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**MINUTES OF THE IHBC WALES BRANCH MEETING AT 4PM ON THE
22ND FEBRUARY 2010 AT CARTREFI CYMRU OFFICE'S, 28-34 DEAN
STREET, BANGOR, GWYNEDD LL57 1UR.**

In Attendance: Dave Jump, Nathan Blanchard, Ron Douglass and Dewi Williams.

1. Apologies

1.1. Apologies were received from Richard S Dean, John Edwards, Gwilym H Jones, Arwel Ll Thomas, Neil Maylan, Edward Holland, Sarah Perons, Susan Tomlinson, Simon Robertshaw, Neil Sumner and Glyn Jones.

**2. Minutes of the IHBC Wales Branch Meeting held on the 23rd
September 2009 at the Park Hotel, Cardiff.**

2.1. The minutes of the last meeting were agreed as a true record of the meeting
(Proposed N.B. Seconded R.D.)

3. Matters arising from the above meeting.

3.1. Under item 4.1. of the minutes of the last meeting D.J. tabled copies of IHBC's consultation on the corporate strategy 2010-15 , Conservation in Change: Building capacity for sustainable living. N.B. highlighted the aims and objectives being; Theme 1: Conservation in Change, and Theme 2: Building Capacity and he gave reference to the need for members to provide feedback by the deadline of the 5th

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feedback can be directed through D.J. or N.B. but needs to get to IHBC's Director, Sean O'Reilly, director@ihbc.org.uk by the deadline.

[action: all]

4. Proposed SPAB courses and the planning of potential IHBC Wales Branch courses/ events this year.

4.1. D.J. informed he had received an email from Jonathan Garlick SPAB's Technical Officer. The reason for the email was SPAB have organized a course that may be of interest to IHBC Wales Branch members.

The Details: **Date:** Tuesday 22nd June 2010. **Time:** 9am -5pm **Cost:** £100.

Venue: The National Library of Wales, Aberystwyth SY23 3BU. **The Course:** An Appreciation of Traditional Building Techniques and Materials in Wales. With support from Cadw, our new SPBA Welsh Officer and the country's leading building conservation specialists we are seeking to highlight and promote some of the vernacular building techniques and materials only found in Wales. The list includes, among others, the earth building technique of Clom, Welsh thatching traditions, Slating techniques, Timber framing, traditional Lime finishes and the use of cement slurry on roofs. We are very keen that any professional, craftsman or homeowner who has an interest in old buildings in Wales should attend in order to understand how and why these vernacular techniques exist and their importance in preserving the identity of Wales' built environment for the future.

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[action : DJ]

4.2. R.D. informed that the Chairman at the last AGM compiled a list of 10 potential events. It would be a good idea if that list could be included in the minutes.

[action: RSD]

5. Llandudno IHBC Annual School 2011.

5.1. N.B. informed the meeting work and planning is well in hand. The venue is booked: St George's Hotel. We are looking now for any assistance from our members. Members who are willing to get involved in any way shape or form prior to and during the event should contact Nathan at ihbcwales@hotmail.co.uk

6. Increasing Wales Branch Membership.

6.1. D.J. informed we now have 103 members in Wales but no Membership Secretary. N.B. reported from a note prepared by the Chairman. "We need to get that list of potential candidates together and hard sell IHBC.... i.e. all Local Government Conservation /design type names/ addresses...ditto remaining officers in Cadw.. names etc of people in practice in Wales that haven't joined yet.

RSD happy to start the ball rolling vis a vis private practice. Can somebody volunteer to chase up/ Google the 22 Unitary Authorities and find out who's who in conservation? And, can we ask Trefor who he thinks could be asked in Cadw?"

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[action : DJ]

7. Engaging with the wider sector directly (RSAW, RICS Wales, RTPI Cymru, LI Wales ect)

7.1. N.B. again reported from the note prepared by the Chairman. “RSD has already spoken at length to Roisin Willmott (RTPI Cymru), Felicity White (ICE) and Liz Walder (RSAW) regarding a meeting of chairs/directors of Welsh Institutes with a view to greater dialogue and avoidance of duplication...indeed co-operation especially vis a vis conferences and the subject matters. A meeting will be arranged shortly in Cardiff.

[action : RSD]

An online combined calendar of events will be proposed that can be constantly updated.. especially as IHBC will not feature unless we can programme many months in advance.. which clearly is a problem for us, and also for many other institutes?”

8. IHBC Wales Branch Officer’s Reports

8.1. R.D. informed the meeting we have £1015 in the bonus account, £101 in the reserve account and £346 in the current account. We have one query, a cheque issued for £1000 to the National Trust (Wales) has not been cashed?

8.2. D.J. informed the meeting in view of concerns raised regarding information published on the branch website in the past he had taken it upon himself to carry

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out an

examination of the information on all IHBC Branch websites. The summary of the findings are appended to the minutes. [action: IHBC Wales Branch Cttee]

8.3. D.J. reported he had encountered difficulties in arranging this meeting but proposed to arrange the next one via- video conferencing using the same company in early April, time, date and venues TBA.

[action : IHBC Wales Branch Cttee]

9. IHBC Wales Branch Membership changes (protocols and practices)

9.1. It was agreed by the meeting to postpone this item until the next meeting.

10. Any Other Business

10.1. RSD has confirmed he will be representing IHBC Wales at all future HEG meetings. [action : RSD]

10.2. N.S. to represent IHBC Wales Heritage Network (WHN) meetings and report back to IHBC Wales Branch Committee as appropriate. WHN draft report now available from consultants. [action : NS]

11. Date and time of the next meeting

11.1. The date and time of the next IHBC Wales Branch meeting TBA(early April).

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[action : IHBC Wales Branch Cttee]