

INSTITUTE OF HISTORIC BUILDING CONSERVATION WALES BRANCH

IHBC WALES BRANCH COMMITTEE MEETING

TUESDAY 25TH NOVEMBER 2003

7PM THE BREWERS FAIR, Y FAENOL, GWYNEDD

Present: Trefor Thorpe, Dewi Parry, Ron Douglass, Gwilym Jones and Dave Jump.

1. Apologies

Sean Wood, Alun Richards & Nathan Blanchard

2. Minutes of the Wales Branch meeting held on the 23rd October 2003 at Vaynol Hall, Vaynol Estate, Gwynedd. The minutes of the Wales Branch meeting held on the 23/10/03 at Vaynol Hall, Vaynol Estate, Bangor, Gwynedd.

3. IHBC Wales Branch Committee Offices Reports

3.1 Treasurer: The Treasurer reported on the need to submit the proposed annual budget 2003/04.

3.2 Sent item and new items were discussed and agreed.

3.3 The estimated expenditure was specified as;

3.3.1 Travel to Council £750.00

3.3.2 Postage and stationery 150,00

3.3.3 AGM expenditure 150.00

3.3.4 Proposed conference 500.00

3.3.5 Proposed Branch leaflet 250.00

3.4 Request float **£1,800.00**

3.5 The Vice Chair signed the proposed annual budget to be countersigned by the Treasurer before being sent to IHBC central office.

4. The Publicity Officer reported on the RICS/IHBC conference he had attended at Aberafon. the conference which was attended by approx' 50 delegates - the conference had good speakers. The cost was only £10 per head which included a buffet lunch. All round exceptional value. The committee said we need to consider this against the conference the branch is proposing. The Publicity Officer was asked to contact Griff for feedback.

5. The Secretary reported on the progress with the draft IHBC Branch Leaflet anticipating to have a draft for distribution to IHBC branch committee and feedback to the next branch meeting.

6. IHBC Wales Branch comments and observations on the draft consultation. Review of the Historic Assets in Wales. It was confirmed that the Secretary and the Vice Chair had forwarded their comments to Sean Wood as agreed for co-ordination and passage onto Trefor Thorpe.

The Secretary reported that in the Chairmans absence he had been contacted by the Membership Secretary who informed him that he had been in touch with Stephen Gear of CADW who had not yet had any response from the IHBC Wales Branch. The Secretary had checked with staff in the Chairmans Office but they could find no record of the information aforesaid being sent from that office. After some discussion the Branch Committee came to the conclusion that those who had sent observations were representative of the rest of the Committee

and the IHBC National Office. The Secretary believed there to be some confirmed there to be a flexibility with the Secretary confirmed that he would delay this available.

Secretary reported even though the Membership urgency in providing a response CADW deadline for receipt of responses. The matter until the Chairman was

7. AOB

7.1 Trefor Thorpe reported on the letter sent from Alison Henry - Technical Sub Committee re-recruitment drive. (Action) TT to e-mail members to gauge response.

7.2 TT reported on the communication from the 'Stone Conference' asking for indications of interest for membership to receive - its 'News Letter' and its programme of events £15p.a.
(Action) TT to contact Tim Palmer to see if the IHBC Wales Branch could apply for a single subscription.

7.3 The Vice Chair informed the other members that Dewi Williams of Arcus is now a IHBC member.

7.4 TT suggested we need to keep a check on Branch membership - obtain an update from Nathan for the next Branch meeting.

8. Date of next meeting - 7pm - Tuesday - date and venue to be confirmed in due course.