now taken over as Treasurer and Warren Lever and Jack Warshaw are liaising with the Editorial Board over contributions to *Context* and *IHBC News* and publications generally. The committee was sorry to receive the resignation of long-standing member Richard Oxley at the end of 2000 due to increasing family and professional commitments and will miss his enthusiastic contribution. It has been decided, however, not to seek any new members for the time being although this will be kept under review. Links with SPAB continue through their new Technical Secretary, Douglas Kent, and we appreciate the contribution not only of his time but also a room at SPAB offices in London for meetings on occasions.

Initiatives that continue from last year include:

- Historic buildings survey and conference - liaison continues with the RICS, whom it is felt are increasingly receptive to the idea of a specialist historic building survey for house purchase. Plans are progressing for English Heritage, in association with SPAB and IHBC, to organise a conference on the subject in early summer 2001.
- Liaison continues with the Stone Roof Working Group to finalise its document giving guidelines to applicants wishing to open small stone quarries. This is likely to be published in conjunction with IHBC. A further guidance document in production will deal with best practice in stone slate roofing.



- The long-awaited advice leaflet on the Repair of Earth Walled Buildings was launched at the English Heritage Terra Conference in May 2000. Whilst it can be found on the IHBC's website the quality of its reproduction there is being reviewed and hard copy versions can be obtained from Alison Henry (tel. 01935 462648) for a charge of £2:00 including postage.

Liaison with the Education and Law and Practice Committees is increasing and members of the Technical Committee assisted in the IHBC response to the proposed revision of Part L of the Building Regulations that has caused so much concern to building conservation organisations generally. These links between the sub-committees are likely to grow closer with the revisions to IHBC committee structures that are currently being implemented.

Contributions to *Context* and *IHBC News* have continued throughout the year and included articles on thatching and French drains. Articles currently being planned include one on where to look for sources of technical information and one re-visiting issues raised in English Heritage's Framing Opinions campaign regarding the cost/benefits of refurbishing traditional windows as opposed to replacing them.

Jenny Chesher

## UNESCO UK CULTURE COMMITTEE REPRESENTATIVE

The Institute is represented on the Culture Committee of UNESCO UK established late in 1999, an appointment made jointly by the DCMS and the Dept of International Development. The purpose is to provide the relevant government departments and other government and public bodies with advice and comment on the draft programmes of UNESCO issued biennially. An inaugural meeting of the Committee was held in April 2000 and three further meetings have taken place since.

The Culture Committee's remit is to:

- facilitate links between civil society in the field of culture within the UK and UNESCO, and through UNESCO civil society in countries around the world;

- arrange appropriate dissemination of information within the field of culture on UNESCO's objectives, programmes and activities so as to engage public interest in the work and value of UNESCO;
- promote those activities of UNESCO in the field of culture which compliment and give added value to domestic cultural policies, and to identify and promote UK practice and experience of relevance, and benefit to other UNESCO Member States.

The most urgent, initial, practical preoccupation of the Committee was to support the campaign to stop British Government involvement in the Ilisu Dam Project in Turkey (well covered in the national press) because of the potential destruction to historic and archaeological sites. The Dept of Trade's decision on Export Guarantees for this project is still awaited at the time of writing.

The Culture Committee concentrating much of its early efforts on questions of cultural diversity and culture and development issues, driven partly by UNESCO centrally in Paris. These matters also relate in part to concerns of the Historic Environment Review where specific representations were made and especially the MORI poll on attitudes to the historic environment. In the near future, IHBC's main contribution lies in disseminating information about relevant UNESCO Charters. An article outlining these and a web page are likely in the coming year.

One matter likely to be considered shortly is the Government's decision to finally ratify the 1970 *UNESCO Convention on the Means of Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property*. This follows the House of Commons Culture Select Committee report *Cultural Property: Return & Illicit Trade* published in September 2000. This covered a number of diverse issues, but that of provenance featured highly - the need for those trading or transferring cultural objects to understand where those objects came from, their history of ownership, location and reference. Recommendations which apply to art works, apply equally to architectural salvage and building fixtures.

Bob Kindred

## IT SECRETARY

The past year has been another active one in Information Technology for the Institute.

Most officers of the institution have now been issued with computers and the software to manage the Institute's business and communicate via the Internet. The IT Secretary has taken in some of the first machines bought by the Institute and has upgraded them so that they might continue to be used effectively. Peripherals have been replaced or repaired when necessary, although fortunately infrequently. Moves have been made to standardise the word processing package used by the Institute as Microsoft Word, although due to the considerable expense this has taken place gradually.

The web site has been constantly expanded and updated and I have attempted to give it a standardised form and more professional appearance. I still feel that this aspect could be much improved and will further investigate how this might be achieved. Each Branch now has its own page where local events can be publicised. Visits to the site have increased gradually to average approximately 2000 per month, the majority from abroad. I have been approached to allow advertising links on the site and it was decided at the Council meeting in Newcastle it should be encouraged for appropriate advertisers. To this end I set up the first link, to our own web hosts, early in 2001. This will hopefully yield a small income. Others will follow. The Business Committee is to decide on a pricing policy for job and event advertising for outside parties, which should further enhance income.

In conclusion I would repeat my time honoured plea. This is your site and can be used to publish your views and Branch events. Please keep them coming, either as e-mail text or as wordprocessor or publisher files rather than paper.

Peter Badcock

## THE INSTITUTE'S OFFICERS 2000-2001

**Malcolm Ains** is an architectural historian and former Conservation Officer with South Oxfordshire District Council (1974-91). A historian with the GLC Historic Buildings Division (1966-73), he moved for a year to become the Architectural Editor of the Survey of London. After 17 years as a Conservation Officer, he was appointed Reader in the Conservation of the Historic Environment at the University of Oxford and a Fellow of Kellogg College. He has published three books: *The Making of the English Country House, 1500-1640*, 1975; *The Buildings of Britain: Tudor and Jacobean*, 1982; and *The Tudor and Jacobean Country House*, 1995.

A founder member of the ACO, Malcolm Ains has been a Royal Commissioner (RCHME) and is currently a member of the Historic Buildings and Areas Advisory Committee of English Heritage.

**Mary King** is Regional Director West Midlands at English Heritage. She was Conservation Team Leader with Liverpool CC from 1991 until 1997. An architect, she was Publicity Officer from 1989 and Vice-Chair from 1991 until she took the Chair in 1995. She was appointed an Historic Buildings Architect at English Heritage in 1997, before her promotion.

