

**Minutes of the 7th Annual General Meeting of the Wales Branch of the Institute of Historic Building Conservation held at 3.30pm on Friday 6th June 2003 at the International Pavilion , Royal Welsh Show ground , Llanelwedd , Powys.**

**Present:**

Nathan Blanchard, Jill Fairweather, Adrian Griffith, Lindsey Cuddy, Alan Richards,(Education Officer),Andrew Sierakuwski,Glyn E. Jones, Elizebeth Evans (Secretary), Edward Holland, (Committee member), Patricia Martin, Dewi Parry, Geoff Foy, Neil Sumner,(Treasurer), David Rigby, Gwilym Jones, Dave Jump, (North Wales Representative.) and Trefor Thorpe (Chairman).

**1. Apologies:**

Apologies were received from Sean Wood, Ron Douglas, Peter Jones-Hughes, Richard Dean and .....

**2. Minutes of the 6th Branch AGM held on 22nd November 2002:**

The minutes of the 6th Branch AGM held on the 22nd November 2002 at the International Pavilion , Royal Welsh Show ground, Llanelwedd, Powys were approved and signed as a true record by the Chairman. (*Proposed: Neil Sumner; Seconded: Trefor Thorpe; Agreed nem con*)

**3. Matters arising:**

3.1. The Chairman confirmed he has a list of 'e' mail addresses of Branch members and when we send out the minutes can we ask you to return to him your full contact details.

3.2. The Chairman suggested Dave Jump should contact Gus Astley IHBC Membership Secretary to request a list of labels and or tabs re the up to date current membership in Wales.

3.3. Geoff Foy raised the point that some members who live in Wales work in England. The Chairman responded confirming it was up to the individual member to choose which branch to be in.

3.4. Nathan Blanchard asked had any progress been made to developing the scope for a major conference this year as a potential boost to branch funds as previously raised at the last AGM, item (5.2.). The Treasurer responded by confirming " none as yet".

3.5. The Education Officer raised the item on the Welsh Local Government Conservation Provision Survey and asked the Chairman may Cadw be able to help fund jointly with the IHBC? The Education Officer confirmed the mentoring process is continuing while a two stage process may be put forward for consideration.

3.6. The Chairman confirmed that two North Wales Branch Committee meetings had taken place since the last AGM.

The North Wales Rep' informed those present of the details of those meetings, the first with the Chairman present and the second with him absent.

Nathan Blanchard stated that it would have been helpful if he had been informed of the meetings.

The Chairman explained the first meeting was targeted at those who had already been elected to the Wales Branch Committee.

The North Wales Rep' apologised if invitations to the second meeting had not been distributed to North Wales members and agreed to look into the administration problem once Sean Wood was back from his holiday. The North Wales Rep' explained that following election Sean Wood had generously agreed to provide IHBC Wales Branch administration from the Vaynol Hall.

3.7. With regard to the Agenda item 3.1. AGM last; To consider the implementation of the motion deferred at the 6th AGM, viz That the IHBC Wales Branch Committee shall henceforth rotate, at three yearly intervals between North and South Wales, and, if agreed, to confirm the establishment of the Branch Committee agreed temporarily at the last AGM.

The Chairman put the question to the floor "You have options what do you want to do;

1. Move the above motion and have it agreed
2. Consider and agree setting something else up, or
3. Amend the above motion and improve the way forward ?".

3.8. Election of Officers / Branch Committee.

w *Current officers, date of first election and / or latest reselection to post noted in italics.*

1. Chair

w **Sean Wood** (*Managing Director, Y Faenol Cyf.*)- November 2002 AGM\*-June 2003 AGM.

2. Branch Representative to the National Council

w **Trefor Thorpe** (*Past Branch Chairman & Senior Conservation Architect, Cadw*)- March 2000 AGM & November 2002 AGM\*

3. Vice Chair

w **Gwilym Jones** (*Conservation Architect, Snowdonia National Park Authority*)- November 2002 AGM\* & June 2003 AGM

4. Secretary

w **David Jump** (*Conservation Officer, Anglesey County Council*)-November 2002 AGM\*& June 2003 AGM

5. Treasurer

w **Neil Sumner** (*Past Branch Chairman & Conservation Architect, Bridgend County Borough Council*)- March 2000 AGM & November 2002AGM\*

(Neil Sumner confirmed that he was happy to either resign or remain for 12 months. Trefor Thorpe stated that he would like to suggest that the North Wales Committee gets its act together to ensure the election of the Post of Treasurer by placing it as the priority on the next Branch Committee agenda.)

6. Membership Secretary

w **Nathan Blanchard** (*THI Project Manager, Denbighshire County Council*)- June AGM

7. Networking and Publicity Officer  
w **Dewi Parry** (*Conservation Officer, Gwynedd County Council*)-June 2003 AGM
8. Education , Training & CPD Officer  
w **Alan Richards** (*Conservation Officer, Cadw* )- co-opted November 2000 ,  
November 2002 AGM and June 2003 AGM\*  
*In Alan's excused absence Trefore Thorpe confirmed Alan's agreement to carry on temporary.*
9. South Wales Representative  
w **Trefor Thorpe** (*as above* ) - November 2002 and June 2003 AGM\*
10. Mid Wales Representative  
w **Peter White** (*Secretary R.C.A.H.M.W.*) - November 2002 & June 2003 AGM\*
11. Committee Member  
w **Dewi Parry** (*as above* ) -co-opted November 2002 & June 2003 AGM\*

\* *Temporary appointments to be confirmed or modified at EGM.*

3.8.1. Nathan Blanchard raised the issue of the potential for conflict of interest between the proposed Chairman's private work in utilising the post as a means to further this rather than the interest of the Institute?

Nathan Blanchard stated that this issue had been brought to his attention by the concerns of other IHBC members not present. The Chairman Trefor Thorpe responded by confirming that in his opinion these appear to be spurious allegations and apart from management issues which can be overcome. There is no reason why the two positions can not complement one another.

Gwilym Jones asked members to consider whether they believed this issue would affect the appointment of the proposed Chairman ?

David Rigby stated " we do not appear to have many willing volunteers amongst us and for that reason we should give the proposed Committee officers a fair go".

The Chairman Trefor Thorpe asked for the members present to vote on the motion and started by proposing it. Glyn E Jones seconded the motion and a count of hands in favour of the motion was executed.

All the members present were confirmed to be in favour of the above motion being carried. *unanimously.*<sup>33</sup>

#### 4. Any Other Business

4.1. Nathan Blanchard confirmed there was an opportunity to promote IHBC together with the proposed APT road show and did the IHBC have any exhibition material that could be displayed. Dave Jump confirmed we had IHBC leaflets and would make enquiries to see what else was available. (Action Dave Jump).

4.2. Date of the next AGM members to be notified in the usual way , anticipated to be at the summer BHF 2004.