



· INSTITUTE · OF · HISTORIC ·
BUILDING · CONSERVATION

**Minutes of Annual General Meeting of South West Branch
held on Friday 9th October 2009**

At 10.30am

**At Brunel's Boardroom, The Empire Museum, adjacent to Temple Meads
Railway Station, Bristol, BS1 6QH**

MINUTES

1. Attendance and apologies for absence

In attendance: Ian Lund (Chair), Committee: Kate Baxter-Hunter (Secretary), Alyson Cooper (Treasurer), Mo Pearce, Caroline Power, Helen Garside, Alex Marsh, Paul Tomlinson, Kingsley Fulbrook, Greg Beale, Simon Went, Stephen Bateman, Adron Duckworth
Other Members: Richard Fairs, John Cattell, Jim Humberstone, Varian Tye, Adrian Neilson, Harvey Faulkner-Aston, Emma Gibbens, Pippa Card, Charlotte Lewis, Chezel Bird, Eddie Booth, Neil Buick, Stephen Ponder, Liz Smith-Gibbons, Roger Smith, Jamie Fairchild, David Moore, John Winstone, Robert Ladd, Anita Sims, Ian Gething, Simon Cartlidge, Piers Sweetingham, Kim Sankey, David Haigh, Judy Enticknap, Gary Worsfold, Jonathan Taylor, Hal Bishop, Josephine Brown, Nichola Burley, Roger Hagley, Jennie Schillig, Jayne Boldy, Elaine Milton, Chris Daniell, Nina Paternoster

In spirit I K Brunel

Non- member: Katie Derrett

Apologies were received from: Committee: Colin Ellis, Sally Knott, James Webb. Other Members: David Thackray, Chris Pancheri, Mark Stobbs, Stephen Guy, April Waterman, Kevin Morris, Andrew Tucker, Greg Venn, Alison Henry, John Peverley, David Clark

2. Minutes of last Annual General Meeting held on 6th June 2008 at the X-Centre, Exeter Quay

The minutes were accepted as a correct record of the meeting

3. Branch Annual Report and Business Plan

The Chair circulated his report, attached, which dealt with Local Government Reform (Cornwall & Wilts); the credit crunch; the Heritage Bill; and PPS 15. IL also took the opportunity to introduce the current Committee and thanked them for their support and commitment. In particular, thanks to AC, KBH and SK for their roles and PT for the

Membership questionnaire, GB and JW for the Consistency Seminar and MP for organising the EH Event coupled with the AGM.

4. Treasurer's Report and Annual Accounts for year ending September 2008 and 2009

The Treasurer's Report and Statement of Accounts was circulated for both years and provided a breakdown of income and expenditure, attached. The current balance is £14,572. AC highlighted the main areas of income and costs, including meeting the rise in branch travel costs. The meeting accepted the accounts as submitted.

5. Branch Committee Structure – Revisions

The proposed revised structure was circulated, attached, and this has the official backing of the Central Office. It is intended to carry on with the present structure during the forthcoming year and following consideration by Members and the Committee to introduce this structure at the next AGM. IL outlined the main differences and the flexibility of the structure and associated job descriptions.

6. Appointment of Chair and Branch Officers

The following agreed to stand again and were re-elected unopposed:

Chair: Ian Lund
Treasurer: Alyson Cooper
Secretary: Kate Baxter-Hunter
Assistant Secretary: Adron Duckworth

County Representatives: Mo Pearce (Devon), James Webb (Dorset), Kingsley Fulbrook (CUBA), Helen Garside (Wilts), Stephen Bateman (Gloucestershire), Paul Tomlinson (Somerset), Alyson Cooper (Cornwall).

Caroline Power: English Heritage Representative
Bulletin Editor: Alex Marsh
Greg Beale: Private Practice Representative
Colin Ellis (Past Chair)
Simon Went (Committee)

Sally Knott had given notice to stand down as Membership Secretary. The Branch thanked her for her contributions to date. There being no other nominations, Paul Tomlinson was appointed to the post.

7. Exchange of information

Eddie Booth raised the good news regarding reaching the 2000 barrier for IHBC Members and that 20% had joined within the last 2 years. It was noted that Baroness Andrews who spoke at the Guildford Summer School is now the English Heritage Chair and that EB has a formal meeting with her and Simon Thurley shortly. Members to pass any issues to EB.

PPS 15 has raised heated debate, see IHBC website for analysis of consultations etc. IHBC will be sending a formal response at the end of the month. The Branch will not present a formal response, but any LA or individuals still have time to offer their comments.

Simon Cartlidge (SPAB) referred to an event in Bristol on 17th November 2009 at which Ian Hulme (Structural Engineer) will be speaking (see website for details)

8. Any other business

There being no other business the Chair thanked everyone for attending the meeting and welcomed English Heritage who were to present the rest of the day.