**Sarah Higgins** has been a Conservation Officer since 1991 working in County, District and City Councils and currently for Tewkesbury BC. She has been a member of the CBA casework panel, a trustee of a BPT and a guest lecturer on conservation courses at York and Leeds Metropolitan Universities. Educated at Oxford, Leicester, and the Ironbridge Institute, she has a doctorate in urban history and a masters degree in industrial archaeology. A former Branch Rep for Yorkshire, as well as a member of the Education Committee, Dr Higgins was an organiser for both the York and Lincoln ACO Schools.

**Richard Morrice**, an architectural historian, has been an Inspector of Historic Buildings at English Heritage/DOE since 1982. He was Projects Officer between 1991 and 1995 and has been Secretary since then. He is Events Secretary of the Society of Architectural Historians of Great Britain and a course tutor on the RICS Conservation Course, and a member of both a Diocesan Advisory Committee and a Historic Churches Committee. He is the Institute's representative on the working party on the Church Heritage Database.

**Robert Parkinson** studied architecture at Oxford Polytechnic and PCL, and worked as an architect in private practice in London. After completing an MSc at Birkbeck in Urban & Regional Planning, he worked in the Urban Design Group at Lambeth, and as Principal Architect/Planner in Westminster. Currently Head of Conservation Design and Landscape Service in West Oxfordshire, and member of Oxford DAC. Treasurer of ACO and subsequently IHBC since 1994

**Gus Astley** is an architect, a former SPAB scholar and a Senior Conservation Officer at Bath City, and Bath & North East Somerset, Councils since 1989. Formerly Assistant Editor of *Context*, he has been Membership Secretary since 1995.

**Nigel Barker** is an architectural Historian with a doctorate on the history of the Board of Ordnance and the AA Diploma in Conservation. He was first employed by Surrey County Council in 1982 as part of the Accelerated Listing Resurvey. Having listed most of Surrey, he was retained by Surrey CC as an Historic Buildings Advisor in the Environment Department but is now Historic Buildings Officer with Waverley Borough Council. He resigned in 1999 as South East Branch Representative in order to take the Chair of the Editorial Board.

**John Preston** read Architecture and Art History at Cambridge University and is now Conservation and Design Officer with Cambridge City Council. He was ACO East Anglia Branch Representative 1986-96. As a member of the Education Committee, he represents the Institute on CoTAC (Conference on Training in Architectural Conservation) and on the Supervisory Board for the Register of Architects Accredited in Building Conservation, as well as on working groups developing NVQs on Conservation Control and Conservation Consultancy. He is an external examiner for the Anglia and Nottingham conservation courses and is a printmaker and painter.

**Alexandra Fairclough** is the Secretary and Chair of the Law and Practice Committee. She is a Chartered Town Planner with a BSc (Hons) in Geography specialising in vernacular architecture, architectural history and archaeology. Following a full-time Master of Arts in Architectural History, Conservation and Vernacular Studies (Victoria University of Manchester), she trained in building surveying in a Manchester architectural practice. She has since worked as a Senior Conservation and Design Officer within the Planning Departments of Somerset County, Trafford Borough and Macclesfield Borough Councils. She has recently completed a law degree at Manchester Metropolitan University

where she has specialised in Planning, Conservation, Environmental and Human Rights Law. She has published a number of papers in these areas.

**David Davidson** was Conservation Officer at Lichfield, 1988-90, at Birmingham City Council until 1998 and is now with the Hampstead Garden Suburb Trust. He holds a degree in architecture and an MA in Architectural Building Conservation from de Montfort University. He was formerly Publicity and Promotions Officer with the Avon Industrial Buildings Trust, and then Development and Promotions Officer with the Changing Places Environmental Arts Trust. He has part-completed the Communications, Advertising and Marketing Foundation's Certificate.

**Julia Smith** has been Conservation Officer with Milton Keynes Council for three years. Formally at Buckinghamshire County Council and Test Valley Borough Council, she is a planner with an AA Grad Dip Cons. Julia has been Branches Secretary for 3 years, she previously held the post of South Branch Representative for 5 years.

**Jane Jackson**, formerly of York and Bath CCs, was Conservation Officer at Wrekin DC with particular responsibility for the Ironbridge Gorge World Heritage Site until 2000, when she took up the post of Inspector of Historic Buildings in the English Heritage Yorkshire Regional Office. A planner, she was Yorkshire Branch Representative (with Bob Scriven) between 1989 and 1995, moving then to the new post of Schools Secretary.

**Jenefer Chesher** is an Inspector of Historic Buildings with the South West Region of English Heritage. A graduate of the York conservation course, she worked on the Accelerated Resurvey of the Lists of Historic Buildings in Devon and was until recently the Historic Buildings Officer with Mendip District Council.

**Fiona Newton** is a Conservation Officer with East Lindsey District Council. She has a planning degree and the de Montfort University MA in Conservation. Formerly Conservation Officer with Detling Borough Council, before that she was with Nottinghamshire CC.

**Graham Steaggles**, until recently the Conservation Officer with East Hampshire District Council, is now an Historic Areas Advisor with English Heritage in the South East Region. He was Secretary of the ACO from 1992 to 1995.

***Peter Badcock*** is a Senior Conservation Engineer with English Heritage, where has been employed for 25 years. He is a Chartered Civil Engineer and gained a Postgraduate Diploma in Building Conservation from the Architectural Association in 1995. His love/hate relationship with computers is purely amateur and self-taught, in an effort to keep up with his teenage son

# **BRANCH REPORTS FOR THE YEAR 2000-2001**

## **SCOTLAND**

The Branch held three training days in the course of the year:

- The Stirling seminar focussed on 'Partnerships in Conservation'. It looked back on the work of the Stirling Initiative, a partnership of central and local government and other agencies, which was dedicated to the regeneration of the economy and environment of the town. Several key projects of the Initiative involved the restoration and reuse of historic buildings, and the enhancement of the historic townscape. And it looked forward to the (subsequently unsuccessful) bid for Townscape Heritage Initiative funding for part of the outstanding conservation area.
- The Hopetoun seminar focussed on the principles and practice of conservation plans, with specific reference to Hopetoun, one of Scotland's most important country houses (Sir William Bruce, 1699-1701; with a much larger addition by William, John and Robert Adam, 1721 to mid-1750s).
- Returning to the urban environment, the April seminar examined the role of development briefs and their implementation through master plans, with specific reference to the Holyrood North site in central Edinburgh.
- However, the Branch's main event of the year was the Annual School in Glasgow 'New Directions for Conservation in the 21<sup>st</sup> Century', at which some 200 delegates enjoyed the summer hospitality of this great city and examined through (sometimes controversial) presentations and site visits how relevant and realistic traditional conservation philosophy and techniques are now and will be over the next few years.

