



· INSTITUTE · OF · HISTORIC ·  
BUILDING · CONSERVATION

*The home of the conservation professional*

## IHBC GUS ASTLEY STUDENT AWARD 2010

### GUIDELINES, TERMS & CONDITIONS

#### 1. ESSENTIAL DETAILS REQUIRED TO VALIDATE SUBMISSIONS:

Student's name (or 'lead student' in group submission)	
Student's e-mail (including home e-mail address)	
Course (& year)	
College/University	
Tutor's name	
Tutor's e-mail	
Other information, e.g. existing qualifications	

- The Annual IHBC Gus Astley Student Award is presented in memory of Gus Astley, former Membership Secretary of the IHBC, and supported by the IHBC and the Gus Astley Memorial Fund.
- The award is presented for an outstanding item of taught-coursework accepted as part of **either** under-graduate or post-graduate courses in the academic years ending before end July 2009 OR 2010. The subject should relate to one or more aspects of 'Historic Environment Conservation', including its **evaluation** (eg history, research or surveying), **management** (eg policy and finance) or **implementation** (eg design and technology). The IHBC's *Membership Standards and Guidelines for Applicants* provides further information on historic environment conservation, and the IHBC's membership criteria to which these relate (see [www.ihbc.org.uk](http://www.ihbc.org.uk)).
- Each submission must include details of the relevant course, and contacts for the course tutor, as indicated above. If successful, the tutor will be asked to validate it as coursework. An award cannot be made for a submission that cannot be properly validated by a tutor or their representative. Failure to

- include relevant information, including a valid return e-mail address for student and tutor, can invalidate a submission.
5. The award is open to all students, individually or, with a named 'lead student', in groups, engaged in under-graduate or post-graduate taught course in the UK. Candidates may participate in more than one group for the same academic year, but only one submission per student or 'lead student' is allowed. Under-graduates in particular are encouraged to apply.
  6. The award is not increased for group submissions. Awards will be made to groups only if all named students confirm their agreement for its distribution, or appropriate authorisation is granted by the tutor. The lead student is responsible for addressing the terms of group awards.
  7. Submissions are deemed received by IHBC if they are received before the end of the closing date for the relevant year at the designated IHBC e-mail address, or an authorised alternative. For 2008-10 coursework this address is [studentaward2010@ihbc.org.uk](mailto:studentaward2010@ihbc.org.uk). Submission to any other e-mail address without written authorisation will invalidate the submission.
  8. The closing date for the 2010 student award is 31 July 2009.
  9. Any form of coursework is acceptable (including drawings, papers, presentations, videos etc) provided the IHBC can receive it, or a digital version of it that can be authorised by the course tutor, at the e-mail address. Where coursework, such as an oral presentation, is re-presented in digital form, the submission should be as close as possible to the presentation (e.g. include presentation slides, rather than a panel of images).
  10. Subject to the number of submissions, the IHBC will arrange for sifts of submissions prior to formal assessment.
  11. The IHBC reserves the right to make no award or additional awards (in cash or in kind).
  12. The IHBC reserves the right to encourage candidates to publicise their works (including through the IHBC); to refer to any submissions as part of its promotion of the award, and to use the submissions as an indicator of current trends in conservation, in line with our charitable objectives. Copyright of any original material will remain with the originator(s).
  13. The decision of the judge, judging panel and of the IHBC is final.
  14. The winner(s) of the award will be announced in *Context*, the journal of the IHBC, and at the IHBC's Annual School. Applicants may be offered the opportunity to speak to their work, or related material, at the relevant annual school following the announcement of the results. Limited travel bursaries are available for low waged. See the IHBC website & below for details.
  15. Students applying for the award need **not** be members of the IHBC. However interested students are encouraged to join the IHBC, typically as Affiliate Members and at reduced rates where this applies.
  16. For queries, school bursary information and further details, contact the IHBC's Membership Services Officer at [membershipservices@ihbc.org.uk](mailto:membershipservices@ihbc.org.uk) or see <http://www.ihbc.org.uk/awards.htm>.

IHBC National Office, September 2009