

**INSTITUTE OF HISTORIC BUILDING CONSERVATION
SEFYDLIAD CADWRAETH ADEILADAU HANESYDDOL
CANGEN CYMRU * WALES BRANCH**

**MINUTES OF THE IHBC WALES BRANCH MEETING HELD ON TUESDAY 10TH
JULY 2007 AT VAYNOL HALL , VAYNOL, BANGOR.**

PRESENT: Dave Jump, Gwilym H. Jones, R, Douglass, Arwel Ll Thomas and Sean Wood.

1.APOLOGIES:

1.1. Apologies were received from Nathan Blanchard, Neil Sumner, Gary Cooper, Elizabeth Hall, Edward Holland and Dewi Williams .

**2.MINUTES OF THE PREVIOUS IHBC WALES BRANCH MEETING HELD ON THE
11TH MAY 2007 AT THE INTERNATIONAL PAVILION, THE ROYAL WELSH SHOW
GROUND,LLANELWEDD, POWYS:**

2.1.The minutes were read and agreed as a true record of the meeting. (*agreed nem con .R.D
proposed A.Ll.T. seconded*).

3.MATTERS ARISING FROM THE MEETING:

3.1. No matters were raised.

4.THE NEW IHBC WALES BRANCH LEAFLET (Distribution and circulation):

4.1. It was reported that with special thanks to both Kirsty Martin and Nathan Blanchard the new IHBC Wales Branch leaflet was ready and available at the conference in Aberystwyth on the 22nd June . With regards to further distribution and circulation it was agreed by the meeting that we should ensure that a copy in PDF format is available to download from both the Branch Website and the National one. It was also agreed that all IHBC Branch Committee Members, The Director and the President be provided with an amount to be agreed. Finally it was agreed that all Local Authorities in Wales be asked to place an amount (to be agreed) in their receptions.

**5.THE IHBC WALES BRANCH / CIVIC TRUST FOR WALES JOINT CONFERENCE
LAST (Feedback and planning for the next one in 2008):**

5.1. GHJ, DJ and ALIT reported to the meeting that they perceived the conference to be a success from the positive comments from attendees . GHJ,RD and DJ wished to pay a special tribute and gratitude to Kirsty Martin, Nathan Blanchard and Matthew Griffiths who had work so hard to make it happen. This was endorsed by the other members at the meeting . It was reported to the meeting that the speakers were excellent and the food was even better. D.J. commented on the very beneficial and successful workshops in the afternoon . It was agreed that we will continue to build on the strengths of the past conferences with our aim to try and better the next one.

6.IHBC WALES BRANCH WEBSITE:

6.1. In the absence of Kirsty D.J. reported (with a note from Nathan) that the website needs updating. D.J. reported to the meeting that he had sent January and March's IHBC Wales Branch Minutes directly to Peter Badcock @ it IHBC and had agreed to send him May's and July's just as soon as he could.

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7.IHBC WALES BRANCH BUSINESS PLAN 2007-8 (The means to begin the process of drafting the plan. Branch objectives and key actions for discussion)

7.1. DJ. Reported to the meeting that Nathan had provided himself and the Branch Committee with an update (see attached in appendix 1.)

7.2. The meeting using the three documents discussed and debated the issues.

The meeting wished to acknowledge the work tabled and behind the scenes with special thanks to Nathan who has “metaphorically” grabbed the bull by the horns on this one.

7.3. GHJ reported that the IHBC corporate objectives and the IHBC Wales Business Plan will be discussed with Marilyn Lewis at the next annual meeting with Cadw and by that time we should know what the Wales Political set up will be.

7.4. Finally it was discussed and debated by the meeting that one area we really do need to improve our performance is the recruitment of new members.

8. IHBC WALES BRANCH OFFICER’S REPORTS:

8.1. R.D. reported to the meeting that the £1000.00 budget from Head Office had been put into the branch account. Also the translation bill for the branch leaflet amounted to £223.25 which has been paid while the £1762.50 bill for the leaflet would be paid from Head Office and not from the branch account. The funds from the conference have not yet been accounted for in this report leaving £2309.39 at present in the branch account.

8.2. G.H.J. tabled a draft letter which is intended to be sent to the new Minister Jane Davidson AM. (see appendix 2.) G.H.J. reported that we need to get our foot in the door . To which the meeting gave their gratitude to those who had compiled the letter.

8.3. Neil Sumner reported through D.J. by tabling N.S. e-mail report on HEG, and in particular the two issues of the potential for a form of Heritage Link in Wales, and our possible involvement in developing Cadw’s proposed Strategic Statement on the Historic Environment. (see appendix 3.)

8.4. Nathan Blanchard reported through D.J. by tabling the information contained in appendix 1.

9. ANY OTHER BUSINESS.

9.1. The meeting wished to send a message to Kirsty Henderson.” Hope you are feeling better and just to say that we missed you.”

10. DATE TIME AND VENUE OF THE NEXT IHBC WALES BRANCH MEETING.

10.1. The date and time of the next meeting of the IHBC Wales Branch is 7.30pm on Tuesday the 11th September 2007 at the Vaynol Hall , Vaynol Estate, Bangor, Gwynedd.

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