Last year's report mentioned that John Clare had succeeded Ronnie Robertson as Branch representative. At the end of the year, members were dismayed to learn that Ronnie had accepted a post in Yorkshire. The Branch owes Ronnie a great debt of gratitude for his efforts not only as Branch Representative, but also as



events organiser, general adviser and friend. Scotland's loss is Yorkshire's gain.

John Clare

## THE REPUBLIC OF IRELAND

The future for conservation in Ireland seems bright with the passing of new legislation, the Local Government (Planning and Development) Act, 1999, which came into force on the 1<sup>st</sup> January 2000. This Act strengthens the protection afforded to historic structures and makes provision for grant assistance for owners of historic buildings and imposes harsh penalties for those who neglect or damage protected structures (listed buildings). As yet there is no network of Conservation Officers in place but the demand and funding is there and the Branch hopes to facilitate the objective of establishing this vital network in the coming year.

The first event of the year was a conference in Dublin Castle on 25<sup>th</sup> May 2000 entitled 'Sources of Funding for the Conservation of Historic Buildings'. The opening address was by Minister for the Environment Mr. Noel Dempsey TD who emphasised the Government's commitment to architectural conservation in the future. The speakers came from the public and private sectors as well as voluntary organisations. The conference was well attended with approximately 120 persons present. The strongest message emerging from the conference was that obtaining money was not necessarily the highest priority but rather spending it wisely. Proceedings of the conference are available from the Branch at the contact address below.

Liaison with other professional institutes was ongoing during the year, as was the membership drive that was identified in the Business Plan as the highest priority of the Branch. Progress on other events was slow due to the small committee but further committee members will be press-ganged this year to implement the planned expansion of the activities of the Institute in the Republic in 2001. Thanks are due to the Dublin Civic Trust who continue to host the Branch meetings in their appropriately historic property.

Contact: The Secretary, IHBC (Republic of Ireland Branch), PO Box 7145, Rutland Place, Dublin 1.

Bernard Dee

## NORTHERN IRELAND

We have continued the format of having Branch meetings around the province and have had a series of interesting and varied events and meetings.

We started with our Branch AGM at the Calgach Centre in Londonderry with its audio/visual presentation on the Celtic origins. This prompted an interesting debate on the quality and value of this form of educational historical promotion that was not favoured by all. Sarah Higgins the IHBC Vice Chairman attended the meeting and took the chair for the election of Branch officers after giving a talk on the organisational changes being considered within IHBC. This resulted in Laurence Manogue being elected as Chairman, Kenny Moore as Treasurer, Charlie Morrison as Secretary and Malcolm Lake for press and public relations. The next meeting was a joint event with Ireland Branch visiting the towns of Caledon and Glaslough both estate villages but on each side of the border. Our Branch meeting was held in Castle Lesley, the 'big house' of Glaslough, with a memorable tour of the house by Sir John.

By total contrast our November meeting visited a brand new ECOS Centre in Ballymena. This Millennium Commission funded project is aimed at raising awareness issues regarding the environment in the widest context, obviously with schools educational programmes as its main audience. It was remarkably cold inside the building, but a stimulating visit and of course the whole issue of sustainability and the reuse of historic buildings had only a passing and superficial mention. There remains work to do to convince others.

Laurence Manogue

## WALES

Although the Branch Committee has met regularly throughout the year it has proved a struggle to organise events. The one exception was a very successful conference on the *Sustainable Conservation of Historic Buildings* held jointly with the Welsh School of Architecture in Cardiff last September. Credit to the Vice-Chairman, Richard Dean, for that. Strenuous attempts are being made to firm up a programme for the spring of 2001 and beyond.

More success has been achieved in the membership drive, nothing startling, but a creditable 6% increase overall - and more in the pipeline.

The year should also see the Branch's first Newsletter under the editorial guidance of John Edwards. This coupled with a push to develop e-mail links within Wales are seen as essential tools in improving Branch communications and developing a dialogue on issues specific to the region. The resurrected issue of the proposed total delegation by Cadw of listed building consent control for Grade II buildings to local authorities is one such matter upon which the Branch will be seeking the views of the membership.

One a broader front the Branch Chairman sits on the Built and Moveable Heritage Group (this also includes representatives of RCAHM Wales, National Trust, HHA, APT, Chapels Trust, National Library and Museum, Council of Museums in Wales, etc ) which exists to defend joint interests and lobby the new National Assembly for Wales. The Group has already met with Assembly Ministers and urged parallel initiatives in Wales such as the Heritage Environment Review.

The Branch AGM reverted to being held in October, in conjunction with the autumn Built Heritage Forum meeting organised by Cadw for Welsh local authority conservation officers at Builth Wells, and attendance improved dramatically. The committee was largely returned unopposed and a special plea was endorsed to improve north-south communications. N'in byw mewn gobaith! Ond diolch i bawb am eu cymorth a'u cefnogaeth.

Trefor Thorpe

## **NORTH**

The Year 2000 has been a busy year for the North Branch hosting, as it did in July, the full Council Meeting. It attempted to retain its democratic structure and still achieves a representative cross section of its members on its Committee in terms of profession, geographic distribution, sector and gender.

Primary areas of concern relate to communications and education. The former has resulted in the publication of its newsletter (BRIEF) and coming on-line with email facilities, and this will be further developed in the coming year. Education is the biggest commitment and four seminars were held, including one at Durham Cathedral, a world heritage site.

The North is also committed to expanding its membership and six new members have been recruited. Very importantly, the Branch recognises the eclectic nature

of the Profession and is attracting high calibre conservationists from the architectural and structural engineering professions. This effort will continue into 2001.

With regard to external relationships, the NORTH is keen to extend its dialogue with other professions and organisations and so influence other players in the conservation framework. Of particular importance is the dialogue with the two Universities in the region which offer recognised conservation courses and with whom the Branch is seeking a close relationship.

Talks are being held with other professions, including crafts and builders, who have been encouraged to attend the Branch's seminars. In addition, the North is also responding to requests for its observations on conservation/development proposals from local authorities.

Ian Goodman

## **NORTH WEST**

The Branch AGM in Liverpool in December was again well attended and the Chair, Secretary and Treasurer (all Greater Manchester) were re-elected to the NW Branch Committee as were the two Branch Representatives for Lancashire. Two new Representatives were elected for Cheshire and of the two Merseyside Members one was re-elected and the other stood down and was replaced due to a change in employment location from Knowsley to Doncaster.

