

# **INSTITUTE OF HISTORIC BUILDING CONSERVATION WALES BRANCH**

## **WALES BRANCH MEETING HELD ON TUESDAY 7TH APRIL 2004**

### **THE VAYNOL HALL, VAYNOL ESTATE BANGOR, GWYNEDD, LL57 4BP**

**PRESENT:** Sean Wood, Ron Douglass, Dewi Parry and Dave Jump

**1. Apologies** - None received

**2. Minutes of the IHBC Wales Branch Committee meeting** held on Tuesday 10th February 2004 at the Vaynol Hall, Vaynol Estate, Bangor, Gwynedd, LL57 4BP

2.1 The minutes were read and approved (agreed nem con)

**3. Matters arising:**

3.1 R.D. (IHBC Wales Branch Treasurer) reported that he was unhappy about the way the Bank had handled the transfer of Treasurer and signatures for the authorisation of the branches managing the account. R.D. informed that the Bank had returned the transfer application to him asking him to obtain signatures from all the former account signatories before they could approve the transfer. This matter was discussed and it was suggested that the former authorised signatories i.e. (South Wales) remain, while the proposed (North Wales) proposed signatories be included. This would remove the burden of having to resubmit every 3 years. R.D. confirmed that he would contact Neil Sumner to resolve the matter.

**4. Membership subscriptions and arrangements for membership termination**

4.1 D.J. reported that he had been contacted by a few members who were concerned that the subscriptions have risen twice since ACO days and context continues to highlight that membership will terminate automatically if members have not paid in full by the due date and yet it is believed that some former ACO members are not complying with IHBC rules while receiving the same benefits as full members.

D.J. also reported that none members have received copies of context and the IHBC Annual Year Book.

This matter was discussed and suggested that N.B. make enquiries and report them back to the next branch meeting.

**5. IHBC Wales Branch draft leaflet**

5.1 The progress on the draft was discussed and S.W. reported that a revised draft copy would be sent electronically and by post to Committee members for the final observations and approval with a timescale of 2 weeks to finalise.

**6. The proposed IHBC Wales Branch conference**

6.1 Progress was discussed and S.W. reported that he would ask Katie to chase up N.B. regarding the strategic key speaker proposed. R.D. informed that the RIBA

were also proposing a conference on the chosen topic but was unsure of the details.

R.D. to e-mail D.J and S.W. with confirmation on the RIBA conference.

**7. IHBC Wales Branch Committee Officer Reports**

7.1 D.J. informed the meeting that the next meeting would correspond with the date set for the Built Heritage Forum on the 7th May 2004 at the Royal Welsh Showground Builth Wells as is well established.

7.2 D.P. suggested we check to the minutes of the AGM to see if all the action points had been attended to. D.J. agreed but confirmed that the AGM would follow the BHF in November 2004 and that would be for that meeting and not for the May one.

**8. Any other business - None**

**9. Date of next meeting - 7th May - following the BHF**

Meeting closed - 8.25pm.