



IHBC NORTH BRANCH BUSINESS PLAN: SEPTEMBER 2007- AUGUST 2008

INTRODUCTION:

This Business Plan for the North Branch of the Institute of Historic Building Conservation states:

- Our branch objectives
- Intended actions to meet objectives]
- Who will lead on the actions
- Financial needs to fulfil actions to meet objectives.

Who we are:

North Branch Committee has overall responsibility for delivering the Business Plan and represents the 57 Members and Affiliates of the IHBC in the North of England. The Branch Committee is as follows: -

- Stewart Ramsdale Chair
- Elaine Hogg Branch Secretary
- Mike Hein-Hartmann Branch Treasurer
- Geoff Underwood Branch Representative on Council & on the North East Historic Environment Forum
- Ian Goodman Membership Secretary
- Graham Darlington Cumbria Representative
- John Pendlebury Branch Representative on the City of Newcastle's Conservation Advisory Committee
- Clare Lacy
- David Lovie

What key objectives we will be addressing this year:

- Developing Committee Capacity
- Engaging with Branch Members
- Bridging the East/West Gap – between the North East of England and Cumbria
- Engaging with Our Fellow Professionals
- Engaging in consultations at regional level

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Key Actions to Achieve Key Objectives:

- Develop Programme of Regular Meetings – Open to All Members
- Recruitment onto Branch Committee.
- Develop Programme of CPD Opportunities
- Improve Communication
- Encourage Member Attendance at Branch Committee Meetings.
- Commit to Active Trans-Pennine Communication
- Develop tangibly closer ties with Fellow Professionals
- Participate in relevant consultation opportunities at regional level

Financial Resources Required to Achieve Key Objectives:

Total Resources required to achieve the 2006-2007 Business Plan £700

Support from central funds required £700

Objectives	Key Actions	Achieved Through	Lead Responsibility	Financial Implication
Developing Committee Capacity	Programme of Regular Meetings – open to all	Hold 6 branch meetings per annum, including an AGM.	Secretary	£300
	Recruit/appoint: - <ul style="list-style-type: none"> • Newsletter Editor • Events Secretary • Web-page Assistant 	Promote through Newsletter & Web pages on IHBC Website	Chair / Geoff Underwood	
Engaging with Branch Members	Develop Programme of CPD Opportunities	Hold 2 CPD events / site visits per annum E.g. Conservation Issues at Ushaw College, Durham	Events Secretary: To be appointed	Potentially Self financing. £150 for eventualities
	Improve Communication	Publish Branch Newsletter – at least 2 per year	Geoff Underwood + all members	£150

	Encourage member attendance at Branch Committee Meetings.	Newsletter & Web pages on IHBC Website		
Bridging the East/West Gap	Commit to Active Trans-Pennine Communication	Hold at least one event & meeting in Cumbria p.a.	Chair / Graham Darlington	£100
Engaging with Our Fellow Professionals	Develop tangibly closer ties	Networking through Regional Events held by others, Branch Newsletter & Web Pages	All	Self financing
		Shared and Joint Events E.g. forthcoming I.S.E. lecture on Newburn Church Fire.		Self financing
Engaging in consultations at regional level		Representation on North East Historic Environment Forum	Geoff Underwood / David Lovie	
		Representation on Newcastle Conservation Advisory Panel	John Pendlebury	
		Sponsorship of regional/local awards by other institutes/agencies and offering members as judges.		

This Business Plan was approved by North Branch Committee on 19th September 2007 and by IHBC Council on 6th December 2007