The pattern of Branch Committee Meetings was repeated again during the year, with three being hosted by Branch Committee representatives in the different counties that comprise the North West area, whilst a fourth was combined with the AGM. The highly successful series of themed afternoon meetings organised in conjunction with the Greater Manchester Conservation Officers' Group was also repeated. The 2000 series included Ecclesiastical Exemption in Manchester in January, Use of Redundant Churches at Bury in May, Review of PPG16/Archaeological Contractors at Wigan in September and Enabling Development at Tameside in October. Generally these events draw members mainly from the North West Branch but from time to time specific topics prove particularly popular, attracting members from neighbouring branches.

This year's Branch Event was the day Conference held at the Liverpool Maritime Museum, Albert Dock on Conservation-Led Regeneration. Despite serious difficulties with respect to rail travel, 92 delegates attended the event which echoed the success of the Manchester Conference last year on Modern Design in Historic Areas. A total of nine speakers presented their approaches to regeneration, both urban and rural, and the day included visits to a diverse range of high profile conservation-led initiatives in Liverpool

Unfortunately, the NW Branch Newsletter has not progressed very far this year, but it is anticipated that at least one will be produced in 2001, in accordance with proposed targets in the IHBC Business Plan (a copy of this year's plan has been distributed to each member). All Branch Members are again requested to submit any items for inclusion to the Editor, Paul Mason, who is one of the Lancashire Representatives on the Branch Committee.

As reported last year, Conservation Officer posts in the North West continue to be a cause for concern, with a significant number of Local Authorities not replacing postholders when they leave as a result of budget cutbacks. There is also a continuing trend of Local Authorities attracting extremely low numbers of appropriately qualified applicants for posts due to the paucity of the salary offered.

On a more positive note, the Branch has continued to increase its profile through the regular IHBC/GMCOG seminars and more specifically, through the day Conference for which we have received numerous complimentary comments. The aim is now to increase our profile still further in 2001 by channelling some Branch funds into actively promoting membership.

Sheila Stones

## **YORKSHIRE**

As I write this report the Yorkshire Branch AGM is still to be organised but will have taken place in good time to confirm Branch Officers to the annual AGM.

The Branch has had a bumpy year, not least, because I was out of circulation in the summer for a lot longer than I had envisaged. Members and family didn't get to go for a day by the Sea or travel up the North Yorkshire Railway but these are visits of conservation interest for the future.

The Branch has concentrated its efforts on a programme of continuing professional development and a number of training events have taken place and the organisers wish to thank all branch members who assisted and especially those who turned up.

- Millennium Minsters and Monks, led by Hilary Byers.
- Great Northern Warehouse and Halle, led by Mike Robinson Ove ARUP.
- Nottingham Lace Market, led by Lindsay Cowle WSM Architects.
- Lime Day, led by Mark Womersley.

There are a number of future projects for the Branch, such as arranging meetings with other like - minded organisations, a Law and Practice event in the summer and holding regular CPD throughout the region, which are being developed. The Branch will once again have a regular Newsletter, as there is now someone to act as Editor, who is able to co-ordinate contributions and the small group of members to produce it, in much the same way as the Events team.

Membership has recently gone up by about 6% (*Sheffield Students - you are very welcome*) but this increase in number is still quite disappointing as so many more people throughout the region have expressed an interest and asked for application forms to be sent out only to not return them. All Branch members have been asked to encourage new people to join to achieve the national target of 2000 members.

Stephen Bateman

## EAST MIDLANDS

By the time you read this you should be the proud owner of the *IHBC Handbook* 2001. The work of the Branch in the last year has been dominated by this new initiative for the IHBC which was conceived and assembled in the East Midlands. In its pages you will find through the strong East Midlands flavour a indication of the breadth of work carried out by Institute members. The *Handbook* goes to show that the IHBC has already come a long way from being an association for conservation officers. The Branch committee (in particular last year's Chairman Karl Cooper, the Branch Secretary [me!] ) and the national Membership Secretary, Gus Astley have worked very hard on the *Handbook* but we are also very grateful to Jonathan Taylor of Cathedral Communications for his tolerance,

perseverance and patience. We hope you like the *Handbook* and that it will become a primary tool in raising the profile of the IHBC.

*Handbook* aside, we have still managed to hold some regional events in the last year. The Branch AGM in September was held at Newark Castle where, along with the formal business, we were conducted around the Castle grounds recently restored under the Heritage Lottery Fund's Urban Park's Programme. At the AGM the new Branch Committee were elected and are as follows: Chairman: Mark Strawbridge; Vice Chair (vacant at AGM but now filled): Sarah Woodcock; Secretary: Fiona Newton; Treasurer: Robert Walker; Branch Representative on Council: Fiona Newton; Derbyshire County Representative: Kim Carlen; Leicestershire County Representative: Rosalind Willatts; Lincolnshire County Representative: Rob Lawton; Northamptonshire County Representative: Mike Pearson; Nottinghamshire County Representative: Roy Lewis; Education Liaison: Julie Anne Renfrew; Private Sector Representative: Jane Roylance; General Committee Members: Ruth Connolly, Karl Cooper, Michael Eaton and Sarah Harrison.

Reflecting the concerns of some members, the new Branch Chairman Mark Strawbridge circulated a questionnaire asking what priorities members felt the Branch should adopt. There was a limited response with only around 25% of members returning their forms. The results have been analysed, circulated to all members and will then be acted upon.

In January we circulated the dates of all Branch Committee meetings of the wider membership. Anyone is welcome to attend.

A social event in Leicester is proposed in February but when you read this it will be too late! If you didn't join us, try and come along to something soon.

Fiona Newton

## **WEST MIDLANDS**

The year 2000 has been a period of intense activity within the Branch, with our international links continuing and consolidating. The main focus has again been Romania, and resulted in the very successful implementation of the Ajud Conservation and Trans-national Training (ACTT) Project, between mid June

and the end of August. In all some eight to ten weeks were spent in Romania during the course of the year.

The successful implementation of the Crafts Skills Training Programme through the ACTT Project has been widely recognised and has firmly established a role for the IHBC in helping to promote conservation in Eastern Europe. It has left a strong legacy of good conservation practice in Romania, with sixty nine students from all over the country having attended the teaching workshops. The British craftsmen involved were all very highly skilled people, mainly from the West Midlands, without whose expertise the Project would not have succeeded. None however were members of the IHBC, and perhaps that is a direction which future recruitment should explore. The Project received support from many quarters, from various levels of government within Britain and Romania, and during April the organising team were invited to meet His Royal Highness The Prince of Wales whose support has been invaluable. Further work is already progressing on the development of a National Crafts Skills Training Centre at Banffy Castle, Bontida in Romania, where the IHBC will again work with the Transylvania Trust, whose expertise and professionalism has been widely recognised through their involvement in the ACTT Project.

