

**INSTITUTE OF HISTORIC BUILDING CONSERVATION  
SEFYDLIAD CADWRAETH ADEILADAU HANESYDDOL  
CANGEN CYMRU \* WALES BRANCH**

**MINUTES OF THE IHBC WALES BRANCH MEETING HELD ON TUESDAY 9TH  
JANUARY 2007 AT THE BREWERS FARE, PARC MENAI, VAYNOL, BANGOR.**

**PRESENT:** Dave Jump, Gwilym H.Jones, Ron Douglass, Kirsty Henderson and Alan Richards.

**1.APOLOGIES:**

1.1. Apologies were received from Nathan Blanchard and Arwel Ll. Thomas.

**2.MINUTES OF THE PREVIOUS IHBC WALES BRANCH MEETING HELD ON THE  
8TH SEPTEMBER AT THE RED LION PUB, DINAS MAWDDWY:**

2.1.The minutes were read and agreed as a true record of the meeting. (*agreed nem con .GHJ  
proposed RD seconded*).

**3.MATTERS ARISING FROM THE MEETING:**

3.1.KH confirmed the true sum resulting from the last conference. It is £1,373.30 and not £1,500 profit as recorded in the minutes under item 5.2.

**4.THE PROPOSED IHBC WALES BRANCH DRAFT LEAFLET (Progress Report):**

4.1.GHJ and KH reported on the lack of progress but agreed to give the matter some priority. DJ agreed to e-mail GHJ a copy of the National leaflet and KH said she would chase up Nathan and obtain the photographs used to produce the IHBC Wales Branch banner. GHJ would contact KH once a Welsh translation was available. The target date for completion was agreed at the meeting to be summer 2007.

**5.THE IHBC WALES BRANCH / CIVIC TRUST FOR WALES JOINT CONFERENCE:**

5.1. KH reported she had spoken with Matthew Griffiths of the Civic Trust for Wales in November last on the matter of possible themes for a late Spring / Summer conference in 2007. Conservation Areas and Design within them was discussed. In addition working across local authorities, planning enforcement, community involvement and energy conservation were also touched upon. KH reflected on the lateness of bookings last year but turn out at the event was at capacity , which the Branch and CTW was very pleased with.

Discussion took place on the suggestion by AR for a two day conference and help with accommodation. The topic for the second day was suggested to be funding schemes but in the end it was decided that a one day conference with an £80 charge was more attractive.

**6.IHBC WALES BRANCH WEBSITE:**

6.1. KH reported that time had not been kind and work needed to be done to the branch web site to bring it back on track.

**7.IHBC WALES BRANCH OFFICERS REPORTS:**

7.1. AR reported on the difficulties encountered in striving to arrange the Poland trip late last year. AR said that all was not lost and he was hopeful to resurrect the proposal. AR told the meeting that people do not like flexibility i.e. the ability to fly from their local airport. They much prefer to turn up and all fly together. AR suggested a September visit and agreed to source some photographs of the destination so a publicity flyer could be provided to members who are interested.

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**7.2. Some important issues were raised before Christmas, those being:-**

7.2.1. The proposed trip to Krakow, and information not being sent to branch members due to e-mail addresses being incorrect, resulting in concerns over members not being made aware of events, meetings etc. It was felt that the system was open to challenge in relation to the legitimacy of meetings especially the AGM's since they had not received proper consultation.

DJ put it to the Chairman GHJ. Firstly the proposed Poland trip was raised at the last AGM not a branch meeting, therefore voluntary Committee members can not be expected to pull out all the stops when proposals fell outside normal duties. It was also felt that while the trip was an excellent idea, thought needed to be given regarding the practicalities such as insurance and public liability for IHBC events, which required further clarification. It was also felt that more time was needed to be given to plan the trip, given the Christmas occurred between the trip being formulated and the proposed dates of the trip.

