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BUILDING · CONSERVATION

**Meeting held on Friday 27th May 2011
At English Heritage, South West Regional Office,
29 Queens Square, Bristol, BS1 4ND**

At 11.00am

MINUTES

Attending: Mo Pearce; Caroline Power; Liz Smith-Gibbons; Helen Garside; Ian Lund; Malcolm James; Greg Venn; Adron Duckworth; James Webb; Kate Baxter-Hunter; Kingsley Fulbrook (lunchtime only)

1. Apologies

Alyson Cooper; Colin Ellis; Alex Marsh; Simon Went

2. Minutes of last meeting held on 11th February 2011:

Agreed as correct record

3. Matters Arising

3.9 Appeals Information: Bristol & North Somerset had previously expressed concern with decisions. CP had received a few appeals from GV. Concern over Inspectors' qualifications and the omission of IHBC on PINS list of professional bodies. Agreed that balanced decision is the most important factor. Also some discussion on recent SAVE demolition decision. EH have produced presentation on their interpretation of this. **CP to circulate.**

All to continue to monitor decisions over the next few months and report back. LSG to circulate good decision on setting.

7.iv) Council Meeting venue 2012 to be in Cambridge

10. MJ reminded everyone to utilise Local Record Offices as a source of Information for Heritage/Statement of Significance. Gloucestershire run an online course for accessing local history records etc.

4. Treasurer's Report

No report received, but noted that the returns have all been submitted along with the Business Plan

5. Report from the Chair & Council Rep

MP reported that she is still not receiving information. **JW to forward recent papers.**

JW reported back on previous Council meeting 14th April 2011 which in the morning session mainly concentrated on the Training of Trustees. This is the formal role of all Council representatives and shows commitment to the IHBC, in particular the responsibility for organisational and financial issues. Discussion over possible conflict with Branch role, but this was felt to be unlikely. In addition, in the presentation of the SW Business Plan the issue of

the balance of funds was raised. JW explained the current position and reported that more recently events might not necessarily make a profit, coupled with the lack of training budgets. This was becoming a serious issue for the SW Branch Members. This was accepted.

JW also circulated a list of SW Members who had not paid their subscriptions and had therefore been removed from the IHBC along with those who had resigned. Finally brief discussion on architectural theft and website link. The next meeting of the Council is Thursday 2nd June 2011.

JW or IL to attend.

9. Branch Activities/ Bulletin

i) Future attendance at IHBC Annual School

Agreed to continue with the current procedure to allocate and fund a place at the Annual School. Also agreed to retain within the Committee for the time being to recognise the work and commitment of Committee Members and to raise SW Branch issues at the AGM. If there is no consensus would go to secret ballot as for this year.

Future events will be as follows:

Winchester 2012

NE Branch 2013

Edinburgh 2014

Cambridge 2015

ii) Contact list

KBH to circulate

iii) Training

This has not been followed up. No further discussion as SW not present.

iv) HELM

The recent HELM course in London was billed as Legal Update, but the 'Stopping the Rot' presentation was delivered. This was unfortunate for those who had already previously attended this training. Any suggestions for future HELM topics to be forwarded direct to Sam Channer HELM Training Co-ordinator - ***ALL***
Other possibilities: St Blaise to present training day with Ian Constantinidies.

v) Bulletin

Next deadline beginning of August. Need to try to coincide deadlines with Committee meetings to ensure reminders/articles submitted etc. Also need to ensure Bulletins on the IHBC website.

KBH to speak to AM

vi) Visit

Agreed that following proposal, MJ to organise tour of Church, including scaffold access in Cirencester for ***Thursday 11th August 2011*** @ 2pm for SW members. Agreed £50 Donation to the Church Funds for the Renovation works. ***AC to arrange;***

KBH to send template/logo to MJ;

MJ to prepare flyer for event and this to be distributed to Committee – ALL.

10. Exchange of information

- i) **ABPT** - funding severely cut. EH currently undertaking survey of BPT's in conjunction with DTS Heritage Solutions, to link with funding partners, pilot initiatives etc. The published findings are due out this summer in conjunction with seminar.

- ii) **Undesignated heritage assets: permitted development issues**
All agreed that recent Exeter Appeal decision was permitted development. See Spring Bulletin for details of case.

11. Any other business

SW Branch AGM 2011 – IL raised this initiative and idea to visit another part of the SW District, possibly Dorset: eg. Portland Castle area; Olympic sites.
JW to discuss with Dorset Members. MP to speak to CE for possible venues.

Swindon was also suggested for future AGM (LSG).

Energy Efficiency Part L Publication by English Heritage (May 2011?)

National Heritage List for England: Officers experiencing considerable difficulties with this. Difficult to navigate; assumes user has some knowledge of information levels eg. Parish etc; spatial check carried out by MP produced considerable error. CP suggested contacting the relevant EH staff by telephone and not by email which only generated a standard acknowledgement response.

JW asked if there were any hard copies of EH documents available. CP confirmed that they were now only online to download.

New development in Management section omitted (LDF issues)

Date of next meeting: Friday 30th September 2011 @ Newton Abbot

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