At home the Branch has been equally active with regular meetings and study tours notably at:

- Birmingham in March, where the Branch meeting was held at the new English Heritage Regional Offices and where almost the whole EH team gathered to meet us.
- Worcester in May, where the theme for the meeting was Ecclesiastical Exemption, followed by a study tour of the City Churches where some innovative works and alternative uses had been introduced.
- Stourbridge in October (postponed from September due to the fuel crisis!), where the Branch meeting was held at the former Bonded Warehouse, now repaired and converted by the Stourbridge Navigation Trust. The afternoon study tour took us to the glass works at Amblecote and in particular to the Grade II\* listed Red House Glass Cone.
- Wem and Whitchurch in December, where, following a lively business meeting, we explored various sites in Whitchurch looking at “alternative” repair techniques for historic buildings. Of particular interest was the concept of Cathodic Protection to control damp in stone buildings where iron cramps prevail.



The Branch Meetings have been very varied and have been well attended throughout the year, but it would be good to have a more active involvement from our members in the Private Sector.

In addition to this we have managed one firing of the Brick Kiln at Acton Scott in October. A number of commercial producers have now rallied to the cause and are making handmade bricks from local clays for specific areas. Within the organisation of the Branch it has been very gratifying this year to find a renewed enthusiasm through the development of the new roles of Newsletter Editor, Events Officer and Education Officer. I am also immensely grateful to Dave Burton-Pye for his sterling work as Branch Secretary, and to Mizzy Marshall who took up the role of Treasurer and had to grapple not just with Branch accounts, but also with the very sizeable Romania account.

David Baxter

## **SOUTH WEST**

The Branch Committee has since the last AGM expanded to include the co-opted positions of Editor of The South West Bulletin: Neil Buick and Private Sector Liaison: John Wilde. Neil must be congratulated for his efforts in producing the first Bulletin. As ever the difficulty will be getting future contributions; so it is likely to be a twice-yearly journal for the time being.

John Wilde was co-opted onto the Committee in March this year. There will need to be a little time to define the role, but essentially it will provide a link between different professionals involved in heritage work and to develop working connections. John is unlikely to be able to take on this for the whole South West Region and, as he is based in Plymouth, the Branch would like to co-opt an additional person for the east side of the Region. Any volunteers?

The South West Branch Membership totals nearly 200. There remain some Affiliates whom have not yet upgraded from ACO to IHBC Members! The Treasurers accounts remain healthy with some good income from our annual conferences. This will allow the Branch to develop local initiatives and continue with the publication of the Bulletin.

Events in the South West continue to be local or County based. Last year visits were arranged to Woodchester Mansion, Gloucestershire; and a stone slate

technical day at Corsham, Wiltshire. A follow up workshop on stone slate roofing organised by the Stone-Slate Roofing Working Group and SPAB is likely this summer.

In May 1999 the Branch joined with the South West Association of Building Preservation Trusts for a joint Seminar. This forum looked at funding and projects. Continuing liaison and collaborations are being built within the Region.

The Branch made a response to the English Heritage consultation document: *Government's Review Of Policies Relating To The Historic Environment - An Invitation To Participate*. The South West Branch made particular comments on the streamlining process being considered by one working Group and making conservation resources more effective.

Then Annual Conference and Branch AGM was held in Bristol on 31st March 2000. The Conference on *Designing the Public Realm* attracted about 100 delegates from various professions. The Conference was jointly organised with English Heritage and the University of the West of England. The theme was to promote a more co-ordinated approach to designing the public spaces and streets in our historic town centres. The main speakers were Colin Davis, Rob Surl, Michael Heap and Jonathan Baldock. In addition Julian Kashdan-Brown, Richard Guise, David McLaughlin and Jane Root introduced regional case studies of local authority practises.

At the AGM the Branch Committee, failing to secure a replacement, re-elected the Chairman: David Stirling. Colin Ellis was also re-elected as Treasurer and Dorset Representative. Also elected were Alyson Cooper (Cornwall); Michael Hill (Gloucestershire); Ian Lund (Wiltshire); Greg Beale (CUBA); Peter Child (Devon) and (Somerset).

Paul Dadson had decided to stand down as Somerset Representative after a period of about 8 years and Adron Duckworth elected to the Committee. The Branch is very pleased to welcome Adron as a new member; but also hopes to include Paul as a co-opted member on the committee so that his interest in recording and passion for corrugated roofs will not be lost. Paul also deserves a special thank you for developing the theme of this year's conference and his efforts to make certain it happened on the day.

David Stirling

## SOUTH

Our year started at the AGM on 22 July 2000 which took place at Bedales School in Hampshire. The then Hampshire Rep Graham Steaggles, now with English Heritage, organised this and Dr Richard Holder of the Victorian Society gave one of his lively talks and led a tour of the school. Those who attended admired Fielden Clegg's new Bedales Theatre which subsequently featured in Piers Gough's television series on architecture. Dr Holder showed us the Arts and Crafts work at Bedales and indeed the AGM was held in Gimson's 1911 Lupton Hall.

Before these treats we held the AGM and there were some changes to the Branch Committee for the year, a shorter year than usual as we are now, once again, to hold AGMs in March, rather than June/July. I continue as Chairman for the last time and James Webb, formerly the Treasurer was elected Vice-Chairman to take over at the next AGM when I step down. James' place as Treasurer was taken by David Birkett, an architect in private practice and I for one am delighted that we are beginning to broaden the make-up of the Committee to reflect more accurately the Institute's new membership base. Jim Humberstone is now the Hampshire Rep, Graham Steaggles having stepped down after many invaluable years in the role. Peter Mills has left the Branch area to take up a new post at Mole Valley in South East Branch's bailiwick. Again a Committee member who has worked tirelessly for the Branch and a sad loss. The Oxfordshire Rep post is still vacant. The rest of the Committee are John Townsend (Secretary), Gill Butter (Berkshire Rep), Simon Went (Buckinghamshire Rep) and Charmain Harbour (Events Secretary). There is currently no Channel Islands Rep.

The April 2000 Branch Day Conference, the pubfest with the title *A Bitter Harvest? The Future of English Pubs* was a great success in its new venue of Reading University where the catering was also excellent. We decided not to hold a conference in 2001 but to have a joint workshop with the RICS South Branch.