Secondly the IHBC Wales Branch e-mail list is provided by IHBC administration in the IHBC central office and the responsibility for correcting and updating the list is the responsibility of the members not ourselves. Thirdly e-mails are an informal means of communication while formal agendas, minutes and notices are posted and or placed on the IHBC Wales Branch Web Page.

**AGM agendas and minutes are always posted to all Branch members.**

Further more it was felt that to avoid misunderstanding and causing offence, all members should carefully consider their responses before sending e-mails.

Following extensive discussion with the Chairman who was in agreement with KH & DJ it was agreed that DJ would include an important notice in the AGM minutes to ask all branch members who allegedly may not be receiving copies of IHBC Wales Branch Minutes and notifications via e-mail to be so kind as to contact DJ by telephone or by e-mail as a matter of urgency and DJ would pass this on to IHBC administration central office and the Membership Secretary Trefor Thorpe.

7.2.2. GHJ raised the consultation from Nathan Blanchard on the 9<sup>th</sup> January 07 regarding the documents relating to initial discussions regarding the possibility of closer working of the IHBC and IFA and asked the meeting if they had been aware of the idea as our director had not thought to mention it at the last IHBC Wales Branch AGM in November 2006.

AR said that he had been aware of the concept and thought that it had some merit.

DJ said that he had read the document with interest and was very surprised why English Heritage should wish to finance the feasibility study to see if the proposal did have as AR put it some merit.

**8. ANY OTHER BUSINESS:**

A membership drive was discussed and GHJ informed the meeting that the two architects who attended the site visit in Dinas Mawddwy last and gave us a presentation had been inquiring just when will a membership drive take place? Mentoring was discussed and DJ confirmed that he had been approached and had been mentoring a few National Trust staff interested in joining the IHBC. The meeting suggested we ask Trefor Thorpe to arrange a recruitment session – possibly targeted to a branch meeting/ event/ site visit. (Bring a friend)

The meeting closed at 9.15pm.

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**9. DATE TIME AND VENUE OF THE NEXT IHBC WALES BRANCH MEETING.**

9.1. 7pm on Tuesday 13<sup>th</sup> March 2007 at the Vaynol Hall , Vaynol , Gwynedd. (unless other wise notified).

**THE FOLLOWING ARE NOTES FOR YOU INFORMATION PROVIDED SOME TIME  
AFTER THE MEETING.**

- **RE : THE POLAND TRIP** KH HAS SOURCED PHOTOS FOR THE WEBPAGE AND FULL DETAILS ON THE TRIP ON IHBC WEB PAGE . CONTACT ALAN RICHARDS DIRECTLY IF YOU ARE INTERESTED ON [alan.richards@wales.gsi.gov.uk](mailto:alan.richards@wales.gsi.gov.uk)
- **RE: IHBC WALES BRANCH DRAFT LEAFLET** KH HAS CONTACTED THE TRANSLATORS FOR COSTINGS. NB HAS CONTACTED CADW FOR APPROVAL TO USE THEIR PHOTOS.
- **RE: IHBC WALES BRANCH /CTW CONFERENCE** THE CONFERENCE IS ENTITLED **CONSERVATION AREAS IN CRISIS** WORK IS WELL UNDERWAY IN SECURING SPEAKERS. THE DATE IS SET FOR 22<sup>ND</sup> JUNE 2007 AT THE NATIONAL LIBRARY FOR WALES ABERYSWYTH. IT WILL BE A VERY INFORMATIVE DAY , WITH WORKSHOPS AND WE LOOK FORWARD TO SEEING AS MANY OF YOU THEIR WHO CAN MAKE IT.
- **RE: THE IHBC WALES BRANCH WEB PAGE** ALL MEMBERS ARE ADVISED TO LOOK AT THE BRANCH WEB PAGE AS IT HAS NOW BEEN UP DATED. NEWS FROM THE MEMBERSHIP IS VERY MUCH WELCOMED.