The meeting was declared closed at 11.30am

The meeting was followed by a presentation by English Heritage – Understanding the Listing Process from 11.30am until 4pm, including lunch and an opportunity for networking.

Our thanks to Rachel Prosser, Roger Bowdler, Julian Holder and John Cattel from English Heritage for their time and presentation.

Thanks also to Mo Pearce for arranging the day and venue



ANNUAL REPORT OF THE NORTH WEST BRANCH

A new committee was elected during the summer of 2006 as follows :

Chairman /Branch Rep : Ian Lund	Immediate Past Chairman : Colin Ellis
Secretary : Kate Baxter-Hunter	Asst Secretary : Adron Duckworth
Treasurer / Cornwall : Alyson Cooper	Bulletin Editor : Alex Marsh
Private Sector : Greg Beale	Dorset : James Webb
Devon : Maureen Pearce	Wiltshire : Caroline Power
CJBA : Kingsley Fulbrook	Gloucestershire : vacant
Somerset : Paul Tomlinson	Membership : Sally Knott

It was extremely encouraging to find most of the positions filled although there have been a few subsequent changes of personnel. Caroline left work in Wiltshire and Helen Garside was co-opted to replace her, Caroline however remained on board as English Heritage link. Simon Went volunteered his services and was also co-opted. Stephen Bateman was also put forward by GCDG and was similarly invited to join the committee. Sally Knott volunteered to undertake membership duties but has recently signalled her intention to stand down.

I would like to thank Sally for her work over the past year, together with special recognition to Kate and Alyson for the special efforts they have made to hold the branch together. There is little doubt that each committee member is under pressure in their business lives and their contributions to branch affairs is greatly appreciated.

Local government reform has impacted our members in Cornwall and Wiltshire, and the credit crunch has affected many members working in the private sector. Public sector employees are also being squeezed as resources shrink. The Heritage Bill has been another casualty and the working of the government's new PPS a source of debate during recent weeks.

Although the branch committee is no doubt not as effective as some would wish a great deal has been achieved. National Council meetings have been attended, committee meetings have been held. Contributions have been made to the SW Historic Environment Forum and a representative sent to the Branch Connection Day held in Birmingham. Quarterly Branch Bulletins have been published, and membership application processed. Another important development was the undertaking of a survey of the membership, which should be an important guide for the new committee. The work of Paul Tomlinson in bringing this to fruition is happily acknowledged.

The branch has also held two training events during 2009. In the spring Greg Beale and James Webb ran a successful seminar on the subject of Consistency in Conservation. This was a critical self examination that should be repeated or usefully built upon. Later this morning we will be working with English Heritage on an update on the designation process. We must thank Maureen Pearce for bringing this together.

At national level the Institute has just surpassed the 2000 members mark. About 270 are members of the SW branch. In order to ensure that the branch committee meets the needs of the membership whilst aligning as accurately as practical with the national committee structure I am recommending some changes to the committee structure. These will be discussed later in the agenda.

Ian Lund
October 2009

SOUTH WEST BRANCH STRUCTURE

The branch administration is based around a number of branch officers and county reps. The committee elected at the AGM held in October 2009 is as shown below.

Branch Officers :

Chairman & Branch rep	Ian Lund	ian_lund@bathnes.gov.uk
Imm. Past Chairman	Colin Ellis	colinellis@weymouth.gov.uk
Secretary	Kate Baxter-Hunter	sw@ihbc.org.uk
Treasurer	Alyson Cooper	ACooper@cornwall.gov.uk
Asst Secretary	Adron Duckworth	vinneycross@hotmail.com
Bulletin Editor	Alex Marsh	amarsh@urbanandruralplanning.co.uk
Membership Secretary	Paul Tomlinson	tomlinsonp@mendip.gov.uk
Private Practice	Greg Beale	gregbeale@tiscali.co.uk
English Heritage	Caroline Power	caroline.power@english-heritage.org.uk
Committee	Simon Went	simon.went@quatrefoil-consulting.co.uk

County Reps :

1	Cornwall + Scilly Isles	Alyson Cooper	ACooper@cornwall.gov.uk
2	Devon inc Plymouth & Torbay	Maureen Pearce	mppearce@teinbridge.gov.uk
3	Dorset	James Webb	james.webbhs@ntlworld.com
4	Somerset	Paul Tomlinson	tomlinsonp@mendip.gov.uk
5	Wiltshire inc Swindon	Helen Garside	helen.garside@wiltshire.gov.uk
6	'Cuba' inc Bristol & Bath	Kingsley Fulbrook	kingsley.fulbrook@bristol.gov.uk
7	Gloucestershire + S Glos.	Stephen Bateman	bateman505@btinternet.com