Charmain Harbour, the Events Secretary, has done an excellent job for the branch and we had two excellent visits, fairly well attended as well. In September we visited Portsmouth Dockyard and toured Boathouse 6, crossing to Gosport by ferry after lunch to be shown the Royal Clarence Yard by Rob Harper, Gosport's Conservation Officer, the complex to be converted to housing: what a location. The AGM for 2001 is to be at Stoke Park in Buckinghamshire, a fine stucco mansion mainly by James Wyatt and recently thoroughly restored. This will take place on Saturday, 17 March 2001.

The Branch *Newsletter* expanded to four pages in its December 2000 issue and a new business plan for 2001 has been agreed by the branch committee. We continue to chase up members who are not up to date with subs amounts and those who are still technically temporary Affiliate Members from the old ACO who have never joined the IHBC. Extraordinary, as the Institute has been up and running for some years now.

South Branch already has a programme of events and visits planned for the rest of the year after the 2001 AGM and I would like to take this opportunity to publicly thank the committee for all its hard work over the last three and a half years that I have been Branch Chairman.

Martin Andrew

## SOUTH EAST

Since the last annual report, we have been trying to increase the number of active members on the Committee primarily to allow us to increase the number of Branch activities and involve our members more. With the help of a dedicated committee member, we ran a successful day school and linked AGM at Lewes Town Hall on the 29 September. The day, entitled *Conservation through the Looking Glass*, featured Malcolm Airs as our keynote speaker and also we also had a wide range of speakers in the development world. The aim was to look at the industry we are all involved with from different dimensions and try to appreciate the different directions we come from. The successful day, which made a small surplus due to the advertisers' income, was followed by the AGM in the evening. No other events were organised during the year and the chairman emphasised the need for increasing the number of volunteers on the committee both at the AGM and by letter to our Branch members. A failure in response will make maintaining contact with our members more difficult and even threaten the organisation of the day school. Ways to avoid this are being considered by the committee at present.

The organisation of the next day school and AGM has yet to be finalised, although a decision in principle to hold it has been taken.

Changes in the Committee mean our Secretary, Eimear Murphy, has left us and replacement is being looked for. Other members: Jo Evans as Treasurer, Eddie Booth/Chezel Bird as East Sussex Representatives, Alan Legg/Chriss Harvey as Kent Representatives, David Frost/Richard Small as West Sussex

Representatives, David Clegg from Surrey, Nigel Barker as Education Officer and Richard Morrice; all continue in their current roles. We would still welcome other Branch members to our Committee meetings. I hope that we can gain some extra committee members as a result.

Peter Cobley

## **EAST ANGLIA**

Following its re-establishment in May 1999, the Year 2000 saw the strong revival of the Branch as shown by high attendance at its four events and AGM, five Newsletters, and the continuing hard work of its Committee of thirteen. This bodes well for the future of the Branch as we have a large and supportive membership, the demands of which we certainly aim to meet - in fact, our ambition extends to hosting the Annual School in 2003!

The AGM held in December at Ely Maltings provided an opportunity to determine how we had met the aims of our Business Plan. Only in the area of increasing membership was it felt that progress had been slower than desired. Otherwise, sound financing based on prudent expenditure and successful events has laid a solid foundation for the continued expansion of the Branch. Structural repairs to historic buildings, the application of linseed oil technology to historic properties and a walkabout around Cambridge city centre formed the basis for the year's events. These were closed out by a Day School on thatching to be followed by draft regional guidance - a Branch initiative. Other initiatives include a proposed regional Conservation Award and private sponsorship of the Newsletter.

The Committee was delighted to welcome two new members in December - Darren Barker and David Hargreaves - ensuring that all our counties are represented. A quarter of our committee works in the private sector. Forthcoming events for 2001 include a Day School on Buildings at Risk, a walkabout around Ipswich and a look at current issues affecting Churches and Cathedrals in our region. Expansion of links to conservation courses and students, and continued encouragement of membership expansion are seen as key Business Plan issues in 2001.

We thank the membership for its support and look forward to seeing ever more of you as our Branch gets bigger and ever better!

Michael Knights

## LONDON

Two main stories dominate the London Branch news. Both came to a head at a meeting late last year. It was at that meeting that Rosemarie MacQueen announced that she was standing down as Chairman. The immediate reason was a health problem that has now thankfully disappeared. Rosemarie's decision, though, was a major blow as she has single handedly kept the Branch afloat for some sixteen years, having become Branch Chairman way back in 1984. London is a difficult Branch; the biggest numerically, but with a Membership split into three segments each with a whole raft of different interests, organisations and their own meetings and conferences. It is a tremendous credit to Rosemarie that, while doing her day job as a leading Officer at the City Council managing to "conserve Westminster", she has simultaneously kept the IHBC show on the road. Rosemarie's organisational skills, incisive mind and encyclopaedic knowledge have stood us in good stead. On behalf of everyone in the London Branch, I am both grateful to Rosemarie for her efforts in the past, and relieved to know that she still intends to play an active role in the future.

Rosemarie resigned as Chairman in November. As Vice-Chairman, I took over and was then told all about the Annual School which, as you will know, is in London. The organisation of the Conference has been a strange experience given the very short lead-in time and given that the Branch is not the overall organiser. However, a lot of hard work has been put in by a dedicated group of London members and it has been interesting, if only for testing the limits of e-mail discussions and virtual reality decision making. We shall blame the technology if everything does not go to plan, but hope and believe that the 2001 School will be both informative and enjoyable. The Branch is looking forward to greeting our provincial colleagues.

Jon Finney

## THE INSTITUTE'S BRANCH REPRESENTATIVES 2000-2001

### Scotland

*John Clare* is a freelance Historic Buildings Adviser and a director of the Cockburn Conservation Trust. Initially a civil servant, he was for 13 years Secretary of the Scottish Historic Buildings Trust.

### The Republic of Ireland

*Bernard Dee* is a Director of the recently set up Architectural Conservation Company, based in Dublin, and formerly with An Bord Pleanála, the Republic's Planning Inspectorate. He was a former Scottish Branch Representative in a previous existence, when conservation officer with a Scottish local planning authority. He is a planner by training, and holds the Diploma in Architectural Conservation from the Edinburgh College of Art.

### Northern Ireland

*Laurence Manogue* is continuing his career break and has recently formed his own practice enterprisingly called Manogue Architects, specialising in work to historic areas and buildings.

### Wales

*Trefor Thorpe* is a Senior Conservation Architect with Cadw: Welsh Historic Monuments. He lives in West Wales (so he can keep practising his Welsh) where he originally worked as a local authority conservation officer before joining Cadw in 1988. He has worked on the conservation of Monuments in Care but currently is involved with historic building grants, listed building consents, historic building advice and special (policy & troubleshooting) projects! He is also Cadw's representative on COTAC and still claims to be the longest serving member of ACO/IHBC in Wales (but he likes to pretend it doesn't show).

