

Context

Journal of the Institute of Historic Building Conservation

Guidance for contributors

Contributions

Contributions should be emailed to editorial@ihbc.org.uk and also (if applicable) to the member of the editorial board who commissioned them.

Unsolicited articles are welcome, but we advise consulting the editor, and perhaps sending a synopsis, first.

Style

All articles are sub-edited to conform to our house style, and for clarity and consistency. The sub-edited version is not normally sent to the author before publication.

Biography and reference

At the end of the article please provide:

- A short explanation of who the author is:
Janet Tilehanger is conservation officer with Anytown District Council and the author of *New Uses for Slaked Lime*.
- Any essential references:
²Tom Smith, *Medieval Grouting*, Building Publishers, London, 2000.

Specialist terms

Readers of *Context* have a variety of specialisms and interests in the conservation field. To reach as many of them as possible, be sure to explain any specialist terms. Give the full name of an organisation at the first mention, and the acronym at subsequent mentions.

Length

A feature article should generally be no longer than around 1,500 words. If a subject can not be condensed into this length, an alternative may to publish two or more articles in series. This will be at the discretion of the editor.

Illustrations

- Authors are asked to provide a selection of illustrations to choose from whenever possible.
- Illustrations should be emailed to editorial@ihbc.co.uk. Almost any format will do, but we can not use illustrations in a Word file. High resolution, please: at least 300dpi at the size at which it is likely to appear in *Context*. As a rule of thumb, a photograph at high resolution will be likely to be in a digital file of at least 400kb.
- A caption, and details of any necessary credit, should be supplied for each illustration.
- We will assume that any illustration supplied is free of copyright restrictions. Please let us know of any necessary acknowledgements.

Reviews

- Book reviews should generally be no longer than around 500 words.
- The review should begin with publication details as follows:
Medieval Grouting, Tom Smith, Building Publishers, London. Hardback, 730pp, 22 illustrations, ISBN 10 0 8478 2806 9, £45.
- Reviewers should provide a short biography that mentions where they are based, and any special interest or expertise in the subject matter of the publication:
Sarah Jones, professor of conservation technology at the University of Detroit and editor of *The Grouters' Almanac*.

Conference reports

Conference reports should usually record:

- The event's title.
- Where and when it was held.
- Which organisation organised it.

The author may want to consider:

- What were the underlying themes and issues raised? (This can be a more readable approach than reporting each of the speakers in turn.)
- Who was the event aimed at?
- Who came?
- Was it good value?
- Were there associated trips/visits? Were they any good?
- Was the conference trying to break new ground or reach new audiences?
- What follow-up would be appropriate?
- What questions were left unasked/answered?

RC 22.2.08