

**INSTITUTE OF HISTORIC BUILDING CONSERVATION  
SEFYDLIAD CADWRAETH ADEILADAUN HANESYDDOL  
CANGEN CYMRU \* WALES BRANCH**

**MINUTES OF THE IHBC WALES BRANCH MEETING HELD ON THE 8 TH JANUARY  
2008 AT THE CONWAY YACHT CLUB, 43 STATION ROAD, DEGANWY, GWYNEDD.**

**PRESENT:** Dave Jump, Gwilym H. Jones, Ron Douglass, Nathan Blanchard and Dave Rigby

**1.APOLOGIES:**

1.1.Apologies were received from , Neil Sumner, Paul Blackburn, Glyn Jones, Arwel Ll Thomas, John Ellis, Pat Martin, Kirsty Henderson and Alan Richards.

**2.MINUTES OF THE PREVIOUS IHBC WALES BRANCH MEETING HELD ON THE  
11TH SEPTEMBER AT THE VAYNOL HALL, VAYNOL ESTATE, BANGOR, GWYNEDD.**

2.1.The minutes were read and agreed as a true record of the meeting. (*agreed nem con G.H.J. proposed and R.D. Seconded*)

**3.MATTERS ARISING FROM THE MEETING**

3.1.No matters were raised.

**4.THE NEW IHBC WALES BRANCH LEAFLET (distribution & circulation update)**

4.1.D.J.reported to the meeting that leaflets were made available prior to the commencement of the last BHF (Built Heritage Forum) in November at Builth Wells and later at the IHBC Wales Branch AGM at the same venue. D.J. asked the meeting to consider the idea of distribution to local planning authority receptions throughout Wales. The meeting thought that this may be onerous on individuals but that we should keep this item on the agenda and monitor progress.

**5.THE NEXT IHBC WALES BRANCH / CIVIC TRUST FOR WALES CONFERENCE .**

5.1.R.D. reported to the meeting that the CTfW have sent us the cheque from the last conference and it's been paid into our account.

5.2.N.B. enlightened the meeting on the pre -planning for the two conferences in 2008. The first is the one which Cadw are promoting together with IHBC Wales Branch and CTfW sometime in April 2008. This one will target an audience of BHF members , private sector and much wider heritage stakeholders to be held at a venue yet to be agreed in the South.*(It is likely to occur on Wednesday the 30th April and very provisionally at the Millennium Centre, Cardiff. Further details and confirmation will be forwarded once details are known.)* The second conference needs further planning following on from the first but ideas for a venue in the North- possibly Llandudno with similar programme to the last one, but this time possibly on sustainable development and microgeneration impacts on the historic environment have already been suggested. An alternative topic for consideration put forward by the meeting was Development Control and the historic environment. It was agreed that N.B. would discuss proposals by telephone and e-mail with Kirsty Henderson and report back to the next meeting on the 11<sup>th</sup> March.

**6.IHBC WALES BRANCH WEBSITE**

6.1.D.J. reported to the meeting that he had forwarded all previous IHBC Wales Branch meeting minutes and AGM minutes to Peter Badcock who had speedily placed them on the website. D.J. also reported that he had made arrangements with Peter to copy him in automatically when he

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notifies the branch membership by e-mail on all IHBC Wales Branch business.  
It was agreed by the meeting that we only need report on the website on a need to notify basis.

**7.IHBC WALES BRANCH BUSINESS PLAN 2008( KEY ACTONS FOR DISCUSSION AND UPDATE)**

7.1.N.B. reported in Kirsty's absence on the CPD event at Cardiff Castle (details have been forwarded to the branch previously by e-mail).The meeting wished to thank Kirsty for her time and effort in putting this together.

Also on the Annual Summer School programmed for the South.

The £300.00 bursary was also raised and discussed by the meeting and N.B. agreed to send out an update by e-mail in due course.

The Research Fund was briefly discussed with the idea of possibly linking it to Buildings at Risk in Wales. BAR's was tabled. ( This is partly being researched by Scott Handley of the Handley Partnership with financial assistance from Cadw.) The other option raised was on Sustainable Development/ Microregeneration development impact on the historic environment.