## **North**

*Ian Goodman* is the Chair of the North Branch. Now retired, he is a Christian, singer, cyclist, fisherman and youth leader.

## **North West**

*Sheila Stones*, until recently the Senior Conservation Officer with Salford City Council, has been appointed Historic Areas Advisor in the English Heritage North West Regional Office in Manchester. She is a planner and has completed the MSc in Building Heritage and Conservation at the University of Central Lancashire.

## **Yorkshire**

*Stephen Bateman*, architect, is Heritage Manager for the City of Bradford MDC. He heads a team of conservation officers dealing with 5800 listed buildings and 56 conservation areas. A member of the Bradford diocesan Advisory Committee, he is also a member of the Bradford Cathedral Fabric Advisory Committee. For the Institute, he has recently completed the production of the new Business Plan.

## **East Midlands**

(Until July 2000) *Michael Taylor* was the Building Conservation Officer at Leicester City Council since 1988 until appointment as Historic Areas Advisor in the West Midlands Region of English Heritage. A planner/conservation officer, he has the MA in Architectural Conservation from de Montfort University and is an honorary fellow of the Centre for Conservation Studies at that university (From July 2000) *Fiona Newton* is a Conservation Officer with East Lindsey District Council. She has a planning degree and the de Montfort University MA in Conservation. Formerly Conservation Officer with Detling Borough Council, before that she was with Nottinghamshire CC.

## **West Midlands**

*David Baxter* was, until local government reorganisation, Conservation Officer with Hereford City Council, and is now with the Conservation Team at



Herefordshire Council. Initially a planner, he has an urban design qualification and an MA in architectural history.

### **South West**

*David Stirling* has been Head of Conservation and Urban Design with North Wiltshire District Council since 1996. He heads a multi-disciplinary team of 20 dealing with a wide conservation remit. He is a planner with an architectural conservation diploma. He is also a member of the Bristol Diocesan Advisory Committee.

### **South**

*Martin Andrew* has been Conservation Officer for Wycombe District Council since 1990. Before that he was Conservation Officer for Salisbury District Council and from 1978-88 Assistant Historic Buildings Officer at Buckinghamshire County Council. An architectural historian, in 1974 he joined the GLC Historic Buildings Division, after postgraduate degrees from the Courtauld Institute of Art. He is a writer on outdoor subjects and a member of the Outdoor Writers guild, specialising in combining historic buildings and landscapes with walking.

### **South East**

*Peter Copley* is an architect/planner with Strategic Planning at Kent County Council, where he has, among other responsibilities, the care of eight windmills. Formerly in both private and local authority practice as architect and planner, he joined KCC in 1990. He is also Chairman of the Kent Building Preservation Trust.

### **East Anglia**

*Michael Knights* has been Head of Conservation at Norfolk County Council for the past ten years. A planner by training he was formerly the Director of the Heritage Brewery Museum at Burton-on-Trent and, before that, Conservation Officer for East Staffordshire District Council.

## **London**

*Jon Finney* is an Architect and Planner. After qualification and private practice, Jon has worked in conservation for various London Boroughs over the last 25 years. He is now the Principal Architect/Planner at the London Borough of Hillingdon dealing with Urban Design and Conservation issues ranging from timber frame barns in the rural areas around Harefield to the T5 proposals at Heathrow. Jon is a member of the Victorian Society and the Urban Design Group. He also chairs the LAMAS Historic Buildings and Conservation Committee dealing with all London cases referred to the CBA under the terms of PPG15. Jon took over as IHBC Branch Chairman from Rosemarie MacQueen last year, having previously been Vice-Chairman.

# FINANCIAL STATEMENT AND TREASURER'S REPORT 2001

## 1. ACCOUNTS FOR YEAR ENDING 30<sup>TH</sup> SEPTEMBER 2000

(Copies available at meeting.)

Overall results for the year indicate healthy growth and consolidation in financial activity. Although income appears to have more than doubled, a change in accounting method partly explains this. For the first time, and to remove an anomaly, the Annual School income and expenditure figures appear in full, rather than as a balance, as in previous years. The North-West, South-West and East Anglia have had particularly good fund raising results. Once again, labels sales have exceeded previous records.

Expenditure has grown in line with income. The following items are noteworthy: Less equipment was purchased, since the bulk of the "virtual office" programme was completed last year. Council expenses are slightly down. Publishing costs of *Context* and *IHBC News* and the Editorial Committee have grown. Membership costs have increased, reflecting the work on management of the database and subscription collection and monitoring. Schools expenditure is shown in full (see above). Council has decided that the computer equipment depreciation should be increased to a more realistic figure of 40% pa., rather than 20% used previously, this explains the large increase in depreciation this year, in comparison with 98-99.

Our assets at 30<sup>th</sup> September 1999 indicate a significant increase in reserves, and a good spread of working capital across the branches and committees. However, some branches persist in holding large sums in their current accounts, rather than placing balances over £2,000.00 in the IHBC National Reserve, as required by the standing orders. The relatively stable value of IHBC equipment- mainly computers, reflects, despite this year's purchases, the increased depreciation percentage now in use (see above). Overall, the figures indicate growth in the end of year balance to over £113,00, in contrast with just over £85,000 in the previous year.

IHBC work in Romania is accounted for separately since this work is carried on using dedicated grant funds , mainly outside the UK. For information, assets held on 1<sup>st</sup> October 1999 were £49,148.71, income for the year was £20,145.07, and expenditure £57,306.50. The balance at 30<sup>th</sup> September 2000 was £11,987.28 and liabilities at that date were £13,487.38.

### **BRANCH AND COMMITTEE BUDGETS 2000-2001**

The AGM is asked to note that:

In accordance with standing orders, the following Branch and Committee budgets have been received and were presented to Council sitting in Cardiff, and approved on 18<sup>th</sup> January 2001. The budget proposals appear in the IHBC Business Plan 2001, Approved grant requests appear in brackets. (Please note the grant of £3,500 to IHBC Romania to clear outstanding liabilities).

East Anglia (£1,600.00); East Midlands (£1,000.00); London (£100.00); N.Ireland (£1,800.00); North (£500.00); North West (£0.00); Scotland (£500.00); South West (£0.00); Wales (£500.00); West Midlands (£500.00) and West Midlands-Romania (£3,500.00); Yorkshire (£0.00); Law &Practice (£2,000.00 (provisional); Technical (£1,600.00); Publicity (£4,000.00); Education (£2,500.00); Editorial (£1,200.00).

ROBERT PARKINSON . Treasurer 6<sup>th</sup> February 2001

### ***THE BUSINESS PLAN 2001***

A copy of the summary of the *Business Plan* is being distributed to members of the Institute separately. Stephen Bateman, who has been in charge of drawing the *Business Plan* together, will introduce it to the Meeting and the opportunity will be available for Council to be questioned about it.

# **ELECTION OF OFFICERS AND NOMINATION OF BRANCH REPRESENTATIVES**

## **ELECTION OF OFFICERS**

The following nominations had been received at the registered office of the Institute of Historic Building Conservation by 5 March 2001

### **Chair - Edmund Booth**

Proposed by Peter Cobley; seconded by Nigel Barker and Nicholas Antram.

Eddie Booth is a planner and Urban Designer now in the private sector, and has been offering conservation consultancy services to the public sector from his base in Lewes, East Sussex since 1998. Formerly the Conservation Officer with the Metropolitan Borough of Calderdale in Yorkshire, he was a Historic Areas Advisor with in English Heritage in the West Midlands, the South West and in London.

Eddie is an external examiner for Oxford Brookes University, and has been a member of the RTPI Conservation Panel (1992-99), the BSI Committee on the BSI Guide (1994-99) and CoTAC (1993-2000). He joined the ACO in 1983, when membership was in double figures, and has attended most of the conferences since then, as well as being a member of the organising committee of the Hebden Bridge Conference in 1988. He is a member of the South East Branch Committee and has helped organise three highly successful Branch Conferences in Lewes.

### **Vice Chair - Sarah Higgins**

Proposed by Malcolm Airs; seconded by Robert Parkinson and Laurence Manogue.

Sarah Higgins is standing for re-appointment as Vice Chair.

## **Vice Chair - Mark Strawbridge**

Proposed by Graham Beaumont; seconded by Kim Carlen and Julie-Ann Renfrew.

Mark Strawbridge is currently the Senior Conservation Officer at Nottinghamshire County Council. He has over twenty five years' experience in the conservation, planning, landscape, environmental, urban design and regeneration world. Trained in the West Country, he was Conservation Officer at Plymouth City Council and then Conservation and Design Officer at Charnwood BC before joining private practice in 1987, following which he had eleven years of heritage, planning and design consultancy work throughout the UK and abroad.

He was Consultancy Rep on East Midlands Branch of the ACO from 1995 until the onset of the Institute, then taking over as Vice Chair of the Branch. He has been Branch Chair since 2000.

## **Treasurer - Robert Parkinson.**

Proposed by Gus Astley; seconded by Sarah Higgins and Julia Smith.

Robert Parkinson is standing for re-appointment as Treasurer.

## **Education Secretary - John Preston.**

Proposed by Jonathan Hurst; seconded by Jon Burgess and Richard Morrice.

John Preston is standing for re-appointment as Education Secretary.

## **Membership Secretary -Nikolas G Astley.**

Proposed by Jacqueline Wilkinson; seconded by Robert Sutcliffe and Margo Teasdale.

Gus Astley is standing for re-appointment as Membership Secretary.

**Chair of the Editorial Board - Nigel Barker**

Proposed by Peter Cobley; seconded by Jo Evans and Peter Mills.

Nigel Barker is standing for re-appointment as Chair of the Editorial Board.

**Council Member - Richard Morrice**

Proposed by Nicholas Antram; seconded by Graham Steaggles and David Brock.

Richard Morrice is standing for re-appointment by Council as Secretary.

Nominations remain open until 5 April 2001. Any further nominations for posts, including for the post of Publicity Secretary, should be sent to the secretary at the Institute's Registered office, to arrive by before 5 April 2001. A list showing all nominations will be available at the AGM.

**NOMINATION OF BRANCH REPRESENTATIVES**

The following members have been nominated by their Branches as their Representatives on Council. The Meeting needs to confirm their nomination. Gaps suggest that the Branch will be making its decision before the AGM but after these papers have gone to press. The AGM will be informed of all nominations.

**SCOTLAND BRANCH -**

**THE REPUBLIC OF IRELAND BRANCH - Bernard Dee**

**NORTHERN IRELAND BRANCH - Laurence Manogue**

**WALES BRANCH - Trefor Thorpe**

**NORTH BRANCH - Ian Goodman**

**NORTH WEST BRANCH - Sheila Stones**

**YORKSHIRE BRANCH - Stephen Bateman**

**EAST MIDLANDS BRANCH - Fiona Newton**

**WEST MIDLANDS BRANCH - David Baxter**

**SOUTH WEST BRANCH - David Stirling**

**SOUTH BRANCH -**

**SOUTH EAST BRANCH - Peter Cobley**

**EAST ANGLIA BRANCH - Michael Knights**

**LONDON BRANCH - Jon Finney**



## **MOTIONS TO THE AGM**

Motions to the Annual General Meeting shall be made in writing to the Secretary in the names of a proposer and seconder, both to be FULL members, at least 21 full days prior to the AGM. Urgent motions from the floor may only be accepted at the discretion of the Chair.

Full details of the Institute's AGM procedures are contained within clauses 10-13 of the Articles of Association of the Institute of Historic Building Conservation.

The following items have been received prior to compilation of this AGM notice:

### **1 Motion on Continuing Professional Development Regulations**

Membership of the Institute of Historic Building Conservation is dependent on a number of elements, apart from the satisfaction of the entrance requirements. One of these is the accomplishment of a certain amount of Continuing Professional Development under the terms of the Institute's Code of Conduct. The Institute's Education Committee is working on proposals for a detailed scheme for CPD, which will be considered by Council and presented to the membership for approval at the 2002 AGM. Pending approval of a detailed scheme, the interim regulations which shall apply are set out as follows:

#### **1 All Full Members and Life Members shall**

- a undertake a minimum of 25 hours continuing professional development activity over any one year period, subject only to the exercise of Council's discretion in exceptional cases, and**
- b when required to do so shall provide a written account of their Continuing Professional Development activity, or**
- c an explanation of their reasons for not complying with clause (a) of this regulation.**

2 All bodies, whether internal or external to the Institute of Historic Building Conservation, are advised to consult the Education Committee for the discussion of conferences, seminars, lectures, workshops and other events in relation to the IHBC's requirements for Continuing Professional Development. The Institute is unable at this time to offer formal accreditation for such events, but is keen to help providers to meet the IHBC's specific needs; mechanisms for endorsement or accreditation will be considered as part of the detailed scheme for CPD.

Proposed by John Preston and seconded by Richard Morrice



*Institute of Historic  
Building Conservation*