**8.THE IHBC WALES BRANCH CHRISTMAS LUNCH AND CPD VISIT TO THE SENEDD (FEEDBACK).**

8.1.D.J. G.H.J. & N.B. reported to the meeting on their experiences of the day;

The day started off on a high when five IHBC Wales Branch Members from the north arrived at the new private airport at Valley on Anglesey to catch their one hour flight to Cardiff departing at 8.55am.

The high very quickly turned to a low with panic when the five were informed that their flight had been significantly delayed due to technical difficulties. Their only hope was to try and catch the 9.30am train from Bangor . The five without hesitation jumped into two cars and sped off for Bangor. Most managed to purchase tickets before the train pulled out of the station. They all commented on the slowness of the train as they crawled into Crew ,thinking that by this time they would have been touching down in Cardiff. The Christmas lunch in the bay was welcomed by fifteen friendly and hungry IHBC Wales Branch members. The late arrival of the five from the north caused repercussions for the tour of the Senedd. The Tour Guide was contacted by mobile phone before the Christmas puddings had been scraped from the bottom of the pudding bowls. Sixteen members were given an excellent tour of the Senedd by a National Assembly Tour Guide before the exhausted five from the north set off on their homeward journey. Once again they set off on a high only this time to be knocked back by a mix up with the taxi firm's booking . This time the five did what James May (BBC 2 Top Gear presenter) confesses not to do and had it on their toes just in time to hop onto the train pulling out of Cardiff station.

Im sure that it will come as no great surprise when I inform you all that the meeting decided unanimously that the next IHBC Wales Branch Christmas Lunch and CPD visit will take place in December 2008 at a venue to be agreed in North Wales.

The suggested Christmas Lunch location for 2008 to be held in the North would be investigated by Dave Rigby and reported back to the Committee.

**9.RTPI ANNUAL CALANDER OF EVENTS.**

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9.1.The meeting discussed this briefly and it was agreed that D.J. would seek to obtain information from his contacts in the Institute of Civil Engineers Wales on the IHBC inclusion considerations.

**10.IHBC WALES BRANCH OFFICER'S REPORTS.**

10.1.R.D. reported to the meeting that we are financially in good shape. At the present time the balance in the branch account stands at £2,977.00. Two small claims remain outstanding.

10.2.N.B. Reported that IHBC are undergoing a recruitment drive for new members. The first initiative being the on-line easy signing up forms for prospective new members.

The Gus Astley Award was raised and discussed .The award was judged this year by Bob Kindred and Nathan Blanchard and the winners will be announced shortly.

H.E.S.P.R.( Historic Environment Service Providers Register) was also raised and discussed as well as the 10 years of the IHBC and the continuation of events to mark and celebrate this achievement.

10.3.D.J. in the absence of Neil Sumner presented Neil's report. D.J. read out the report. The meeting welcomed the report but gave no feed back. (see attached)

10.4.G.H.J confirmed to the meeting that issues concerning the timing and distribution of minutes following meetings needed to be discussed. The Meeting were mindful of the concern raised but reiterated the need for those Committee Members attending Branch meetings to promptly respond to the Secretary once the initial draft minutes have been sent out following a meeting, ensuring any omissions or changes were notified immediately.

10.5.D.J. confirmed that he had made arrangements with Peter Badcock [it@ihbc.org.uk](mailto:it@ihbc.org.uk) to include him on the IHBC Wales Branch e-mail Group list in order to automatically update the website.

**11.ANY OTHER BUSINESS.**

11.1. Proposals for IHBC Wales Branch Meeting Venues 2008;

11.1.1.This matter was raised and discussed by the meeting and it was agreed that for the time being we would now continue to meet at the Conway Yacht Club.

11.1..2. It was also agreed that the following meeting dates be firmed up;

Tuesday 11<sup>th</sup> March 2008 Conway Yacht Club

? May 2008 (date and time to be set by BHF . Venue The International Pavilion, Royal Welsh Showground, Llanelwedd, Powys.)

Tuesday 8<sup>th</sup> July 2008 Conway Yacht Club

Tuesday 9<sup>th</sup> September 2008. Conway Yacht Club

AGM ? November (date and time to be set by BHF. Venue The International Pavilion, Royal Welsh Showground, Llanelwedd, Powys.)).

Meeting closed at 9.25pm.